

**Regular Meeting of the
Fiscal Crisis and Management Assistance Team (FCMAT)
Governing Board**

**Marriott Hotel, Monterey
January 30, 2008
10:00 a.m. – 12:00 p.m.**

AGENDA

		<u>Report</u>	<u>Action or Information</u>
I.	General Functions		
A.	Call to Order	Oral	Action
B.	Approval of Agenda	Written	Action
C.	Minutes of October 14, 2007	Written	Action
D.	Transition of Chair <ul style="list-style-type: none">• Recognition Dr. Herbert Fischer, Chair of the FCMAT Board for the last two years	Oral	Information
E.	Comments from FCMAT's Administrative Agent <ul style="list-style-type: none">• Welcome new FCMAT Board Members: Randy Ward, Region 9, Supt., San Diego COE	Oral	Information
F.	FCMAT Executive Committee <ul style="list-style-type: none">• Recommendation/Approval for (5) CSIS positions Programmer Analyst Data Analyst Database Specialist Implementation Specialist Client Support Technician• Recommendation/Approval for (2) FCMAT positions Clerk Typist III Executive Secretary II	Written	Information
G.	Report from the California Department of Education <ul style="list-style-type: none">• CALPADS Presentation (Keric Ashley)• CSIS Quarterly Report (Russ Brawn)	Oral/Written	Information
H.	Report from the Secretary of Education	Oral	Information
I.	Report from the CEO <ul style="list-style-type: none">• FCMAT Staffing• FCMAT Alerts	Oral/Written	Information

J.	Public Participation <ul style="list-style-type: none"> • Time reserved for any person to address the FCMAT Board. The Chair may limit the time of participation. 	Oral	Information
K.	Fiscal Emergency Status for Gorman Elementary	Written	Action/Information
L.	Status of Key Assignments Report (New)	Written	Information
M.	CBO Education Partnership Training Program <ul style="list-style-type: none"> • Annual Report 	Written	Information
N.	Directory (Bylaws, Roster, 2008 Meeting Dates)	Written	Information
II.	Board Members' Comments	Oral	Information
III.	Agenda Items for Next Meeting	Oral	Information
IV.	Date and Location of Next Meeting Wednesday, March 5, 2008 10:00 a.m. – 1:00 p.m. Claremont Hotel, Berkeley		
V.	Adjournment		

**FISCAL CRISIS AND MANAGEMENT ASSISTANCE TEAM
 BOARD OF DIRECTORS' QUARTERLY MEETING
 Marriott Hotel, Monterey CA
 January 30, 2008
 Minutes**

Present:

Tim Foley, San Benito COE, Chair South Bay, Region 5
 Paul Tichinin, Mendocino COE..... North Coast, Region 1
 Steve Lund, Fort Bragg USD..... North Coast, Region 1
 Gary Jones, Modoc COE Northeastern, Region 2
 Wes Smith, Cascade UESD Northeastern, Region 2
 Ric Teagarden, Yuba COE..... Capitol, Region 3
 Sherry Smith, El Dorado UHSD Capitol, Region 3
 Mary Jane Burke, Marin COE Bay, Region 4
 Sheila Jordan, Alameda COE..... Bay, Region 4
 Marc Liebman, Berryessa USD South Bay, Region 5
 Michael Carey, Amador COE..... Delta Sierra, Region 6
 Bill Draa, Banta ESD..... Delta Sierra, Region 6
 Jose Gonzalez, Ballico-Cressey ESD..... Central Valley, Region 7
 Patrick Sayne, Paso Robles USD..... Costa Del Sur, Region 8
 Nancy Carroll, Ocean View SD..... Costa Del Sur, Region 8
 Randy Ward, San Diego COE..... Southern, Region 9
 Marc Ecker, Fountain Valley SD Southern, Region 9
 Jay N. Hoffman, Nuvview USD RIMS, Region 10
 Herbert Fischer, San Bernardino COE, Past Chair RIMS, Region 10
 Darline Robles, Los Angeles COE Los Angeles, Region 11
 Amy Enomoto-Perez, Rosemead SD Los Angeles, Region 11
 Christine Frazier..... Associate Supt. KCSOS
 Joel Montero Chief Executive Officer, FCMAT
 Larry Reider Administrative Agent, FCMAT
 Susie Lange Deputy Superintendent, CDE

