

**Yolo County Office of Education  
Davis Room  
1280 Santa Anita Court, Suite 100  
Woodland, CA 95776-6127**

**Committee Meeting Minutes  
February 7, 2008  
Final: April 4, 2008  
Gathering 9:30 a.m. Meeting 10:00 a.m.-2:15 p.m.**

**LEC Coordinator/Representative Attendees:**

Greg Englar, Sonoma County Office of Education– Region 1  
Eileen Dolan, Glenn County Office of Education-Region 2  
Debbie Geer, Glenn County Office of Education- Region 2  
Jeff Holland, Superintendent-Sutter County Superintendent of Schools Region 3  
Marjorie Rollins, Sutter County Superintendent of Schools, **Co-Chair**- Region 3  
Michelle Cowart, Contra Costa County Office of Education- Region 4  
Brenda Higdon, Contra Costa County Office of Education-Region 4  
Monica Morgan, Santa Cruz County Office of Education- Region 5  
Janice Holden, Stanislaus County Office of Education- Region 6  
Sue Hamblin, Stanislaus County Office of Education- Region 6  
Ken Gragg, Kern County Superintendent of Schools- Region 8  
Margaret Roux, Kern County Superintendent of Schools- Region 8  
Annette Jewell, Orange County Department of Education- Region 9  
Christine Ridley, San Bernardino County Superintendent of Schools- Region 10  
Cathy Bray, Los Angeles County Office of Education, **Co-Chair**- Region 11  
Roger Chang, Los Angeles County Office of Education- Region 11

**Other Attendees:**

Elizabeth Touhey – California Department of Health Care Services (DHCS)  
Barbara Schultz – California Department of Health Care Services (DHCS)  
Anysia Drumheller- Butte County Office of Education  
Janice DiCroce- LGA Co-Chair  
Lynda Lindsay - LGA Co-Chair  
Cathy Bennett – Sacramento City Unified School District

**Absent:**

Susan Ellyson, Madera County Office of Education- Region 7  
Barbara Colombo, Los Angeles County Office of Education- Region 11

## 1.0 Introductions

Each individual stated his/her name and agency affiliation

## 2.0 Additions to the Agenda

### 5.1 LEC meeting schedule

## 3.0 Approval of the minutes

1. December 6, 2007 minutes were approved
2. January 10, 2008 minutes were approved

## 4.0 DHCS and Co-Chair Report-

**Cathy Bray, Marjorie Rollins, Barbara Schultz and Elizabeth Touhey gave the DHCS and Co-Chair Report**

1. DHCS will be sending the 2007/2008 host contract amounts to Marjorie Rollins in the next few weeks.
2. Elizabeth Touhey and Barbara Schultz will send the LEC members an email indicating that LEA's will continue to receive reimbursement through the 2008/2009 school year.
3. Barbara Schultz advised the LEC committee that MAA activity, including time survey weeks that occur prior to September 1, 2008 will be reimbursed. This includes the months of July and August 2008.
4. The LEC and their staff will be reimbursed through direct charge in 2008-2009. Elizabeth Touhey will confirm these payments with the Regional CMS office.
5. The Regional CMS office is discussing the elimination of the school based MAA program. Elizabeth Touhey and Barbara Schultz will notify the LEC committee, via email, of the funding issues being discussed by CMS.
6. DHCS has stated that there is no need for 2008-2009 host contracts at this time. In addition there will be no partial payment through a host contract because DHCS MAA staff may continue to be paid through the California State Office and not the LEC.
7. The LEC will be invoiced at approximately two thirds of the contract amount for the 2007/2008 fiscal year because there were no charges for automation.
8. In 2008/2009 the cost of automation will continue to be included in the LGA host contract; however, not in the LEC contract
9. In response to a question regarding LEC contracts expiring June 30, 2008, Elizabeth Touhey stated that DHCS management is in the process of reviewing a sample contract and the LEC's can expect to receive an official contract after it has been approved. Approval of the sample contract should be complete within one week.

