

FIRST 5 KERN
KERN COUNTY CHILDREN AND FAMILIES COMMISSION

Wednesday, February 7, 2007
Kern County Department of Public Health
1800 Mt. Vernon Avenue
Bakersfield, California

Minutes

COMMISSION CONVENED @ 2:05 P.M.

ROLL CALL

Present: Commissioners Barlow, Brandon, Green, Jinadu, Koditek, Maben, Maier, Rhoades
Absent: Commissioner Phelps

Note: Bw, Bn, Gn, Ju, Kk, Mn, Mr, Ps and Rs are abbreviations for Commissioners Barlow, Brandon, Green, Jinadu, Koditek, Maben, Maier, Phelps and Rhoades respectively. Alternate Commissioners are also similarly denoted. For example “Bn-Ju” denotes Commissioner Brandon made the motion and Commissioner Jinadu seconded it. The abbreviation “AB” means absent and “ABD” abstained. “All ayes” means that all Commissioners present voted affirmatively. “NO” indicates a negative vote by the indicated Commissioner(s).

REPORTS AND ANNOUNCEMENTS

- 1) Commissioners
 - Commissioner Maier read a statement (attached) prepared in response to an article published in the *Bakersfield Californian* on January 21, 2007.
 - Commissioner Barlow requested and the Chairperson made a referral to staff requesting a report on the special funding request policy. Mr. Ladd noted that this topic would also be addressed at the Strategic Plan workshop on March 2, 2007.
 - Commissioner Koditek gave a brief update on the Children’s Research Triangle study.

- 2) Technical Advisory Committee’s Report – Commissioner Brandon reported on the last TAC meeting, including introduction of new member Bethany Christman, information regarding a new state mandate requiring all children entering kindergarten to have dental screening, and review of the draft RFP for the Kern Reaches Its Babies program.

- 3) Executive Director’s Report
 - Mr. Ladd introduced new Program Officer Julie Marty.
 - Mr. Ladd reported that First 5 Kern finance staff will be presenting at the First 5 Association Fiscal Management Summit this February in San Jose.



- Mr. Ladd reminded Commissioners about the Statewide Conference Thursday, May 31, and Friday, June 1, 2007, in Orange County.
 - Mr. Ladd reported on the third annual All About the Kids Day, Wednesday, March 21, 2007, in Sacramento.
- 4) Report on the Children’s Health Initiative – Chief Program Officer Kimberly Fulton gave an update on the Children’s Health Initiative and on Governor Schwarzenegger’s health reform proposal, and responded to questions.
 - 5) Report on Commission Support of Health Fairs in Kern County – Mr. Ladd reported on First 5 Kern’s efforts during 2006 to support health fairs throughout Kern County.

Commissioner Phelps entered the meeting.

- 6) Independent Evaluator’s Report – (CSUB Institute for Social and Community Research) - Tanya Boone, Co-Principal Investigator, presented the *First 5 Kern County/State Data: Trends and Comparisons Report* and responded to questions.

PUBLIC PRESENTATIONS

- 7) Dr. Portia Choi, Kern County Department of Public Health, presented on children’s dental health and reminded everyone that February is National Children’s Dental Health Month.

Patrick Slausky of Optima Health Services and a former Stanislaus County First 5 Commissioner, and Mary O’Rullion of Optima Health Services, introduced themselves, and spoke about the Caring Corner program.

ACTION ITEMS

Mr – Bn
All Ayes

- 8) Program Evaluation Services – APPROVED AN AGREEMENT WITH THE CORPORATION FOR STANDARDS AND OUTCOMES, FOR DATABASE MANAGEMENT AND RELATED SERVICES, FOR A THREE YEAR TERM BEGINNING JULY 1, 2007 AND ENDING JUNE 30, 2010, IN THE AMOUNT OF \$229,360 FOR EACH YEAR, SUBJECT TO THE CONDITIONS OF APPROVAL; DIRECTED THE EXECUTIVE DIRECTOR TO NEGOTIATE AND PREPARE AGREEMENTS OR OTHER DOCUMENTS TO PROVIDE THE SERVICES AND PROGRAMS DESCRIBED, SUBJECT TO APPROVAL BY COUNSEL AS TO FORM; DIRECTED THE EXECUTIVE DIRECTOR TO RETURN TO THE COMMISSION AT THE APRIL 2007 MEETING WITH FINAL AGREEMENTS FOR COMMISSION REVIEW AND APPROVAL; AUTHORIZED THE EXECUTIVE DIRECTOR TO TAKE ANY OTHER ACTIONS NECESSARY TO IMPLEMENT THIS PROGRAM.

