

## Annual Statewide Student Identifier Maintenance

Beginning in fiscal year 2006-07, the California Department of Education (CDE) will calculate school-level student enrollment counts using data collected through the Annual Statewide Student Identifier (SSID) Maintenance submission. The collection of aggregate school enrollment data through the California Basic Education Data System (CBEDS) data collection will be discontinued. **Failure to complete the Annual SSID Maintenance submission by the required deadline may cause LEAs to lose categorical funding based upon enrollment and may also negatively impact calculation of graduation and dropout rates, Adequate Yearly Progress (AYP), and Academic Performance Index (API).**

The Annual SSID Maintenance submission occurs each fall and is designed to update the statewide database with information on all currently enrolled students as of Information Day (the first Wednesday of October) and exited students for whom a periodic update has not yet been submitted. Data collected through the Annual SSID Maintenance submission includes student demographic data; program participation information; current enrollment status; and enrollment history, including exit dates and exit reasons. Required data are specified in the Annual SSID Maintenance Data Submission Requirements produced each year by the California School Information Services (CSIS). This document is located on the CSIS website at <http://www.csis.k12.ca.us/library/reporting-requirements/>.

Data are reported electronically to the CSIS Program, with CSIS providing training and assistance to local education agencies. The timeline and required activities for the Annual SSID Maintenance submission are posted on the CSIS website at <http://www.csis.k12.ca.us/project-management/miles-acts/default.asp>.

For more information, including how to register for web-based training on completing the reporting requirements, contact CSIS at [ssid@csis.k12.ca.us](mailto:ssid@csis.k12.ca.us) or (916) 325-9260.

If you have any questions, please do not hesitate to contact Business Advisory Services.