

FIRST 5 KERN
KERN COUNTY CHILDREN AND FAMILIES COMMISSION

Wednesday, February 3, 2010
Kern County Superintendent of Schools
1300 17th Street
Bakersfield, California

Minutes

COMMISSION CONVENED @ 2:00 P.M.

ROLL CALL

Present: Commissioners Audelo, Champness, Cheadle, Jonah, Maier, Puckett;
Waterman
Absent: Commissioners Goh and Rubio

Note: Ao, Cs, Ce, Gh, Jh, Mr, Pt, Ro and Wm are abbreviations for Commissioners Audelo, Champness, Cheadle, Goh, Jonah, Maier, Puckett, Rubio and Waterman respectively. Alternate Commissioners are also similarly denoted. For example "Ao-Mr" denotes Commissioner Audelo made the motion and Commissioner Maier seconded it. The abbreviation "AB" means absent and "ABD" abstained. "All ayes" means that all Commissioners present voted affirmatively. "NO" indicates a negative vote by the indicated Commissioner(s).

COMMISSION ACTION SHOWN IN CAPITAL LETTERS

PUBLIC PRESENTATIONS

- 1) No one was heard.

REPORTS AND ANNOUNCEMENTS

- 2) Commissioners:
 - Commissioner Champness reported that as of March 31, 2010 her term as a Commissioner will expire but added that Supervisor Maggard has arranged to reappoint her at that time.
 - Commissioner Maier reported that the Executive Committee is seeking to make changes to the Commission's standing committees, stating that a meeting will be scheduled soon and a report to follow.
 - Commissioner Puckett reported on the RFP process and its next steps, contract agreements. Commissioner Puckett stated the contract agreement process has been flawless from her own experience and from others that she had spoken to within the community. Commissioner Puckett stated she was impress and thanked the staff for a job well done.

- 3) Technical Advisory Committee Report
 - Commissioner Audelo gave an update of the TAC meeting of January 11, 2010, which covered kudos's to staff for a successful RFP process; a presentation by Judith Harniman, Assistant Director on the new evaluation process; and an update from Larry J. Rhoades on the condition of the State and how it relates to First 5 Kern.
- 4) Executive Director's Report – Larry J. Rhoades, Interim Executive Director
 - Mr. Rhoades introduced new hire, Paula De La Riva, Program Officer.
 - Mr. Rhoades reported that First 5 Kern and Kern Health Systems are in discussion regarding the potential of Kern Health Systems being the local plan Administrator for Healthy Kids Kern County as well as funding options for children ages 6 – 18.
 - Mr. Rhoades gave an update of the State's budget crisis as it relates to First 5 California and First 5 Kern.

ACTION ITEMS

Wm – Pt
Gh, Ro – AB
All Ayes

- 5) Minutes of Children and Families Commission meeting of December 2, 2009 – APPROVED

Wm – Pt
Gh, Ro – AB
All Ayes

- 6) Corporation for Standard & Outcomes (CS&O), 2008 – 2009 Annual Report of Findings – RECEIVED AND FILED

REQUEST FOR FUNDING

Ce - Cs
Gh, Ro – AB
All Ayes

- 7) Request for expenditure under Policy on Support of Community Activities and Events (Bakersfield Memorial Hospital Foundation) – APPROVED THE EXPENDITURE OF AN AMOUNT NOT TO EXCEED \$25,000 TO THE BAKERSFIELD MEMORIAL HEALTH FOUNDATION IN SUPPORT OF THE BABY-FRIENDLY HOSPITAL INITIATIVE AT BAKERSFIELD MEMORIAL HOSPITAL AND THE COST OF BREASTFEEDING KITS FOR THREE YEARS; AUTHORIZED THE INTERIM EXECUTIVE DIRECTOR TO TAKE ANY OTHER ACTIONS NECESSARY TO IMPLEMENT THIS PROGRAM.

SPECIAL PRESENTATIONS

- 8) Presentation by Corporation for Standards & Outcomes (CS&O) on the 2008-2009 Annual Report of Findings.
 - Jianjun Wang, Principal Investigator, CS&O, Theresa Martinez, Research Associate and Isabella Kasselstrand, Research Associate gave a PowerPoint presentation which included milestone alignment; the Context, Input, Process, and Product (CIPP) Model; Overview of the Annual Report of Findings; Measurement Outcomes in Program Areas; Conclusions with Recommendations and responded to questions.