10. LEC contracts will be in place through the, “letter of intent”. Barbara Schultz will follow up with Annette Jewell regarding the Orange County Department of Education contract.
11. Elizabeth Touhey stated that there are two issues involved in the extension of the moratorium. One is finding a vehicle for language and the other is a pay-go legislation, which is finding funding to support an increase in the spending budget.
12. A LEC Committee member asked Barbara Schultz to clarify the definition of “excessive code 16 time” when participants have paid time off and conferences. Barbara Schultz advised the LEC committee to clarify excessive code 16 time by sending a letter along with the invoice to DHCS. Barbara Schultz also stated that if the amount of paid time off in code 16 doesn’t fall below 15%, the LEC’s must include an explanation along with the invoice. DHCS will be examining this issue on a case by case basis.
13. A LEC member asked DHCS: “If an invoice has an elevated code 16 amount, should code 16 time be taken out and that time placed in code 1. Barbara Schultz replied “Yes”.
14. Barbara Schultz advised the committee that she is talking with Audits and Investigations (A&I) in regards to code 16; however, no further information was available at this time.
15. Barbara Schultz reminded the committee that they shouldn’t pull a time survey simply because there is elevated time in code 16 because the participant may have time in other reimbursable claiming codes. Barbara Schultz went on to say that if an LEA has elevated code 16 time, the LEC’s must evaluate the invoice. If the LEC’s are unable to substantiate the code 16 time, the invoices will be returned and revisions will be necessary.
16. Once an invoice has been accepted by the DHCS time surveys can not be changed.
17. A LEC member asked DHCS about 06/07 time surveys showing elevated amounts of code 16 time and how should the LEC’s reconcile that. The LEC member reminded DHCS that participants were following DHCS training for that time period. Elizabeth Touhey responded by saying that additional guidance was given by DHCS per LEC request.
18. A LEC member asked DHCS to clarify what was allowable Code 16 time. Barbara Schultz response was that, “There are not many explanations other then conferences and paid time off.” Guidance will be forthcoming when a decision has been made. Audits and Investigations will be defining and explaining the Code 16 percentage and how to adjust the invoice after it has been submitted.
19. Barbara Schultz advised the committee that there will be a few additional LEC Reviews. The intention is to finish up on what they have requested. Additional 04-05 LEC Reviews will be added in some regions.

Notification will be going out to the LEC within the month. The 2005-2006 LEC review notifications will be sent out in June 2008.

#### **4.1 Analyst Responding to Invoice Explanations**

1. Barbara Schultz will let the DHCS analysts know that they need to contact the LEC's when asking for additional information on the invoice, and acknowledging that the information has been received and accepted.

#### **4.2 Training in 2008 for LEC**

1. Elizabeth Touhey advised the LEC committee that they will not need to attend 2008-2009 training in order to direct charge.
2. There will be no changes to the 2008-2009 manual. Any decision to cancel training locations will not take place until late April.

#### **5.0 Updates on Closing Program**

##### **5.1 LEC Meeting Schedule**

1. May meeting will be held at the Yolo County Office of Education.
2. The June 2008 meeting will be held at the Orange County Office of Education.
3. The LEC Committee will not meet in March 2008. Everyone was advised to keep their calendars open for a conference call on March 6, 2008, if items need to be discussed.
4. The LEC committee will meet at the Yolo County Office of Education in April 2008.

#### **6.0 CCSESA and Legislative Updates –**

##### **Jeff Holland gave the CCSESA and Legislative Updates**

- Jeff Holland, Marjorie Rollins and Sue Hamblin attended the Medicaid meeting in Washington D.C. in January 2008. Jeff Holland felt optimistic about the future of the MAA program through pending legislation.
- There is a great amount of support for the program legislatively. CCSESA has stepped up to support the continuation of the program. Legislative goals at CCSESA have been formalized. There is 100% support by Superintendents. Jeff Holland plans to make a follow up trip to Washington D.C. at the end of April.
- Bob Canavan is working on several issues including MAA. Jeff Holland felt that County Office of Education Superintendents needs to send letters to their legislators
- One of the main concerns of the legislators is where to find money to continue the program.

