

20XX-XX Budget Public Inspection Dates

The county office is required by Education Code Section 42103 to publish, in a newspaper of general circulation, the date and location your district's proposed budget will be available for public inspection and the date, time, and location of the public hearing on the proposed budget. The cost of the publication is a legal expense charged against the district; the county office will pay the appropriate newspaper and journal voucher your district. Your legal notice, tentatively scheduled for _____, _____, 20XX will be published in the newspaper.

Please complete the attached form and return the form and the Notice of Public Hearing Certification to the county office no later than _____, _____, 20XX.

If you have any questions, please do not hesitate to contact Business Advisory Services.

20XX-XX
Budget Inspection/Hearing Dates

School District: _____

Contact: _____ Phone: _____

Note: If you need to amend the date, time or location of your public inspection or hearing, please file a written request with the county office of education.

Budget Number for Transfer: _____

Public Inspection

The budget must be available for public inspection at least three days prior to the public hearing. This office must publish your budget inspection/hearing dates no earlier than 45 days prior to July 1 but not less than 10 days prior to the actual date set for your hearing (ECS 42103).

Date: _____ Location: _____

Public Hearings

School districts must post notices of the agenda for public hearing on proposed budgets at least 72 hours prior to the hearing. The notices must specify a location where a copy of the proposed budget may be inspected (ECS 42127(a) (I)).

The public hearing must be held any day on or before July 1 but not less than three working days following availability of proposed budget for public inspection (E.C. Section 42103).

Note: If a public hearing for a proposed budget does not occur as scheduled and advertised, the governing board may, at the scheduled and advertised public hearing, announce the rescheduled date, time and location of the meeting. A Notice of Continuance must be posted by the district within 24 hours in accordance with the Brown Act. The rescheduled public hearing must still be held on or before July 1.

Date: _____ Time: _____

Location: _____