Kk – Mn
All Ayes
Bw- NO

CONDITIONALLY APPROVED AN AGREEMENT WITH THE CALIFORNIA STATE UNIVERSITY, BAKERSFIELD, INSTITUTE FOR SOCIAL AND COMMUNITY RESEARCH, FOR PROGRAM EVALUATION AND REPORTING AND RELATED SERVICES, FOR A THREE YEAR TERM BEGINNING JULY 1,



2007 AND ENDING JUNE 30, 2010, IN THE AMOUNT OF \$625,789 FOR EACH YEAR, SUBJECT TO THE CONDITIONS OF APPROVAL; DIRECTED THE EXECUTIVE DIRECTOR TO NEGOTIATE AND PREPARE AGREEMENTS OR OTHER DOCUMENTS TO PROVIDE THE SERVICES AND PROGRAMS DESCRIBED, SUBJECT TO APPROVAL BY COUNSEL AS TO FORM; DIRECTED THE EXECUTIVE DIRECTOR TO RETURN TO THE COMMISSION AT THE APRIL 2007 MEETING WITH FINAL AGREEMENTS FOR COMMISSION REVIEW AND APPROVAL; AUTHORIZED THE EXECUTIVE DIRECTOR TO TAKE ANY OTHER ACTIONS NECESSARY TO IMPLEMENT THIS PROGRAM.

- Gn – Mn
All Ayes
- 9) Report from Commission Counsel Regarding the Executive Director’s Job Description – RECEIVED AND FILED
- Gn – Mn
Ps – AB
All Ayes
- 10) Revision of Administrative Policies and Procedures Manual – RECEIVED AND FILED
- Gn – Mn
Ps – AB
All Ayes
- 11) Minutes of Children and Families Commission regular meeting of December 6, 2006 – APPROVED

MISCELLANEOUS DOCUMENTS TO BE RECEIVED AND FILED

- Gn – Mn
Ps – AB
All Ayes
- 12) Monthly Financial Reports for November and December 2006 – RECEIVED AND FILED
- Gn – Mn
Ps – AB
All Ayes
- 13) Quarterly Report on Reserved and Unreserved Funds – RECEIVED AND FILED
- Gn – Mn
Ps – AB
All Ayes
- 14) Monthly report on contracts executed – RECEIVED AND FILED
- Gn – Mn
Ps – AB
All Ayes
- 15) Letter from William Reifel, MSW, Richardson Center, dated January 16, 2007, re: letter of appreciation for First 5 Kern staff donations – RECEIVED AND FILED
- Gn – Mn
Ps – AB
All Ayes
- 16) Letter from Karen Perry, Wasco Union School District, dated December 18, 2006, re: support of Walk and Stop Childhood Obesity (WASCO) event and Parent Workshop – RECEIVED AND FILED
- Gn – Mn
Ps – AB
All Ayes
- 17) Letter from Della Dodson, United Way, dated December 14, 2006, re: sponsorship of Professional Development Conference – RECEIVED AND FILED
- Gn – Mn
Ps – AB
All Ayes
- 18) Letter from Tammy Burns, Kern County Child Care Council, dated December 1, 2006, re: sponsorship of Kern County Child Development Conference – RECEIVED AND FILED
- Gn – Mn
Ps – AB
All Ayes
- 19) Report on Expenditure under the Policy on Support of Community Activities and Events (Buttonwillow Union School District) – RECEIVED AND FILED
- Gn – Mn
Ps – AB
All Ayes
- 20) Report on Expenditure under the Policy on Support of Community Activities and Events (Richardson Special Needs Collaborative) – RECEIVED AND FILED

Gn – Mn
Ps – AB
All Ayes 21) Report on Expenditure under the Policy on Support of Community Activities and Events (Kern County Child Care Council) – RECEIVED AND FILED

Gn – Mn
Ps – AB
All Ayes 22) Minutes of Technical Advisory Committee meeting of November 20, 2006 – RECEIVED AND FILED

ADJOURNMENT

23) Adjourned to Monday, February 26, 2007, 9:30 a.m., Public Health Facility, Bakersfield.