

CBO Mentor Training Program

2010-2011

What is the CBO Mentor Training Program?

The Chief Business Officials (CBO) Mentor Training Program is designed to produce qualified California school district CBOs. This one-year program provides classroom training that takes place in ten two-day sessions (Friday night & Saturday). Instructors are qualified and experienced CBOs with a minimum of 10 years experience. This program is unique because of the following four major components:

- Each participant is teamed with his or her own mentor.
- Participants are nominated and screened.
- Training involves hands-on experience.
- The training program is free to participants (FCMAT underwrites this professional development activity).

The CBO Mentor project is a joint endeavor of FCMAT, CASBO, CCSESA, and SSC. The intent of this interagency collaboration is to help California school districts fill CBO vacancies with qualified CBOs. FCMAT is working with CASBO to link this training program to the CBO certification program so that successful participants may receive CBO certification after evaluation by the CBO certification program evaluator and the mentor.

Are you interested in becoming a participant?

Participants are selected by a screening committee. The process is designed to select candidates who have the attributes to become successful CBOs. All candidates must be nominated for the program, with the nominator identifying why they believe the candidate will make a successful CBO. For more information on the criteria and process, please see the application forms online at www.fcmat.org.

Are you interested in becoming a mentor?

Individuals qualify to become a mentor if they meet the following criteria and submit an application for consideration:

- Hold a position of Chief Business Official or actively involved as a retired CBO.
- Have extensive experience as a CBO (10 or more years of experience).
- Have hands-on experience in all facets of school business operations.
- Hold a degree in a business related field. CBO certification or demonstrated workplace experience.
- Commit for a minimum of 8-10 hours a month of one-on-one mentoring with candidate (stipend of \$1,750 provided).
- Have the ability to provide work study supervision to candidate in accordance with curriculum guidelines.

Application time line

Applications are due by 5 p.m. on December 11, 2009 (certified mail recommended).

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Selection time line

January 2010 — Participant/Mentor Selection
February 2010 — Participant/Mentor Notification

Class dates and times

Classes are held on Friday night from 5 to 9 p.m. and on Saturday from 8 a.m. to 3 p.m. at the Hilton Garden Inn, Sacramento, conveniently located near Sacramento airport.

Session I	April 2 & 3, 2010
Session II	May 7 & 8, 2010
Session III	June 25 & 26, 2010
Session IV	August 6 & 7, 2010
Session V	September 10 & 11, 2010
Session VI	October 15 & 16, 2010
Session VII	November 2010 CASBO CBO Symposium
Session VIII	January 7 & 8, 2011
Session IX	February 4 & 5, 2011
Session X	March 4 & 5, 2011
Graduation	March 5, 2011

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Are you interested in becoming a participant?

Would you like to be a mentor?

**Applications are available on the FCMAT
Web site at**

www.fcmat.org

under the professional development menu.

If you have questions about the specifics of the program, please contact:

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or

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Core Instructors

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CBO Mentor Project



**2010-11
Seventh Cohort**

A partnership of
Fiscal Crisis and Management
Assistance Team
California County Superintendent
Educational Services Association
Business and Administration
Steering Committee
California Association of School
Business Officials
School Services of California