



Innovation in Education Award Nomination Form — Due June 30

The **“Innovation of the Year Award”** recognizes an individual that has designed and implemented a significant innovation. The recipient will receive a plaque, be featured in Staff News and have lunch with the Superintendent.

I take great pleasure in presenting for your consideration the nomination of the Kern County Superintendent of Schools (KCSOS) employee(s) named below for the **“Innovation in Education Award.”**

Nominee: _____

Position Title/Department: _____

Title of Innovation: _____

Eligibility, nomination and presentation procedures are as follows:

1. Any current KCSOS employee may be considered for the award.
2. Nominations can be accepted from anyone either inside or outside the institution with knowledge of the project, process or activity.
3. Nominations should consist of a description of the project, process, item or activity supported by relevant materials using the criteria listed below.

Please complete the attached statement describing the reason for your nomination. You should support your nomination by describing how the innovation under consideration meets any/all of the following criteria:

1. **QUALITY:** Staff agrees that the innovation increases “quality” at KCSOS. Evidence of quality may include program outcomes, cost savings or letters of support from colleagues.
2. **EFFICIENCY:** There is evidence that the innovation or outstanding program contributes to a more efficient way of doing things. Student ratings, perceptions of outside consultants and pre/post-comparison of time involved are examples of evidence.
3. **COST EFFECTIVENESS:** There is evidence that the innovation adds value to KCSOS while at the same time containing or reducing costs. Cost data involved are examples of evidence.
4. **REPLICATION:** The program can be replicated in other KCSOS departments with a minimum of difficulty.
5. **CREATIVITY:** The program should be as original as possible or the adaptation should be at least creative. Descriptions of the program or letters from experts are examples of evidence.
6. **TIMELINESS:** The program should not be more than five years old, but it must have been around long enough to have been tested so that it meets most of the criteria.

Please return this form, the attached statement and letters of support to the Employee Recognition Committee, 7th Floor, City Centre, by **June 30** each year to be considered for the Innovation in Education award presented in August at the annual KCSOS Office Welcome.

This nomination form and supporting letters will be kept confidential by the Employee Recognition Committee.

Name of Nominator/Department: _____

You Make A Difference: Innovation in Education Award

Please complete the following statement describing the reason for your nomination. You should support your nomination by describing specific examples of how the innovation under consideration meets any/all of the following criteria:

1. QUALITY: Describe how the innovation increases “quality” at KCSOS. *Evidence of quality may include program outcomes, cost savings or letters of support from colleagues.*

2. EFFICIENCY: Describe how the innovation or outstanding program contributes to a more efficient way of doing things. *Student ratings, perceptions of outside consultants and pre/post-comparison of time involved are examples of evidence.*

3. COST EFFECTIVENESS: Describe how the innovation adds value to KCSOS while at the same time containing or reducing costs. *Cost data involved are examples of evidence.*

4. REPLICATION: Describe how the program can be replicated in other KCSOS departments with a minimum of difficulty.

5. CREATIVITY: Describe how the program is original or how the adaptation is creative. *Descriptions of the program or letters from experts are examples of evidence.*

6. TIMELINESS: Describe the timeliness of the innovation. *The program should not be more than five years old, but it must have been around long enough to have been tested so that it meets most of the criteria.*

Return this form and letters of support to the Employee Recognition Committee, 7th Floor, City Centre, by June 30. This nomination form and supporting letters will be kept confidential by the Employee Recognition Committee.

Name of Nominator/Department: _____