

**Orange County Office of Education
Conference Center
200 Kalmus Dr.
Costa Mesa CA 92628**

**Committee Meeting Minutes
June 4, 2008
Final: August 7, 2008
Gathering 9:30 a.m. Meeting 10:00 a.m.-2:15 p.m.**

LEC Coordinator/Representative Attendees:

Greg Englar, Sonoma County Office of Education– Region 1
Debbie Geer, Glenn County Office of Education- Region 2
Tonja Kutz, Glenn County Office of Education-Region 2
Marjorie Rollins, Sutter County Superintendent of Schools, **Co-Chair**- Region 3
Michelle Cowart, Contra Costa County Office of Education- Region 4
Monica Morgan, Santa Cruz County Office of Education- Region 5
Janice Holden, Stanislaus County Office of Education- Region 6
Sue Hamblin, Stanislaus County Office of Education- Region 6
Margaret Roux, Kern County Superintendent of Schools- Region 8
Annette Jewell, Orange County Department of Education- Region 9
Christine Ridley, San Bernardino County Superintendent of Schools- Region 10
Janet Crabtree, San Bernardino County Superintendent of Schools –Region 10
Cathy Bray, Los Angeles County Office of Education, **Co-Chair**- Region 11
Maurizio Smith, Los Angeles County Office of Education –Region 11

Other Attendees:

Elizabeth Touhey, Department of Health Care Services (DHCS)
Barbara Shultz, Department of Health Care Services (DHCS)
Janice DiCroce-, LGA Co-Chair
Cathy Bennett, Sacramento City Unified School District
Anysia Drumheller, Butte County Office of Education
Linda Davis-Alldritt, RN PHN State of California, Department of Education
Lori Berry, Orange County, Department of Education –Region 9
Jacqueline Gonzalez-, Newport – Mesa School District
Sherry Purcell, LA Unified School District

Absent:

Eileen Dolan, Glenn County Office of Education-Region 2
Jeff Holland, Superintendent-Sutter County Superintendent of Schools Region 3
Brenda Higdon, Contra Costa County Office of Education-Region 4
Susan Ellyson, Madera County Office of Education- Region 7
Ken Gragg, Kern County Superintendent of Schools- Region 8
Lynda Lindsay - LGA Co-Chair

1.0 Introductions

- Each individual stated his/her name and agency affiliation

2.0 Additions to the Agenda

- **9.0 Yolo County Office of Education-facilities**
- **10.0 NAME Conference**

3.0 Approval of Minutes

- May 1, 2008 minutes were approved

4.0 DHCS and Co-Chair Report:

**Barbara Shultz, Department of Health Care Services, Elizabeth Touhey,
Department of Health Care Services**

4.1 Q/A Website status

- Q/A from the 2007-2008 Train the Trainer is presently being reviewed by Elizabeth Touhey, and will be on the DHCS soon.

4.2 Code 15 Reimbursement for LEC, LEA, and LGA post June 30, 2008

- Elizabeth Touhey will confirm with CMS and send out an email.

4.3 Change in Sundown date of program

- Elizabeth Touhey announced that she had received information that the sundown date for the program may have been changed back to Sept 1, 2008.

4.4 Time Survey Training

- DHCS will be sending out a PPL in the near future advising LEC, LEA, and LGA's that there will be no required re-training for the 2008-2009 school year, should the moratorium go into effect. There are no changes in the manual. This waiver is only for participants that have trained in 07/08. All **new** participants require training as outlined in the manual.

4.5 Site review summary from DHCS

- The DHCS site review schedule beginning July 1, 2008 will include both 2005/2006 and 2006/2007 fiscal years.
- A summary of site review findings will be sent out to each of the LEC's following the conclusion of the site visit. Findings from recent site visits reflect the following areas of concern:
 - Code 15/16
 - Samples not indicative of the Medi-Cal covered service provided.
 - During site reviews if code 16 is excessive DHCS will ask for verification of absences.
 - Stray markings and initials on time survey changes

- DHCS was asked to provide a PPL that would reflect a consistent response from all analyst when resolving code 16 issues.

5.0 LGA Liaison Report-

- No report at this time

6.0 Sub-Committee Report – Annette Jewell

- An updated version of Code 16 guidelines has been implemented by many of the LEC's. DHCS not yet commented on the revisions. The updated version has been compared to CMS guidelines for compliance along with the 2007/2008 MAA manual.
- Some regions have moved to using code 16 for "paid time off" only.

7.0 Invoice News- Marjorie Rollins

- **No new information**
 - Sue Hamblin advised the group that the NMAS-JPA has rebated JPA fees to LEA's for the 04/05 school year. As the JPA is not-for-profit entity, fees received and not expensed during a fiscal year are returned pro-rata to the LEA's. She stated rebate amounts were to be placed on the invoice in (47E) on the 07-08-4 invoices.
 - The group discussed that if the program terminates June 30, 2008, the 07-08-4 vendor fees may be reimbursed only if expensed prior to the end of the 2008 fiscal year.

8.0 LEA Billing Report-Cathy Bray

- Cathy Bray advised the group that she will send out the LEA Issue Tracker
- Navigant-trainings – Tentatively scheduled in February 2009 for updates to the LEA program.

9.0 Yolo County Office of Ed –Facilities – Marjorie Rollins

- Video Conference room has been booked for the 2008-2009 school year for each month. An invoice for cost will be sent out to all LEC's
- Co-Chair meetings with DHCS will take place on the even months
- August 7, 2008 will be the next meeting

10.0 NAME Conference update- Cathy Bray

- The NAME planning committee has extended the deadline for submission of presentation proposals. The conference is scheduled to begin September 24, 2008 at the Hyatt Landing, Philadelphia, Pennsylvania.
- The next NAME board meets next week, presentation proposals and bylaw updates will be reviewed.