

March 20, 2008

CBO MENTOR PROJECT
2008-09

To: CBO Mentor Project Mentors, Participants, & Steering Committee Members

Subject: CBO Mentor Project Itinerary
April 4 & 5, 2008
1st session

From: Dr. William P. Gillaspie, Fiscal Crisis Management & Assistance Team (FCMAT)
bgillaspie@fcmat.org

On behalf of the CBO Mentor Project partners:

Joel Montero, Chief Executive Officer, FCMAT
Ron Bennett, President, School Services of California (SSC)
Brian Lewis, Executive Officer, of California Association of School Business Officials (CASBO)
California County Superintendents Educational Service Areas (CCSESA)
subcommittee Business and Administration Steering Committee (BASC)

Welcome to the fifth cohort of the CBO Mentor Project 2008-09. We are looking forward to an exciting and rewarding year that will be beneficial to all concerned.

We will kick off our 1st session April 4, 2008 at 2:00 pm at the Hilton Garden Inn, South Natomas/ Sacramento. You will receive a binder outlining program goals, sequence of curriculum, evaluation, mentor roles and responsibilities, training schedule, and recognition that nine units of professional development credit is available from Fresno Pacific University.

Our first session of the CBO Mentor Project is the weekend of April 4 & 5 2008. The schedule is the following:

Lead Instructors: Francie Heim, Deputy Superintendent El Dorado County Superintendent of Schools
&
Bill McGuire, Associate Superintendent Administrative Services Clovis Unified School District

Participants are expected to have read "Know your Strengths" and have taken the test, bring your results to class!

Friday, April 4, 2008

2:00 pm to 2:15 pm Joel Montero
Welcome, Introductions, Program overview

2:15 to 4:00 pm Francie Heim and Bill McGuire Lead Instructors
Orientation & meet and greet

4:00 pm to 5:00 pm Participants on your own (hotel check in)

4:00 pm to 5:00 pm Training for Mentors (only) Dr. William Gillaspie & Mary
Turcotte Mentor Coordinator

5:00 pm to 6:00 pm Dinner Mentors and Participants

6:00 pm to 8:30 pm Joel Montero, CEO FCMAT
Dr. Bradley Clovis USD Superintendent, "What it Means to be a
CBO"
Panel Discussion held by past participants facilitated by Francie
and Bill McGuire
Closing by Joel Montero

Saturday, April 5, 2008

8:00 am to noon Communication workshop featuring Ken Hawkins

12 working lunch Strengths review Francie and Bill M

1:00 pm to 3:00 pm "What every CBO needs to know about Curriculum & Instruction"
Dr. Ginny Boris, Associate Superintendent Curriculum &
Instruction Clovis USD

When making reservations at the Hilton Garden Inn:

Call 916-568-5400

Room rate \$103.00

Identify yourself with FCMAT or CBO Mentor Project to receive room rate!

Please make reservations two weeks prior to attendance.

FCMAT provides for all meals and fees for instructors and speakers at no cost to participants. Only cost to participants is travel and lodging, which hopefully is district sponsored.

We look forward to sharing this extraordinary personal and professional journey with you this year. It is going to be great!

If you have further questions, please do not hesitate to contact me.

Sincerely yours,

Dr. William Gillaspie

FCMAT

bgillaspie@fcmat.org

661 204 0579

