



**SISC**

SELF-INSURED SCHOOLS OF CALIFORNIA

**RISK MANAGEMENT SERVICES**

## EMPLOYMENT ENTRANCE EXAMINATION REQUEST FOR REIMBURSEMENT

Please provide all information requested below (include any applicant found to be ineligible through the medical assessment process). Attach copies of patient invoices and billing statements from the approved provider for assessments performed during the quarter. Request for reimbursement and backup documentation must be received by the SISC Finance department within 60 days after the close of the quarter being submitted. Any requests submitted beyond the 60 days will not be reimbursed. See the back of this form for more information regarding eligible charges.

If you have any questions concerning the medical assessment, please contact SISC Risk Management Services. For questions concerning your district's reimbursement for the cost of the assessment please contact the SISC Finance department.

District: _____		Phone Number: _____		
For Quarter Ending _____ Mar. _____ June _____ Sept. _____ Dec. 20_____				
Prepared by: _____ <small>(Please type or print)</small>		Date Submitted for Payment: _____		
Employee Name	SS Number	Date of Hire	Job Title	Date of Assessment
Total Assessments:				
See reverse for reimbursement rate X				\$
Total Reimbursement:				\$

## Positions Eligible for Reimbursement

SISC will reimburse member districts one-half the cost of an assessment performed in connection with the following positions:

### Certificated Employees

- (1) Classroom Teacher - Industrial Education
- (2) Classroom Teacher - Physical Education
- (3) Special Day Class - Severely Handicapped

### Classified Employees

- ( 1) Bus Driver
- ( 2) Campus Guard
- ( 3) Child Day Care or Extended Day Care Aide
- ( 4) Custodian
- ( 5) General Cafeteria Worker
- ( 6) Grounds Worker
- ( 7) Head Cook or Cook Manager
- ( 8) Instructional Aide
- ( 9) Maintenance Worker
- (10) Mechanic
- (11) Parts Technician
- (12) Senior Security Officer
- (13) Sergeant of Security
- (14) Warehouse/Delivery Worker
- (15) Yard Duty Aide
- (16) Office and Clerical Workers

## Assessment Items Eligible for Reimbursement (see reimbursement rate below)

Functional Capacity/Strength Test

General Physical Exam  
Urinalysis Dipstick

## Items Not Eligible for Reimbursement

(This is only a partial list. Contact SISC Risk Management Services department if you have questions.)

Asbestos/Lead Examinations  
Blood Work  
DOT Examination  
Hearing Test  
TB Chest X-ray  
TB Skin Test  
Drug Screens  
X-rays

## PROVIDERS

**Central Valley Occupational**  
4100 Truxtun Avenue, Suite 200  
Bakersfield, CA 93309  
(661) 632-1540

**Functional Ergonomics**  
4200 Truxtun Avenue, Suite 106  
Bakersfield, CA 93309  
Phone: (661) 328-0692  
Contact: Rosie

**High Desert Medical Group**  
43839 North 15<sup>th</sup> Street West  
Lancaster, CA 93534  
Phone: (661) 951-3320  
Contact: Sharon Kunsman

Maximum  
Reimbursement Rate \$60.00

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