

FIRST 5 KERN
KERN COUNTY CHILDREN AND FAMILIES COMMISSION

Wednesday, October 6, 2010
Kern County Superintendent of Schools
1300 17th Street
Bakersfield, California

Minutes

COMMISSION CONVENED @ 2:06 P.M.

ROLL CALL

Present: Commissioners Audelo, Champness, Cheadle, Goh, Waterman
Absent: Commissioners Jonah, Puckett, Rubio

Note: Ao, Cs, Ce, Gh, Jh, Pt, Ro and Wm are abbreviations for Commissioners Audelo, Champness, Cheadle, Goh, Jonah, Puckett, Rubio and Waterman respectively. Alternate Commissioners are also similarly denoted. For example “Ao-Gh” denotes Commissioner Audelo made the motion and Commissioner Gh seconded it. The abbreviation “AB” means absent and “ABD” abstained. “All ayes” means that all Commissioners present voted affirmatively. “NO” indicates a negative vote by the indicated Commissioner(s).

COMMISSION ACTION SHOWN IN CAPITAL LETTERS

PUBLIC PRESENTATIONS

- 1) No one was heard.

REPORTS AND ANNOUNCEMENTS

- 2) Commissioners
 - Commissioner Audelo welcomed executive director Jamie Henderson to the helm of First 5 Kern.
 - Commissioner Audelo reported that the San Joaquin Community Hospital will hold its free “drive-through” influenza vaccine shot clinic, Saturday, October 23, 2010, 8:00 a.m. – 5:00 p.m., in the hospitals parking lot of Chester and 29th Street.
- 3) Technical Advisory Committee’s Report
 - Commissioner Audelo reported that the TAC met September 20, 2010 and was working on First 5 Kern’s mission and vision statements and hoped to have a draft to present to the Commission at the December 1, 2010 meeting.



4) Executive Director's Report

- Mr. Henderson thanked the Commission for the honor of working with the First 5 Kern organization.
- Mr. Henderson reported while he was still learning the staff and the programs funded by First 5 Kern he was impressed at the level of support contractors received from staff.
- Mr. Henderson commended Judith Harniman, Asst. Executive Director and Jan St Pierre, Communications Specialist for their work on the Open House of September 28, 2010. Mr. Henderson reported that there was positive feedback from the contractors and staff looks forward to hosting another Open House in the near future.
- Mr. Henderson reported that he and staff had visited the Bakersfield Homeless Center's, Discovery Depot Child Care Center; Community Action Partnership of Kern's, 2-1-1 program; and the Wind and the Willows Preschool of Boron. Mr. Henderson distributed a calendar of scheduled site visits in the future and asked that Commissioners available and interested in riding along to please contact Sharon Powell, Administrative Assistant.
- Mr. Henderson reported that all staff would be in training Thursday, October 7, 2010, 8:00 A.M. to 11:00 A.M., Communication: What You Need to Know to Get What You Need.

ACTION ITEMS

- Cs – Wm
Jh, Pt, Ro – AB
All Ayes
- 5) Minutes of Children and Families Commission meetings of August 4 and August 30, 2010 – APPROVED
- Cs – Wm
Jh, Pt, Ro – AB
All Ayes
- 6) Commission meeting schedule for 2011 - APPROVED

PUBLIC HEARINGS

- Cs - Ce
Jh, Pt, Ro – AB
All Ayes
- 7) Annual financial audit – OPENED HEARING; CLOSED HEARING; RECEIVED AND FILED ANNUAL FINANCIAL AUDIT; DIRECTED THE EXECUTIVE DIRECTOR TO TRANSMIT THE ANNUAL FINANCIAL AUDIT TO THE CALIFORNIA CHILDREN AND FAMILIES COMMISSION.
- Gh - Wm
Jh, Pt, Ro – AB
All Ayes
- 8) Annual report to the State Commission – OPENED HEARING; CLOSED HEARING; RECEIVED AND FILED ANNUAL REPORT; DIRECTED THE EXECUTIVE DIRECTOR TO TRANSMIT THE ANNUAL REPORT TO THE CALIFORNIA CHILDREN AND FAMILIES COMMISSION.

SPECIAL PRESENTATIONS

- Cs – Wm
Jh, Pt, Ro – AB
All Ayes
- 9) Resolution expressing appreciation to Larry J. Rhoades for his service to First 5 Kern – ADOPTED RESOLUTION



MISCELLANEOUS DOCUMENTS TO BE RECEIVED AND FILED

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| Cs – Wm
Jh, Pt, Ro – AB
All Ayes | 10) Monthly Financial Reports for July and August 2010 – RECEIVED AND FILED |
| Cs – Wm
Jh, Pt, Ro – AB
All Ayes | 11) Report on Expenditure under the Policy on Support of Community Activities and Events (Delano Regional Medical Center) – RECEIVED AND FILED |
| Cs – Wm
Jh, Pt, Ro – AB
All Ayes | 12) Report on Expenditure under the Policy on Support of Community Activities and Events (Juvenile Diabetes Research Foundation) – RECEIVED AND FILED |
| Cs – Wm
Jh, Pt, Ro – AB
All Ayes | 13) Report on Expenditure under the Policy on Support of Community Activities and Events (Friends of Mercy Foundation) – RECEIVED AND FILED |
| Cs – Wm
Jh, Pt, Ro – AB
All Ayes | 14) Report on Expenditure under the Policy on Support of Community Activities and Events (Binational Health Week) – RECEIVED AND FILED |
| Cs – Wm
Jh, Pt, Ro – AB
All Ayes | 15) Letter from Pat Cheadle, Director, Kern County Department of Human Services, dated September 3, 2010, re: Purple Ribbon Month participation – RECEIVED AND FILED |

ADJOURNMENT

Adjourned to Wednesday, December 1, 2010

FUTURE MEETINGS

First 5 Kern Commission	December 1, 2010	2:00 P.M.	KCSOS 1300 17 th St.
Technical Advisory Committee	October 18, 2010	10:00 A.M.	First 5 Kern Offices
Technical Advisory Committee	November 15, 2010	10:00 A.M.	First 5 Kern Offices

COMMITTEE ASSIGNMENTS – STANDING COMMITTEES

EXECUTIVE

Vacant (Chair)
 Cheadle
 Audelo
 Champness

TECHNICAL ADVISORY

Audelo (Chair)
 Goh
 Puckett

PERSONNEL

Audelo (Chair)
 Jonah
 Waterman
 Goh (alternate)

BUDGET AND FINANCE

Champness (Chair)
 Cheadle
 Audelo
 Vacant (alternate)



COMMITTEE ASSIGNMENTS – AD HOC COMMITTEES

COMMUNITY OUTREACH
AND COMMUNICATIONS

Waterman (Chair)
Audelo
Champness
Puckett

PROJECT REVIEW

Vacant (Chair)
Jonah
Goh
Cheadle

CHILDREN’S HEALTH INSURANCE

Jonah (Chair)
Cheadle
Waterman

COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

The meeting facilities of First 5 Kern (the Kern County Children and Families Commission) are accessible to persons with disabilities. Disabled individuals who need special assistance to attend or participate in a meeting of First 5 Kern may request assistance at the First 5 Kern office, 2724 L Street, Bakersfield, California, or by calling (661) 328-8888. Every effort will be made to reasonably accommodate individuals with disabilities by making meeting material available in alternative formats. Requests for assistance should be made five (5) working days in advance of a meeting whenever possible.