- Marjorie Rollins advised the committee that CMS is trying to separate Health Care and Education. Jeff Holland felt there was a lack of legislative understanding from the CMS medical model to the educational model. Many of the legislators in California are aware of the loss of revenue in education for California schools.
- Jeff Holland commented that if CMS see's issues with possible fraud then it must be addressed on a formal platform. One solution to this was to have all state plans look the same.
- Sue Hamblin mentioned that some legislators were confused about SCHIP/MAA. Educating legislators took place at many of the meetings held in Washington D.C. The Boozman bill #4355 was brought up to all. Sue Hamblin will be following up with her local representatives.
- The Boozman Bill #4355 has not yet been submitted pending further support. Jeff Holland found that among legislators there was a lot of sympathy due to rules being sent down by CMS. Several bills are out there (Kennedy **S.578**, **Dingell H.R. 1017**)
- Jeff advised the committee that when you are sharing information with your local legislative office, ask if they have a counter part person back in Washington D.C. who deals with health/education. Many times information shared, does not always get to the staffers back in Washington DC.
- Helen Dowden is organizing a meeting in Southern California in order to communicate with health and education. The Bay Area Partnership is also organizing a meeting.

## **7.0 LGA Liaison Report-**

### **Susan Ellyson gave the LGA Liaison Report**

Susan Ellyson was absent - no report available

## **8.0 Sub-Committee Report –**

### **Annette Jewell gave the Sub-Committee Report**

1. The Manual Committee has not met and is no longer working on manual changes at this time.
2. Code 1/Code16 matrix proposal handout provided by Annette Jewell.

## **9.0 Invoice News-**

### **Marjorie Rollins gave the Invoice News Report**

#### **9.1 07-08 Host Contract**

Marjorie Rollins provided a handout. Several allocations were discussed. The 2005/2006 revenue **ONLY** allocation methodology was approved for the 2007/2008 host contract allocation. No automation costs will be included in the host contract for 2007/2008 school year. The DHCS will forward the 2007/2008 LEC Host Contract to the LEC Co-Chairs for review. The LEC Co-Chairs will bring the 2007/2008 DHCS projected budget to the April meeting for discussion and approval. The Co-Chairs will provide the methodology to DHCS to send out invoices for the Host Contract to the LEC.

## **10.0 Methodology of Budget Marjorie Rollins**

1. Topic Combined with 9.0

## **11.0 LEC Fund-Budget for extraordinary usage**

1. Defer agenda item to 2008-2009

## **12.0 Conference and Workshops Update-**

### **Michelle Cowart gave the Conference and Workshops Update**

1. CCSESA conference in Sacramento February 20, 2008.

Sue Hamblin and Marjorie Rollins to attend and discuss:

- A. "Status of MAA"
- B. Invoice, Code Percentage
- C. Payments
- D. Audit Binders
- E. Not disbanding the MAA program

2. CASBO – April Conference canceled
3. Saving MAA – Los Angeles CA February 29, 2008  
Cathy Bray and Marjorie Rollins panel members

## **13.0 LEA Billing Report–**

### **Cathy Bray gave the LEA Billing Report**

1. Discussion continues at EDS regarding invoice reconciliation concerns. The repayment letters are telling LEA pay 7% interest if not paid within one month.
2. Discussion is taking place about billing for new services that do not need a State Plan Amendment
  - A. medical equipment
3. LEA website change- moved to new DHCS template.
4. LEA Billing Claiming Errors- Five of the Fifteen have been resolved. A few more are close to resolution.
5. The CRCS, for 2006/2007, is still on hold at this time.

**14.0 Review of meeting actions and homework-**  
**Debbie Geer Gave the Review of Meeting Actions and Homework**

**Homework:**

1. Jeff Holland will contact Elizabeth Touhey about obtaining additional legislators to contact.
2. Marjorie Rollins to provide to Annette Jewell handouts used in Washington DC.
3. LEC members need to send stories from their LEA's regarding how school districts are positively impacting their schools with their MAA money and the negative effects on the district if those monies were no longer accessible.
4. LEC members request stories from your districts.
5. Cathy Bray will send stories to Jeff Holland she shared at the governors' office.

**Action:**

1. There will be no March meeting in Yolo County. Keep calendars open for a potential conference call if needed.