Guests and Staff:

Susan Grinsell BASC Chair
 Scott Hill Undersecretary, Office of the Secretary of Education
 Anthony Bridges Deputy Executive Officer, FCMAT
 Frank Fekete..... Legal Counsel, FCMAT
 Roberta Mayor Chief Management Analyst, FCMAT
 Hazel Fields Executive Secretary, FCMAT
 Russ Brawn Chief Operations Officer, CSIS
 Keric Ashley CDE
 Jon Gundry..... LACOE
 Gavin Payne..... CDE

Excused:

Larry Powell, Fresno COE..... Central Valley, Region 7
 Julian Crocker, San Luis Obispo COE, Past Chair Costa Del Sur, Region 8
 Bill Habermehl, Orange COE Southern, Region 9
 Frederick Harris Vice Chancellor, Community Colleges
 Erik Skinner Vice Chancellor, Calif. Community Colleges
 Don Singer San Bernardino Community College District
 Nancy Sullivan..... Administrator, CSIS

I. General Functions

A. Call to order

The meeting of the FCMAT Board of Directors was called to order at 10:01 a.m. by Chair Tim Foley, San Benito County Superintendent of Schools

B. Approval of agenda

A motion was made by Herb Fischer and seconded by Marc Liebman to approve the January 30, 2008 agenda. The motion was approved.

C. Minutes of October 14, 2007

A motion was made by Amy Enomoto-Perez to approve the minutes of the October 14, 2007 meeting with corrections to the dates on pages 2 and 3. The motion was seconded and approved.

D. Transition of Chair

Chair Tim Foley presented a resolution from the FCMAT Board to outgoing Chair Herbert Fischer, thanked him for his leadership and extended the board's appreciation for his two years of service as Chair.

Herb Fischer thanked the group and expressed admiration for the board and pride in serving both as Chair and as a member of the FCMAT Board.

E. Comments from FCMAT's Administrative Agent

Dr. Larry Reider welcomed the members. He introduced Randy Ward, Superintendent of the San Diego County Office of Education as a new member to the board. Dr. Reider added his thanks to Herb for his leadership and added that Herb's region is a model for others to follow.

F. FCMAT Executive Committee

Joel Montero reported that the Executive Committee approved five CSIS positions. CSIS is building rapidly. The position of Chief Management Analyst is under consideration at this time. Roberta Mayor and Christine Frazier conducted the paper screening process the previous evening, and will present the ranking of the eligible applicants to HR when they return to the office later today.

Two FCMAT positions were also approved. Barbara Smith has moved to Rosedale School District as Administrative Assistant and Director of Personnel/HR. Barbara will be missed by everyone who came into contact with her. Joel introduced Hazel Fields, who is the new Executive Secretary of FCMAT. Veronica Morrow-Anglin has filled the position of Clerk typist III since Gracie Negrete moved out of the state with her husband, who serves on the Police Force in New Orleans.

G. Report from CDE and CSIS

- **CALPADS**

Susie Lange emphasized the importance of the budget situation in California. She explained that CALPADS has recently signed with IBM for the project. She briefly explained the uniqueness of the contract with KCSOS, FCMAT, CSIS and the CDE.

Keric Ashley presented the CALPADS-CALTIDES Update. Handouts were given to each person in attendance. CALPADS is the California Longitudinal Pupil Achievement Data System authorized by SB 1453. Keric reported that this is a new direction for CSIS. Several systems have been tested and he feels they are “on the verge of having it built” at this time. This is a major data base that will contain information not just at the student level, but at the categorical programs level as well. The No Child Left Behind student identifier goes on the student record, and will generate various reports without collecting new data. Keric explained the many advantages of the system. CALPADS will continue to be an item on future board agendas. FCMAT plays a significant part in the program. Special Education is also involved through student identifiers.

