

FIRST 5 KERN
KERN COUNTY CHILDREN AND FAMILIES COMMISSION

Special Meeting
Wednesday, June 24, 2009
Kern County Superintendent of Schools
1300 17th Street
Bakersfield, California

Minutes

COMMISSION CONVENED @ 2:05 P.M.

ROLL CALL

Present: Commissioners Audelo, Cheadle, Goh, Maier, McQuiston, Puckett; Alternate Commissioners Cloud and Nilon
Absent: Commissioners Champness, Jonah and Waterman

Note: Ao, Cs, Ce, Gh, Jh, Mr, Mn, Pt and Wm are abbreviations for Commissioners Audelo, Champness, Cheadle, Goh, Jonah, Maier, McQuiston, Puckett and Waterman respectively. Alternate Commissioners are also similarly denoted. For example "Ao-Mr" denotes Commissioner Audelo made the motion and Commissioner Maier seconded it. The abbreviation "AB" means absent and "ABD" abstained. "All ayes" means that all Commissioners present voted affirmatively. "NO" indicates a negative vote by the indicated Commissioner(s).

COMMISSION ACTION SHOWN IN CAPITAL LETTERS

PUBLIC PRESENTATIONS

1) No one was heard.

REPORTS AND ANNOUNCEMENTS

- 2) Commissioners:
- Alternate Commissioner John Nilon thanked the Commission and staff for its work and reported that today would be his last meeting with the Commission due to his new position as County Chief Administrative Officer.
- 3) Technical Advisory Committee Report – Commissioner Audelo
- Commissioner Audelo reported that at the meeting of May 18, 2009 the TAC was presented with a final draft of the Strategic Plan to forward to the Commission for approval.
 - Commissioner Audelo reported on the RFP process which the TAC has been working on for a couple months and is just about ready to forward to the Commission for approval.

- 4) Executive Director's Report – Larry J. Rhoades, Interim Executive Director
 - Mr. Rhoades reported that Alternate Commissioner John Nilon has been selected for the position of County Administrative Officer and congratulated him.
 - Mr. Rhoades introduced Supervisor McQuiston who then introduced his grandson Edward Graham. Supervisor McQuiston reported that his grandson would be shadowing him for the next few weeks.
 - Mr. Rhoades reported on the Budget and Financial outlook.
 - Mr. Rhoades gave an update of the MRMIB program.
 - Mr. Rhoades reported on the TAC's work on the RFP and its timeline.
 - Mr. Rhoades reported that the Commission is seeking volunteers interested in serving on its Independent Evaluation Committee (IEC).
- 5) Report on Request For Proposals (RFP)
 - Chief Program Officer Judith Harniman gave an update on the referral to the TAC by the Commission to develop a Request for Proposal (RFP) process.

ACTION ITEMS

- Ao – Cd
Cs, Jh, Wm - AB
All Ayes
- 6) Minutes of Children and Families Commission meeting of May 6, 2009 – APPROVED
- Nn - Ce
Cs, Jh, Wm - AB
All Ayes
- 7) Fiscal Year 2009 - 2010 Budget – ADOPTED THE FISCAL YEAR 2009 – 2010 BUDGET; AUTHORIZED THE INTERIM EXECUTIVE DIRECTOR TO EXECUTE ANY DOCUMENTS AND TO TAKE ANY OTHER ACTIONS NECESSARY TO IMPLEMENT THE ADOPTED BUDGET.
- Pt - Ao
Cs, Jh, Wm - AB
All Ayes
- 8) Six Year Financial Plan – OPENED HEARING; CLOSED HEARING; ADOPTED THE REVISED SIX YEAR FINANCIAL PLAN; DIRECTED THE INTERIM EXECUTIVE DIRECTOR TO DISTRIBUTE THE REVISED PLAN; RECEIVED AND FILED LETTER.
- 9) Appointment of Officers – HELD OVER TO THE AUGUST 5, 2009 MEETING.
- Gh - Nn
Cs, Jh, Wm - AB
All Ayes
- 10) Revision of Administrative Policies and Procedures Manual – RECEIVED AND FILED WITH THE AMENDMENT OF BULLETIN NO. 7, BULLET THREE, DELETION OF THE LAST SENTENCE.

REQUEST FOR CONTINUED FUNDING

- Gh - Cd
Cs, Jh, Wm - AB
All Ayes
- 11) Request for continued funding for Project 2007.6.1 (GBLA Guardianship Program) – APPROVED FUNDING OF PROJECT 2007.6.1 (GBLA Guardianship Program) FOR A TERM OF NINE MONTHS OR LESS IN AN AMOUNT NOT TO

EXCEED \$201,095; AUTHORIZED THE INTERIM EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE A CONTRACT OR OTHER DOCUMENT(S) TO PROVIDE THE SERVICES AND PROGRAM DESCRIBED, SUBJECT TO APPROVAL BY COUNSEL AS TO FORM; AUTHORIZED THE INTERIM EXECUTIVE DIRECTOR TO TAKE ANY OTHER ACTIONS NECESSARY TO IMPLEMENT THE CONTINUED FUNDING OF THIS PROGRAM.

