

**Yolo County Office of Education
Davis Room
1280 Santa Anita Ct. #100
Woodland CA 95776
Committee Meeting Minutes
October 2, 2008
Final: December 4, 2008
Gathering 9:30 a.m. Meeting 10:00 a.m.-2:15 p.m.**

LEC Coordinator/Representative Attendees:

Greg Englar, Sonoma County Office of Education– Region 1
Eileen Dolan, Glenn County Office of Education-Region 2
Tonja Kutz, Glenn County Office of Education-Region 2
Jeff Holland, Superintendent-Sutter County Superintendent of Schools Region 3
Holly Hermansen, Superintendent-Nevada County Office of Education Region 3
Marjorie Rollins, Sutter County Superintendent of Schools, **Co-Chair**- Region 3
Michelle Cowart, Contra Costa County Office of Education- Region 4
Brenda Higdon, Contra Costa County Office of Education-Region 4
Monica Morgan, Santa Cruz County Office of Education- Region 5
Janice Holden, Stanislaus County Office of Education- Region 6
Sue Hamblin, Stanislaus County Office of Education- Region 6
Susan Ellyson, Madera County Office of Education- Region 7
Ken Gragg, Kern County Superintendent of Schools- Region 8
Margaret Roux, Kern County Superintendent of Schools- Region 8
Annette Jewell, Orange County Department of Education- Region 9
Christine Ridley, San Bernardino County Superintendent of Schools- Region 10
Cathy Bray, Los Angeles County Office of Education, **Co-Chair**- Region 11
Maurizio Smith, Los Angeles County Office of Education –Region 11

Other Attendees:

Elizabeth Touhey, Department of Health Care Services (DHCS)
Barbara Schultz, Department of Health Care Services (DHCS)
Bob Baxter, Department of Health Care Services (DHCS)
Janice DiCroce, LGA Co-Chair
Lynda Lindsay, LGA Co-Chair
Cathy Bennett, Sacramento City Unified School District
Sherry Purcell, LA Unified School District
Laura Baynham – Mendocino County Office of Education
Linda Davis-Alldritt, Department of Education

Absent:

Debbie Geer, Glenn County Office of Education-Region 2

1.0 Introductions

- Each individual stated his/her name and agency affiliation

2.0 Additions to the Agenda

- There were no additions added to the agenda

3.0 Approval of Minutes

- The August 2008 were approved as amended (See the August 2008 final LEC minutes)

4.0 DHCS and Co-Chair Report:

Elizabeth Touhey, Department of Health Care Services

4.1 CMS Rules 2287 & 2237

- Have moratoriums in place until April 1, 2009
- Consensus is that action will need to take place in the first 100 days of the new President's term to either put another moratorium in place or introduce legislation to put the programs under Title IX

4.2 CMS Rule 2258 – Unit of Government

- It is unclear at this time what implications this ruling has on school districts. To be a unit of government you must possess one of the following three:
 1. Taxing authority
 2. Police authority
 3. Enforce eminent domain

4.3 2nd stimulus bill

- This bill was passed in the House but was rejected in the Senate. The Senate will be re-voting.

4.4 Payments

- Accounting is paying on invoices again. The Federal Government stepped in and stated that the monies should not be held due to the status of state budgets. In the future, these monies will not be held up.

4.5 DHCS staffing

- Lonnie King is no longer with DHCS
- The Governor's Executive Order did not lift the freeze on hiring or replacing positions
- To replace a position you must show that you are in dire straights

4.6 NAME Update

- Liz Touhey is no longer the President of NAME
- The conference in 2009 is slated for San Diego the 2nd week in October

- It is important to remember that the CMS presentation was geared towards states and not LEA's. Any reimbursable item talked about must be in your State Plan Amendment (SPA). As of now, personal care is not in California's SPA.

Bob Baxter, Department of Health Care Services

- There was discussion on the development of M/C flyers. The following guidelines should be used:
 - ✓ You cannot claim time under a reimbursable code for creating Medi-Cal/Healthy Families flyers. Medi-Cal/Healthy Families already exist. This applies for personalizing these flyers as well.
 - ✓ Handing out Medi-Cal/Healthy Families flyers every quarter is also not allowable under MAA. The initial handing out of the flyer in the first quarter is a "new" activity for that year, however, it is not "new" every quarter.
 - ✓ The creation of "new" Medi-Cal flyers with regional resource directories or list of dentists that accept Medi-Cal is reimbursable under code 4. Remember that the lion's share of the flyer must be Medi-Cal specific, have back up of this in your audit file, be able to justify it and be reasonable.
- The Q&A's from both this years train the trainers and last years train the trainers will be on the DHCS website by the end of October

Barbara Schultz, Department of Health Care Services

- Site reviews for 2008-2009 have been selected and the list will be emailed to the co-chairs for distribution
- Letters from last years site reviews will be mailed by the end of November
- There was much discussion on start dates for the 2008-2009 school year given that the week picked would result in schools time surveying the 6th day of return with students. This could conceivably result in multiple start dates for employees in county offices and large school districts. Refer back to Liz Touhey's email on this issue and maintain a copy in your audit file binder.
- DHCS is in the process of updating the provider manual for the 2009-2010 school year. All suggestions for changes should be emailed to the co-chairs.

5.0 Training new people in 08-09

- This item was taken care of with the amendment to the August 2008 final minutes.

5.1 Time Survey 07-08-4 and 08-09-1 – matching surveys

- Since the manual states that a time survey participant needs to be trained within the same fiscal year they time survey, if a participant has not been trained or re-trained in the 07-08 school year they cannot

time survey during the 4th quarter of 07-08 because the time survey week is being conducted in the 08-09 school year

6.0 NAME - Jeff Holland

- There is strong optimism surrounding another extension before the April 1st sunset date. It is important that all 6 CMS regulations stay intact and not have one or more go out on their own.

7.0 LGA Liaison Report – Susan Ellyson

- Susan reported that she shared with the LGA's what was discussed at the last LEC meeting

8.0 Outreach flyers – Margaret Roux

- This initial concern was addressed in Bob Baxter's DHCS report
- Cathy Bray announced that there was a new Code 1-16 matrix introduced at the train the trainers. It was approved by DHCS as well as A&I. It is to be used for clarification on code 16 and should be thought of as a "best practices tool".
- Time survey samples need to be the **only** documentation to support the claimable activities. No additional documentation is needed to support samples on a time survey form.
- All outreach/resource materials must be maintained in the audit files.

9.0 Sub-Committee Report- Annette Jewell

- Annette thanked all those who worked on this committee for their hard work. The upcoming manual changes will be filtered through this committee for final submission to DHCS.

10.0 Invoice News – Marjorie Rollins

- No report

11.0 LEA Billing Report – Christine Ridley

- Linda Allison from A&I attended the LEA billing meeting and provided a report of the audits being conducted in California. The state has contracted with the State Controller's Office complete their reviews. Some initial findings show not enough documentation or incorrect documentation.
- The Ad-Hoc committee has an on-going issues tracking tool.
- The Ad-Hoc committee is trying to account for the 1% fee that DHCS holds on payments. There is not an accounting report for these fees at this time.
- DHCS and the Ad-Hoc committee are working with Navigant on trainings to school districts in March of 2009. They are hoping to be able to webcast the training and then post trainings so all LEA's can access the training.

12.0 Announcements

- Each LEC provided a regional report.