

**FISCAL CRISIS AND MANAGEMENT ASSISTANCE TEAM
BOARD OF DIRECTORS' QUARTERLY MEETING
Marriott Hotel - Monterey, California
January 28, 2009
Minutes**

Present:

Larry Reider Supt., KCSOS
Joel Montero Chief Executive Officer, FCMAT
Darline Robles, Los Angeles COE, Chair..... Los Angeles, Region 11
Paul Tichinin, Mendocino COE..... North Coast, Region 1
Gary Jones, Modoc COE Northeastern, Region 2
Wesley Smith, Cascade UESD Northeastern, Region 2
Ric Teagarden, Yuba COE Capitol, Region 3
Sherry Smith, El Dorado UHSD Capitol, Region 3
Sheila Jordan, Alameda COE..... Bay, Region 4
Debra Bradley, Sausalito-Marín City SD Bay, Region 4
Nancy Kotowski, Monterey COE South Bay, Region 5
Marc Liebman, Berryessa USD South Bay, Region 5
Bill Draa, Banta ESD..... Delta Sierra, Region 6
Nancy Carroll, Ocean View SD..... Costa Del Sur, Region 8
Randy Ward, San Diego COE..... Southern, Region 9
Marc Ecker, Fountain Valley SD..... Southern, Region 9
Gary Thomas, San Bernardino COE..... RIMS, Region 10
Jay N. Hoffman, Nuvview USD RIMS, Region 10
Amy Enomoto-Perez, Rosemead SD..... Los Angeles, Region 11
Frederick Harris Assistant Vice Chancellor, Calif. Community Colleges
Gavin Payne..... California Department of Education

Guests and Staff:

Michelle Plumbtree Chief Management Analyst, FCMAT
Bill Gillaspie Chief Management Analyst, FCMAT
Frank Fekete..... Legal Counsel, FCMAT
Hazel Fields Executive Secretary, FCMAT
Russ Brawn Chief Operations Officer, CSIS
Nancy Sullivan Administrator, CSIS
Christine Frazier..... Associate Supt., KCSOS
Dave Geck..... Lake COE

Excused:

Don Singer San Bernardino Community College District
Dick Glock, Amador COE..... Delta Sierra, Region 6
Jose Gonzalez, Ballico-Cressey ESD..... Central Valley, Region 7
Larry Powell, Fresno COE..... Central Valley, Region 7
Stan Mantooh, Ventura COE Costa Del Sur, Region 8

General Functions

Call to Order

The meeting was called to order at 10:05 by Chair Darline Robles

Approval of Agenda

Gary Thomas motioned and Jay Hoffman seconded to approve the agenda.

Minutes of October 19, 2008

A motion was made by Randy Ward and seconded by Debra Bradley to approve the minutes of the October 19, 2008 meeting as written.

Transition of Chair

Dr. Darline Robles assumed the role of chair.

Comments from FCMAT's Administrative Agent

Dr. Larry Reider expressed appreciation to Dr. Robles and offered support of the Board of Directors during her term as chair. He also introduced new board member, Dr. Nancy Kotowski, from Monterey County Office of Education. Mary Jarvis, Assistant Superintendent of Business from the San Luis Obispo COE will serve as the BASC representative.

FCMAT Executive Committee

Joel Montero reviewed the action of the Executive Committee in approving (3) CSIS positions: Data Base Specialist, CSIS Testing Specialist, and CSIS Data Analyst. The position requests are a result of the rapid growth in CSIS due to the CALPADS and CAL TIDES programs. The executive Committee acts to approve positions between board meetings in order to meet staffing needs promptly.

Report from the California Department of Education

Gavin Payne reported on the ongoing budget matters for the state. He referred to the CDE website for information about how the federal stimulus package will affect California. When the funds are allocated by the federal government, they will be given to the states within 30 days, then flow to districts in another 30 days for a total of 60 days.

Report from the Office of the Secretary Of Education.

There was no report.

Report from the Office of the Chancellor

Fred Harris distributed a hand-out and discussed major points.

CSIS Quarterly Report

Russ Brawn presented the CSIS quarterly report contained in the board packets. He updated the Board on the progress of the CSIS student data program and reviewed the CTO Mentor program materials provided. CSIS received a statewide award for their work.

Nancy Sullivan reported on CALPADS . She emphasized the importance of the training offered and asked board members to encourage LEA's to participate. Nancy answered questions about Calpads readiness. She cautioned against vendors who may say they are ready for the program, but in reality could not be because final statistics are not ready. She is available to answer specific questions and directed attention to the CSIS webpage. Paul Tichinin asked about the CTO Tech who will be in charge at the government level and how this will affect control of the program. The subject will be put it on the agenda for a future meeting.

Report from the CEO

Joel Montero stressed importance of CSIS and the work they have done for schools. He then introduced Bill Gillaspie in his recently promoted position of Chief Management Analyst. Many of the Board members have worked with Bill and the nationally recognized FCMAT CBO Mentor program. Joel mentioned recent Fiscal Alerts issued by FCMAT. This is a way of transmitting important issues to County Offices of Education and School districts. Fiscal Alerts are posted on the website at www.fcmat.org as soon as they are finalized.

FCMAT Alerts

Michelle Plumbtree reviewed the following alerts: AB1389 Alert Trailer Bill on Redevelopment, Reporting Requirements for Non-Voter Approved Debt, The Attorney General's opinion of refinancing of General Obligation Bonds. The Mid Year TRANs Alert has been sent to County Offices of Education in electronic form. All are posted on the FCMAT homepage.

Status of Key Assignments Report

- King City High School District - Draft of state loan bill has been written, but cannot be introduced until the legislature completes its work in the fiscal emergency session. FCMAT is the fiscal advisor.
- King City Elementary School District hopes to be qualified by 2nd interim. FCMAT is the fiscal advisor.
- Compton Community College District: The third 6 month review will be conducted in February.
- Livermore Valley Charter School – FCMAT's fiscal advisor contract ends June 30 is not expected to be extended based on progress and status attained.
- Oakland Unified School District: The last comprehensive review has been completed.
- Vallejo Unified School District - All areas except financial management have been returned to the district.

Certification Survey Districts at 1st Interim Reporting Period.

FCMAT conducted a survey of school districts and County Offices of Education reporting of first interim certifications. The results showed nearly 100 districts reporting other than positive certifications.

FCMAT Services Model

FCMAT is in the process of adjusting the method of responding to districts with a real time service delivery model. Currently 50% of time spent involves traditional management assistance, 10% technical assistance, 20% writing reports 10% professional development, and 10% fiscal emergency. The new service model will focus on quick response, multi-year projections, cash flow, and a coaching model designed to train CBO's. The new division of time is expected to be: Management Assistance - 30%; Technical Assistance - 30%; Report Writing - 15%; Professional Development – 10%, and Fiscal Emergency – 15%.

CBO Education Partnership Training Program

The roster of the 6th CBO Mentor Project Cohort participants April 2009-March 2010 was introduced to the Board. Bill Gillaspie reported that approximately 90% of the graduates of the CBO Mentor Project advance to the position of CBO. Some have advanced during the course of the cohort. Paul Tichinin made the motion to approve the selection, and Gary Thomas seconded.

Public Participation

There was no public participation

Board Members' Comments

Debra Bradley presented an award expressing appreciation to Joel Montero from Marin County Office of Education.

Date and Location of Next Meeting

Thursday, March 19, 2009

10:00 a.m. – 1:00 p.m.

Marriott Hotel, Monterey

The meeting adjourned at 12:00 noon.