- **CALTIDES** is a similar data base for teachers. It was authorized by SB 1614 and is the California Longitudinal Teacher Integrated Data Education System. With this new system, data will not have to be collected every year as is now being done.

CSIS Quarterly Report

Russ Brawn reviewed the CSIS quarterly report as contained in the board packet. He stated that he and Keric Ashley will be available for questions after the meeting.

H Report from the Secretary of Education

Scott Hill emphasized that this is a tough budget year. He does not expect the governor’s proposed budget scenario to hold as is. Scott explained the different subjects considered in formulating the budget. The Governor calls this a “share the pain proposal” and does not favor the current budget proposal. He is trying to find alternatives. Scott stated that the Governor is open-minded regarding suggestions. On the revenue side, the opinion is that trying to solve the problem with additional revenue is not the answer, since this will not solve the long term problem. Discussion followed, emphasizing the impact on students’ education.

I. Report from CEO

- **FCMAT Staffing**

Joel Montero expressed appreciation to Scott Hill for attending. He shared that there is a FCMAT position open due to a vacancy left by Michelle Huntoon. Joel conducted an exit interview with Michelle and she indicated that the travel was more than she anticipated, and she needed to devote more time to her family. She is returning to School Services of California. Michelle Plumbtree is filling the position in the interim.

- **FCMAT Alerts**

Joel mentioned the FCMAT Alerts on the FCMAT web page which outline immediate actions for school districts to take in preparing for the budget crisis. In light of the January budget he recommended that the school districts “hope for best but prepare for the worst.” On Feb 22, Liz Hill from the Legislative Analyst’s Office will release her report on the Governor’s budget. She expects the state deficit to be worse at that time. Joel is currently conducting a survey of how districts are reporting their fiscal condition at the second interim. Superintendents are cautioned to expect significant morale issues.

Discussion followed about FCMAT’s role in advising districts on revisions to make to their budgets. The adjustments made by the schools undoubtedly will have a negative impact on students’ education. FCMAT is looking at the situation two years ahead and is mandated to assist school districts in avoiding emergency loans. The FCMAT budget will also be cut by 10%.

FCMAT will provide a webcast on February 25, 2008 at 9 a.m. featuring the “LAO Analysis of the Governor’s Budget 2008”

J. Public participation

There were no public comments.

K. Fiscal Emergency for Gorman Elementary School District

Joel asked the FCMAT Board to declare a Fiscal Emergency for Gorman Elementary School District. A motion was made by Paul Tichinin, seconded by Jay Hoffman, to approve a Declaration of Fiscal Emergency for Gorman Elementary School District. Ric Teagarden asked Joel to explain the significance of approving such a declaration. Joel explained that it is symbolic to show that the district is in an emergency status. It is also practical in that it allows FCMAT to utilize its funds to assist the school district. He feels there is still a chance to avoid having the district seek a state loan. There is no requirement for the district to repay the use of FCMAT funds used for this assistance. Paul Tichinin explained that FCMAT’s money does not go toward balancing the district’s budget. It is only used to cover the expenses of the review and assistance provided.

L. Status of Key Assignments

Anthony Bridges briefly explained the new report format contained in the board packet. The purpose of the report is to inform the Board of the current and pending FCMAT studies. This format will continue to be used in future meetings.

M. CBO Educational Partnership Program Annual Report

Joel directed the members’ attention to the SB 352 CBO Training Annual Report contained in the Board Packet.

II. Board Member Comments

Ric Teagarden expressed appreciation for the board members’ comments on the state budget proposal and for their sensitivity to the impact the proposal will have on students.

III. Agenda for next meeting

Darline Robles requested that a report on the Compton Community College District be provided at the next meeting. She inquired about the accountability for El Camino CCD as a partner to Compton CCD. This item will be included on the agenda for the March Board Meeting.

IV. Date and location of next meeting

The next FCMAT Board meeting is scheduled for Wednesday, March 5, 2008, from 10:00am-12:00 at the Claremont Hotel in Berkeley, CA.

V. Adjournment

The meeting was adjourned at 11:36 am.