

April 24, 2001

TO: Directors of Transportation
SISC II Member Districts

FROM: Catherine Wilson Jones, CSP
Director, Safety and Loss Control

SUBJECT: Bus Monitors

It has come to our attention that many bus monitors are standing in the aisles while riding the bus. This has resulted in several injuries when the bus made a sudden movement and the employee lost his/her balance. When an employee is standing, he/she is potentially a projectile subject to the movement of the bus.

Bus monitors should remain seated when the bus is in motion. The monitor can change seats as necessary to control the activity on the bus when it comes to a stop. It is understood that an emergency may arise, however, as a rule individuals should remain seated.

CWJ:sh

