

**FIRST 5 KERN**  
**KERN COUNTY CHILDREN AND FAMILIES COMMISSION**

Wednesday, October 5, 2011  
Kern County Superintendent of Schools  
1300 17<sup>th</sup> Street, Board Room 1A  
Bakersfield, California

Minutes

COMMISSION CONVENED @ 2:03 P.M.

Present: Commissioners Audelo, Champness , Goh, Maier, Sandrini , Waterman and Alternates Brashear and Wasson

Absent: Commissioners Cheadle, Jonah and Puckett

Note: Ao, Cs, Ce, Gh, Jh, Mr, Pt, Si and Wm are abbreviations for Commissioners Audelo, Champness, Cheadle, Goh, Jonah, Maier, Puckett, Sandrini and Waterman respectively. Alternate Commissioners are also similarly denoted. For example “Ao-Gh” denotes Commissioner Audelo made the motion and Commissioner Goh seconded it. The abbreviation “AB” means absent and “ABD” abstained. “All ayes” means that all Commissioners present voted affirmatively. “NO” indicates a negative vote by the indicated Commissioner(s).

COMMISSION ACTION SHOWN IN CAPITAL LETTERS

PUBLIC PRESENTATIONS

- 1) No one was heard.

REPORTS AND ANNOUNCEMENTS

- 2) Introduction of New Commissioner
  - Commissioner Audelo introduced and welcomed new Commissioner Al Sandrini, who was appointed by Second District Supervisor Zack Scrivner.
- 3) Committee member announcements and reports
  - Commissioner Audelo reported that it is breast cancer awareness month and urged all women to have a mammogram.
  - Commissioner Wasson reported that it is the flu season and asked all aged six months and up to get a flu vaccine.
- 4) Technical Advisory Committee Report
  - Commissioner Audelo reported that an update on AB 99 was given.
  - Commissioner Audelo reported that we have officially crossed over from using CS&O to Mosaic as our evaluation data management company.
  - Commissioner Audelo reported that the Commission has a little more than a year before its next funding cycle and made a recommendation that the TAC start the discussion regarding in regards to our next funding cycle.

5) Executive Director's Report

- Mr. Henderson welcomed Commissioner Sandrini to the Board and introduced new staff Heather Schreiner, Research Assistant and Theresa Martinez, Research Analyst and Dayana Ulloa, Program Officer extra help position in Anastasia Lester's absence.
- Mr. Henderson gave an update on the First 5 Commission's lawsuit filed seeking to nullify the bill that authorized the state to divert First 5 revenue, stating that the case was heard in the Fresno Federal Court, August 30, 2011, and should take ninety days to render a decision.
- Mr. Henderson reported that he is visiting funded programs in the outlying areas.
- Mr. Henderson reported that our contractors have completed GEMS data transition training facilitated by the staff from Mosaic Data Management Services. Mr. Henderson reported that there were a few bumps along the way but staff went to Mosaic's Santa Barbara office to work with their staff closely.

ACTION ITEMS

- Cs-Mr  
Ce, Jh, Pt-AB  
All Ayes
- 6) Minutes of the Children and Families Commission meeting of June 1, 2011 – APPROVED
- Mr-Cs  
Ce, Jh, Pt-AB  
All Ayes
- 7) Commission meeting schedule for 2012 – APPROVED THE COMMISSION AND TAC MEETING SCHEDULE FOR 2012.
- Gh-Wn  
Ce, Jh, Pt-AB  
All Ayes
- 8) Revision of Administrative Bulletin No. 4 – APPROVED
- Mr-Wm  
Ce, Jh, Pt-AB  
All Ayes
- 9) Resolution expressing appreciation to Commissioner Carrie Champness for her service – ADOPTED THE RESOLUTION
- Si-Cs  
Ce, Jh, Pt-AB  
All Ayes
- 10) Renewal of Lease Agreement for Office Space – AUTHORIZED THE EXECUTIVE DIRECTOR TO NEGOTIATE A RENEWAL OF THE LEASE FOR THE PROPERTY LOCATED AT 2724 L STREET IN BAKERSFIELD; AUTHORIZED THE EXECUTIVE DIRECTOR TO EXECUTE THE LEASE AGREEMENT AND ANY OTHER NECESSARY DOCUMENTS, SUBJECT TO THE REVIEW AND APPROVAL OF COUNSEL AS TO FORM; BRING BACK TO THE COMMISSION FOR APPROVAL.

PUBLIC HEARINGS

- Cs-Gh  
Ce, Jh, Pt-AB  
All Ayes
- 11) Annual financial audit – OPENED HEARING; CLOSED HEARING; RECEIVED AND FILED ANNUAL FINANCIAL AUDIT; DIRECTED THE EXECUTIVE DIRECTOR TO TRANSMIT THE ANNUAL FINANCIAL AUDIT TO THE CALIFORNIA CHILDREN AND FAMILIES COMMISSION.
- Cs-Wn  
Ce, Jh, Pt-AB  
All Ayes
- 12) Annual Report to the State Commission – OPENED HEARING; CLOSED HEARING; RECEIVED AND FILED ANNUAL REPORT; DIRECTED THE EXECUTIVE DIRECTOR TO TRANSMIT THE ANNUAL REPORT TO THE CALIFORNIA CHILDREN AND FAMILIES COMMISSION.

MISCELLANEOUS DOCUMENTS TO BE RECEIVED AND FILED

- Cs-Mr  
Ce, Jh, Pt-AB  
All Ayes
- 13) Monthly Financial Reports of May, June, July and August 2011 – RECEIVED AND FILED
- Cs-Mr  
Ce, Jh, Pt-AB  
All Ayes
- 14) Meeting Notes of the Ad Hoc Community Outreach and Communications Committee meeting of June 6, 2011 – RECEIVED AND FILED
- Cs-Mr  
Ce, Jh, Pt-AB  
All Ayes
- 15) FY 2011–12 Community Outreach and Communications Plan and COC Strategic Plan Alignment, Technical Assistance and Community Report Summary – APPROVED
- Cs-Mr  
Ce, Jh, Pt-AB  
All Ayes
- 16) Policy on Support of Community Events and Activities report for fiscal year 2010-2011 – RECEIVED AND FILED
- Cs-Mr  
Ce, Jh, Pt-AB  
All Ayes
- 17) Minutes of the Technical Advisory Committee meeting of May 16, 2011 – RECEIVED AND FILED
- Cs-Mr  
Ce, Jh, Pt-AB  
All Ayes
- 18) Report on Expenditure under the Policy on Support of Community Activities and Events (The Bakersfield Pregnancy Center) – RECEIVED AND FILED
- Cs-Mr  
Ce, Jh, Pt-AB  
All Ayes
- 19) Report on Expenditure under the Policy on Support of Community Activities and Events (Bi-National Health Week) – RECEIVED AND FILED

ADJOURNMENT

- 20) Adjourned to Wednesday, December 7, 2011, 2:00 p.m., Kern County Superintendent of Schools Facility, Bakersfield.