



SUPERINTENDENT OF SCHOOLS CLASSIFIED ASSOCIATION

**BOARD MEETING WITH SITE REPS**  
**March 12, 2009**

**CALL TO ORDER**

Pete Cook, SOSCA President, called the meeting to order at 11.35 a.m.

**ATTENDANCE**

**SOSCA Board**

Pete Cook – present  
Dawn Johnson – present  
Laurie Swan – present  
Leslie Lund – present  
Sarah Tierce – present

Lettie LeMay – present  
Martha Keysaw – present  
Matt Smith – present  
Cindy Agundez – present  
Patty Shultz – present

**Site Reps**

Beverly Wegener (Migrant) and Karen Compton (CCCC DHS) were introduced.

**APPROVAL OF MINUTES**

The minutes of the February 12, 2009 Board meeting were reviewed. Lettie LeMay motioned to accept the minutes as presented. Patty Shultz seconded the motion. The minutes were approved as presented.

**OLD BUSINESS**

A. **Luncheon Seminars**

Cindy reported she has left a message for Toni Smith in HR to set up a workshop covering the many types of leaves available through the office. It was thought we could hold this workshop in April. We would like for Toni to be the presenter and it was thought Adriana (HR timekeeper) should also be there. Pete thought this workshop would be well attended.

Martha mentioned that it would be great if we could get representatives from Social Security and CalPERS together at a meeting to discuss how they will work together for retirement. SOSCA has been trying to accomplish this for several years now, without success. It has been extremely difficult to get the companies in the same place at the same time. Pete will step up the effort to accomplish this task. It was suggested we could hold one workshop in April and the other one in October.

B. Retirement Dinner

This year's retirement dinner is scheduled for May 21<sup>st</sup> at Coconut Joe's. Martha Keysaw has agreed to be our host. It is time to get the flyers ready to be mailed. Flyers are mailed to KCSOS Board members, Personnel Commission members and retirees. Sarah agreed to help Lettie and Dawn with the flyers and programs. Lettie will send another e-mail to Toni Smith, requesting the names of retirees.

**NEW BUSINESS**

A. Personnel Commission Report

Lettie will report on the March Personnel Commission meeting at our next board meeting.

B. Renewal of Liability Insurance

The renewal notice for the SOSCA Board Liability Insurance has been received, and needs to be paid by April 24<sup>th</sup>. The renewal form has AIG at the top, but the insurance is actually through Wells Fargo

C. Give-Aways for Orientation 2009

Pete asked Patty and Sarah to start looking for suggestions for the SOSCA give-aways at this year's orientation.

**DIRECTORS REPORTS**

**Dawn Johnson, Director of Membership**

SOSCA membership for the month of January was 849 members, which is up three from last month. Pete asked Dawn to start thinking of some kind of plan to recruit new members. Applications are available at orientation for anyone who would like to sign up, and it was suggested we have some kind of incentive for people to join. It was suggested we have one drawing for new members and one drawing for current members. We will also have a raffle drawing at the General Meetings.

**Martha Keysaw, Director of Bylaws**

Martha asked about the possibility of the office offering the Golden Handshake through PERS. Cindy stated that STRS "sunset" the golden handshake program, and KCSOS will not offer something to one group that it cannot offer to all.

**Leslie Lund, Director of Public Relations**

Leslie has met with Henry and received some training on updating the web site. As requested at the last board meeting, she has added to Retirement Dinner information. She will revise the membership number. She also would like to add the names of the site reps. We do need to state on the site that these reps do not actually represent classified staff; they are, however, responsible for attending the site rep meetings, bringing information to the Board and take information back to their sites.

**Matt Smith, Director of Finance**

Matt distributed the balance sheet for the month:

SOSCA checking:	\$1,000.00
SOSCA money market:	\$10,760.38
SOSCA savings:	<u>\$311.32</u>
TOTAL	<u>\$12,071.70</u>

Interest on the Money Market account will be reported on the next statement. Income for the month was \$849.00.

Pete remembered a time when SOSCA barely had any money in any account. This was due to fighting CSEA and Local 220 for representation of certain KCSOS employees.

It was mentioned we may need to get together with Carmen Gonzales to change the signature cards at the bank due to the change in board members.

Pete suggested we have a backup person for the Finance Director. This person would have use of the debit card to make deposits or other on-line transactions only as a backup to the Finance Director. Sarah made the motion to appoint a board member to serve as the backup to the Finance Director in his absence; Patty seconded the motion; motion approved.

Matt asked if the Board had decided who will be the signers on the account. Pete suggested we get the new cards from the bank first to see how many signers we need. Matt has left a message with the credit union to see what is needed.

**Cindy Agundez, Director of Negotiations**

Cindy said there is nothing to report at this time as we are waiting on the May Revise, but the budget outlook is not very good. Departments are being asked to trim an additional 5% from their budget.

On a side note, CASTO Chapter 12 will hold its annual Road-e-o this Saturday, March 14<sup>th</sup> at the Schools Service Center. The event is free to watch. School bus drivers from Kern County and neighboring school districts will compete for an opportunity to represent Chapter 12 at the Southern Section California State Road-e-o in Ventura on April 25<sup>th</sup>.

**Patty Shultz, Past President**

Patty recapped the efforts made by SOSCA to retain classified staff representation.

**Sarah Tierce, Administrative Assistant**

At the General Meeting in January, it was noted one sentence in the October General Meeting minutes was not complete. Sarah has corrected these minutes and the revision will be submitted for approval at the May General Meeting.

**ADJOURNMENT OF SITE REPS**

The Site Rep portion of the SOSCA Board Meeting was adjourned at 12:49 p.m. Pete thanked the Site Reps for their continued support and attendance at the meetings.

**CLOSED SESSION**

A closed session was requested at 12:50 p.m., and the meeting resumed at 1:01 p.m.

**ADJOURNMENT**

President Pete Cook adjourned the SOSCA Board meeting at 1:04 p.m.

**NEXT MEETING**

The next regular meeting of the SOSCA Board will be April 16, 2009, 11:30 a.m.

The next site rep meeting will be May 14, 2009, 5:00 p.m.

The next General Meeting is scheduled for May 14, 2009 at 5:00 p.m.

Respectfully submitted,

Sarah B. Tierce  
Administrative Assistant