- 9) Stephanie Campbell, Chair – Martin Luther King Committee, “Lesson’s for Life” Youth Training Program.
- Ms. Campbell spoke on behalf of the Martin Luther King Committee with concerns as to why the “Lessons for Life” Youth Training Program that focuses on self-control was refused funding by First 5 Kern. Ms. Campbell asked that the program be reconsidered for the year 2011.

CLOSED SESSION

- 10) Request for Closed Session regarding public employee recruitment – Title: Executive Director (Government Code Section 54957.1) – No action taken.

MISCELLANEOUS DOCUMENTS TO BE RECEIVED AND FILED

- Wm – Pt
Gh, Ro – AB
All Ayes
- 11) Monthly Financial Report for November and December 2009 – RECEIVED AND FILED
- Wm – Pt
Gh, Ro – AB
All Ayes
- 12) Monthly Report on Reserved Funds for November and December 2009 – RECEIVED AND FILED
- Wm – Pt
Gh, Ro – AB
All Ayes
- 13) Report on Expenditure under the Policy on Support of Community Activities and Events (Westchester-Bakersfield Kiwanis Foundation) – RECEIVED AND FILED
- Wm – Pt
Gh, Ro – AB
All Ayes
- 14) Report on Expenditure under the Policy on Support of Community Activities and Events (Early Childhood Council of Kern) – RECEIVED AND FILED
- Wm – Pt
Gh, Ro – AB
All Ayes
- 15) Professional Services Agreement by KDG HR Solutions, a Human Resources and Employment Law Consulting Firm and Kern County Children and Families Commission – RECEIVED AND FILED
- Wm – Pt
Gh, Ro – AB
All Ayes
- 16) Meeting Notes of the Project Review Committee meeting of January 19, 2010 – RECEIVED AND FILED
- Wm – Pt
Gh, Ro – AB
All Ayes
- 17) Letter from Susan D. Handy, Principal, District Director of Adult Education, dated December 7, 2009, re: Funding Award – RECEIVED AND FILED
- Wm – Pt
Gh, Ro – AB
All Ayes
- 18) Letter from Chris Crawford, Superintendent, Greenfield Union School District, dated January 25, 2010, re: Funding Award – RECEIVED AND FILED
- Wm – Pt
Gh, Ro – AB
All Ayes
- 19) Letter from Brown Armstrong dated January 7, 2010, re; Audit engagement letter – RECEIVED AND FILED

ADJOURNMENT

Adjourned to Wednesday, March 3, 2010, Strategic Planning Session, 1300 17th St.

FUTURE MEETINGS

First 5 Kern Commission	April 7, 2010	2:00 P.M.	KCSOS 1300 17 th St.
First 5 Kern Commission	June 2, 2010	2:00 P.M.	KCSOS 1300 17 th St.
First 5 Kern Commission	August 4, 2010	2:00 P.M.	KCSOS 1300 17 th St.
First 5 Kern Commission	October 6, 2010	2:00 P.M.	KCSOS 1300 17 th St.
First 5 Kern Commission	December 1, 2010	2:00 P.M.	KCSOS 1300 17 th St.
Technical Advisory Committee	April 19, 2010	10:00 A.M.	First 5 Kern Offices
Technical Advisory Committee	May 17, 2010	10:00 A.M.	First 5 Kern Offices
Technical Advisory Committee	June 21, 2010	10:00 A.M.	First 5 Kern Offices
Technical Advisory Committee	July 19, 2010	10:00 A.M.	First 5 Kern Offices
Technical Advisory Committee	September 20, 2010	10:00 A.M.	First 5 Kern Offices
Technical Advisory Committee	October 18, 2010	10:00 A.M.	First 5 Kern Offices
Technical Advisory Committee	November 15, 2010	10:00 A.M.	First 5 Kern Offices

COMMITTEE ASSIGNMENTS – STANDING COMMITTEES

EXECUTIVE

Maier (Chair)
 Cheadle
 Audelo
 McQuiston

TECHNICAL ADVISORY

Audelo (Chair)
 Goh
 Puckett

PERSONNEL

Audelo (Chair)
 Jonah
 Waterman
 Goh (alternate)

BUDGET AND FINANCE

McQuiston (Chair)
 Cheadle
 Maier
 Audelo (alternate)



COMMITTEE ASSIGNMENTS – AD HOC COMMITTEES

COMMUNITY OUTREACH
AND COMMUNICATIONS

Waterman (Chair)
Audelo
Champness
Puckett

PROJECT REVIEW

Maier (Chair)
Jonah
Goh
Cheadle

CHILDREN'S HEALTH INSURANCE

Jonah (Chair)
Cheadle
Waterman

COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

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