

**Local Educational Consortium (LEC) Committee
Yolo County Office of Education
Davis Room
1280 Santa Anita Court, Suite 100
Woodland, CA 95776-6127**

**Committee Meeting Minutes
March 1, 2007
10:00 a.m. – 2:15 p.m.**

LEC Coordinator /Representative Attendees:

Greg Englar, Sonoma County Office of Education, **Co-Chair** – Region 1
Eileen Dolan, Glenn County Office of Education – Region 2
Debbie Geer, Glenn County Office of Education – Region 2
Marty Mares, Glenn County Office of Education – Region 2
Terri Beaudette, Glenn County Office of Education – Region 2
Marjorie Rollins, Sutter County Superintendent of Schools – Region 3
Jeff Holland, Sutter County Superintendent of Schools – Region 3
Michelle Cowart, Contra Costa County Office of Education – Region 4
Brenda Higdon, Contra Costa County Office of Education – Region 4
Monica Morgan, Santa Cruz County Office of Education – Region 5
Janice Holden, Stanislaus County Office of Education – Region 6
Susan Ellyson, Madera County Office of Education – Region 7
Ken Gragg, Kern County Superintendent of Schools – Region 8
Margaret Roux, Kern County Superintendent of Schools – Region 8
Annette Jewell, Orange County Department of Education – Region 9
Christine Ridley, San Bernardino County Superintendent of Schools – Region 10
Janet Crabtree, San Bernardino County Superintendent of Schools-Region 10
Cathy Bray, Los Angeles County Office of Education, **Co-Chair** – Region 11
Barbara Colombo, Los Angeles County Office of Education – Region 11

Other Attendees:

Elizabeth Touhey, Chief, Local and Schools Services, Department of Health Services
Barbara Schultz, Chief, School-Based MAA Unit, Department of Health Services
Cathy Bennett, Sacramento City Unified School District
Anysia Drumheller, Butte County Office of Education
Bree Brown, Tehama County Department of Education
Janice DiCroce, LGA Co-Chair
Lynda Lindsay, LGA Co-Chair
Jenny Kattlove, Health Policy Manager, Childrens Partnership

Absent:

Sue Hamblin, Stanislaus County Office of Education – Region 6

1.0 Introductions

Each individual stated his/her name and agency name.

2.0 Additions to the Agenda

1. There was one addition to the agenda.
 - 15.0 CSESSA and Legislative Update

3.0 Approval of February 2007 Minutes

1. February 2007 LEC Minutes were approved.

4.0 CDHS and Co-Chair Report

Cathy Bray and Greg Englar gave the Report-

1. CDHS will be hiring a staff that includes 2 analysts and one lead analyst.
2. CDHS is in the process of developing objective criteria for site visits. LECs with a large amount of school districts may be visited more often than once every three years.
3. School Based MAA Manual revisions will be reviewed by CDHS and a sub-committee of LECs and LGAs.
4. KPMG is re-writing the feasibility study. The study is delayed by six months.
5. The State of California is preparing a lengthy response to CMS in regards to certified public expenditures. CMS issued the proposed rule making with a 60-day comment period. The State of California response is due to CMS by March 18, 2007.

5.0 Reports and Follow-up

5.1 Express Lane Enrollment-Project Follow-up

Jenny Kattlove, Childrens Partnership, gave the Express Lane Enrollment Project Presentation-

1. Ms. Kattlove discussed the role of Express Lane Enrollment. Express Lane Enrollment began four years ago to help children get enrolled into Medi-Cal via the free lunch form. Schools modified the lunch application to identify Medi-Cal eligibility. Once the application is processed, it is sent to the county office for eligibility. The Express Enrollment is a voluntary program by schools. Despite hurdles and funding, districts are continuing to offer this program within schools.

5.2 LEC Calendar

Annette Jewell gave the Report-

1. LEC Committee reviewed the 2006/2007 calendar.
2. Proposal to move the LEC meeting from Thursday June 7, 2007 to Wednesday June 6, 2007. LEC members were in agreement of the date change.

5.3 Data Management

1. LEC Committee discussed/compared current data management systems used in various regions.

5.4 Automation Project- Contract Issues and Language

1. LEC Members discussed the original plans of automation. The original agreement was that the LECs, LGAs, and tribal would each pay 1/3 of the \$ 75,000 feasibility study. Meaning each would pay \$ 25,000. LEC Co-chairs will be discussing this with CDHS.
2. Hellan Dowden, HR Dowden and Associates, will be meeting with the LEC sub-committee following the March LEC meeting to discuss the automation project.

6.0 LGA Liaison Report

1. No Report.

7.0 Manual Changes

1. Fred Chow, CDHS, is no longer a part of School Based MAA. A new representative will be appointed to take over manual changes.
2. Code 15/16 is still an outstanding issue in regards to manual revisions.

8.0 Annual Time Survey Training Proposal

1. Update on pod casting: A district has requested that their vendor develop a pod casting training for MAA. The LEC has asked the district to provide them with objectives, question/answer sessions, self-study and any examples of other trainings conducted by the state. The LEC will then share this information with CDHS.

9.0 SMAA Administration-Information Management

10.0 Invoice News

1. LEC Members discussed the invoice trainings conducted by Marjorie Rollins and Ron Sherrod from Sutter County, on behalf of CDHS.

10.1 Automation

See 5.4

10.2 Fee Structure Participation Fees

1. Marjorie Rollins developed a proposed budget amount per region for years 03/04 through 07/08. The budget was developed based on the original model.
2. LEC Committee will send all 04/05 revenue to Marjorie Rollins, so it can be updated as the most accurate information.
3. Marjorie Rollins also developed a proposed 07/08 CDHS Participation Fee Distribution sheet, based on the percentage of revenue received in 03/04.

11.0 LEA Billing Report

1. No report due to no meeting this month.

12.0 Conferences/Workshops

12.1 Update on CASBO Presentation

13.0 Best Practices/Program Issues

1.0 LEC Committee discussed and reviewed the new Best Practices and Program Issues. The new spreadsheet shows the issue, suggested solution, date presented to committee, action and policy/manual implementation (including date).

13.1 Revisions to Program Issues

1. LEC Committee made minor revisions to the program issues.

14.0 LEA Appeals

1. There were no appeals.

15.0 CCSESA and Legislative Update

1. Jeff Holland will be putting together stories of how MAA funds are being spent, participation rates/LEA dollars, rationale for participation in the program and fiscal implementations of loss of dollars.

16.0 Review of meeting actions and homework

1. LEC Committee Members ended the session by discussing all meeting actions and homework.

Next Meeting

Thursday, April 5, 2007
Yolo County Office of Education
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10am-2:15pm

Action Items:

- 1.0 Co-Chairs will discuss with CDHS, the feasibility study dollar amounts per budget agreements. Co-Chairs will report back on this at the April LEC Meeting.
- 2.0 Margaret Roux and Ken Gragg will collect specific information as it relates to Code 16. This information will be sent to CDHS, through Greg Englar, as a part of the Manual Revisions.
- 3.0 LEC Committee Members will send Kern County, Code 16 data (averaged) for fiscal years 04/05 and 05/06.
- 4.0 LEC Committee Members will send Marjorie Rollins 04/05 revenue.
- 5.0 LEC Committee Members will send Jeff Holland stories of how MAA funds are being spent, participation rates/LEA dollars and any rationale for participation in the MAA program, including fiscal implications to loss of MAA dollars.
- 6.0 The LEC Committee will discuss Community College coding clarifications at the April LEC Meeting.