SPECIAL PRESENTATIONS

- 12) Marc Thibault, Consultant – Strategic Plan Presentation
- Mr. Thibault presented the Commission with the final draft of the revised Strategic Plan 2009-2010 adding that it satisfies the legal requirements to review the document annually.
- 13) Strategic Plan Revision 2009 – OPENED HEARING; CLOSED HEARING; ADOPTED THE REVISED STRATEGIC PLAN TO INCLUDE ANY ADDITIONAL CHANGES DIRECTED BY THE COMMISSION; DIRECTED THE INTERIM EXECUTIVE DIRECTOR TO DISTRIBUTE THE REVISED PLAN; RECEIVED AND FILED LETTER.

Ao - Nn
Cs, Jh, Wm - AB
All Ayes

MISCELLANEOUS DOCUMENTS TO BE RECEIVED AND FILED

- 14) Monthly Financial Reports for April and May 2009 – RECEIVED AND FILED
- 15) Monthly Report on Reserved Funds for April and May 2009 – RECEIVED AND FILED
- 16) Minutes of the Budget and Finance Committee meeting of June 8, 2009 – RECEIVED AND FILED
- 17) Report on Expenditure under the Policy on Support of Community Activities and Events (East Bakersfield Kiwanis) – RECEIVED AND FILED
- 18) Report on Expenditure under the Policy on Support of Community Activities and Events (The Richardson Special Needs Collaborative) – RECEIVED AND FILED
- 19) Report on Expenditure under the Policy on Support of Community Activities and Events (The Rotary Club of Taft Foundation) – RECEIVED AND FILED
- 20) Report on Expenditure under the Policy on Support of Community Activities and Events (Kern County Department of Human Services) – RECEIVED AND FILED
- 21) Report on Expenditure under the Policy on Support of Community Activities and Events (The Leukemia and Lymphoma Society) – RECEIVED AND FILED

Ao - Cd
Cs, Jh, Wm - AB
All Ayes

Nn - Cd
Cs, Jh, Wm - AB
All Ayes

Ao - Cd
Cs, Jh, Wm - AB
All Ayes

Ao - Cd
Cs, Jh, Wm - AB
All Ayes

Ao - Cd
Cs, Jh, Wm - AB
All Ayes

Ao - Cd
Cs, Jh, Wm - AB
All Ayes

Ao - Cd
Cs, Jh, Wm - AB
All Ayes

Ao - Cd
Cs, Jh, Wm - AB
All Ayes

- Ao - Cd
Cs, Jh, Wm - AB
All Ayes
- 22) Report on Expenditure under the Policy on Support of Community Activities and Events (The Kern River Valley) – RECEIVED AND FILED
- Ao - Cd
Cs, Jh, Wm - AB
All Ayes
- 23) Letter from Tammy Burns, Child Care Facilitator, Early Childhood Council of Kern, dated May 14, 2009, re: contribution to the Kern County Infant Toddler Seminar – RECEIVED AND FILED
- Ao - Cd
Cs, Jh, Wm - AB
All Ayes
- 24) Letter from Linda Mickle, Master Teacher, Kern Child Development Foundation, dated December 16, 2008, re: contribution to the Lamont Child Development Center – RECEIVED AND FILED
- Ao - Cd
Cs, Jh, Wm - AB
All Ayes
- 25) Letter from Brown Armstrong dated May 1, 2009, re: Audit engagement letter – RECEIVED AND FILED

ADJOURNMENT

Adjourned to Wednesday, August 5 2009, 2:00 P.M., KCSOS, 1300 17th Street

FUTURE MEETINGS

First 5 Kern Commission	August 5, 2009	2:00 P.M.	KCSOS, 1300 17 th Street
First 5 Kern Commission	October 7, 2009	2:00 P.M.	KCSOS, 1300 17 th Street
First 5 Kern Commission	December 2, 2009	2:00 P.M.	KCSOS, 1300 17 th Street
Technical Advisory Committee	July 20, 2009	10:00 A.M.	First 5 Kern Offices
Technical Advisory Committee	August 2009	DARK	
Technical Advisory Committee	September 21, 2009	10:00 A.M.	First 5 Kern Offices
Technical Advisory Committee	October 19, 2009	10:00 A.M.	First 5 Kern Offices
Technical Advisory Committee	November 16, 2009	10:00 A.M.	First 5 Kern Offices
Technical Advisory Committee	December 2009	DARK	

COMMITTEE ASSIGNMENTS – STANDING COMMITTEES

EXECUTIVE

Maier (Chair)
Cheadle
Audelo
McQuiston

TECHNICAL ADVISORY

Audelo (Chair)
Goh
Puckett

PERSONNEL

Audelo (Chair)
Jonah
Waterman
Goh (alternate)

BUDGET AND FINANCE

McQuiston (Chair)
Cheadle
Maier
Audelo (alternate)

COMMITTEE ASSIGNMENTS – AD HOC COMMITTEES

COMMUNITY OUTREACH
AND COMMUNICATIONS

Waterman (Chair)
Audelo
Champness
Puckett

PROJECT REVIEW

Maier (Chair)
Jonah
Goh
Cheadle

CHILDREN'S HEALTH INSURANCE

Jonah (Chair)
Cheadle
Waterman

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