2009-10 CBO Mentor Project

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	April 3 &4	May 8 & 9	June 26 & 27	August 21 & 22	September 11 & 12	October 23 & 24	November 20 & 21	January 8 & 9	February 5 & 6	March 5 &6
5:00 to 6:00	Opening day starts at 12:00 and ends at 8:30 with a special agenda for the day	Working Dinner	Working dinner - leadership problems	Working Dinner	Working Dinner (project reporting out)	Working Dinner	Working dinner Presentations	Working Dinner	Working Dinner (review resumes)	Working Dinner
6:00 to 6:30		Leadership Strengths Exercise	County office Fiscal Oversight (Wendy Benkert)	Medical Benefit Teri Ezaki (5:30 to 7:30)	Ethics	Building Relationship with HR & Position Control (Don Zimring)	Presentations (food service)	Debt Financing (Lori Raneri)	Technology Presentations	Purchasing & Bidding
6:30 to 7:00										
7:00 to 7:30		Budget Presentation (Bill McGuire)	Fiscal Crisis- FCMAT perspective (Joel Montero)						What a CBO needs to know about curriculum and Instruction	Employee Evaluations
7:30 to 8:00				Independent audit	Budget Development					
8:00 to 8:30								IT Best Practices		
8:30 to 9:00	Social									
Saturday	**Saturday**	**Saturday**	**Saturday**	**Saturday**	**Saturday**	**Saturday**	**Saturday**	**Saturday**	**Saturday**	**Saturday**
8:00 to 8:30	Communication Workshop (Ken Hawkins)	School Finance - Revenue (Francie Heim)	Leadership "21"	Financial reporting (Francie Heim)	Budget Development	Maintenance & Operations (Bill McGuire)	Enrollment projection (Bill McGuire)	Special Education (Francie Heim)	District Issues & Negotiations (School Services)	Applying for the Position of CBO
8:30 TO 9:00			Legal issues & Contracts (Harold Freiman Lozano Smith)							
9:00 to 9:30						Facilities A-Z (Eric Hall & Lettie Boggs)		Property & Liability (Paula Tanquay- ASCIP)		
9:30 to 10:00										
10:00 to 10:30										
10:30 to 11:00			CASH (TBD)							
11:00 to 11:30		Politics of School of Finance (Kevin Gordon)					Transportation (Bill McGuire)			
11:30 to 12:00										
12:00 to 12:30	LUNCH - Strengths Review /2 min speaking	Working Lunch	Working Lunch	Working Lunch	Working Lunch	Working Lunch	Lunch - hand out **Good to Great**	Lunch **Good to Great**	Working Lunch	Working Lunch
12:30 to 1:00		School Finance (Francie Heim)	Leadership "21"	Financial reporting (Francie Heim)	Budget Development	Facilities A-Z	Developing a Budget Strategy- Exercise - start and complete by January		District Issues & Negotiations (School Services)	Your first 100 days (Bill McGuire & Ron Bennett)
1:00 to 1:30	Writing Skills (FCMAT staff)		Trend Analysis Financial Reporting (Francie)					Worker's Compensation (Terri Prichard - MCJPA)		
1:30 to 2:00										
2:00 to 3:00										Graduation - lasts until 3:30.