



ELK HILLS SCHOOL DISTRICT

TUESDAY, AUGUST 9, 2011 – 9:00 A.M.

BOARD OF EDUCATION – BOARD MEETING MINUTES

DISTRICT BOARD / CONFERENCE ROOM

501 KERN STREET, TUPMAN, CALIFORNIA 93276

Welcome! Audience members desiring to address the Board on any item on the agenda are asked to raise their hand at the time the item is up for discussion. When recognized by the Board President, stand in place or move to the podium and state your name for the record. For items not on the agenda, audience members may address the Board during “public comments.” Each speaker will have three (3) minutes to address the Board during “public comments.” Please understand that the Board does not take action on non-agendized items. Times listed on the agenda are approximate. Every effort will be made to adhere to the time allotted for each item. Please note: Board of Education meetings may be electronically recorded. The Board fully complies with all American with Disabilities Act’s requirements. Anyone needing special accommodation may contact the Superintendent’s office, 661/765-7431, 48 hours prior to the meeting date. **Thank you for your interest in the education of our students.**

ITEM	ITEM DESCRIPTION
1. CALL TO ORDER:	Board president called the meeting to order. Time: 9:06 a.m.
2. PRELIMINARY ITEMS:	
2.1 Welcome	The Board president provided a welcome and introduction to Board meeting proceedings.
2.2 Flag Salute	The Board president asked a audience member to led the flag salute.
2.3 Governance Team Member’s Roll Call	√Curt Stephens, President √Debra Howard, Clerk √Brenda Bennett, Member √Scott Meier, Ed.D., Superintendent / Secretary to the Board
2.4 Adoption of Agenda (Consideration for Action)	This item is provided as an opportunity for trustees, through consensus, to approve, re-sequence or table agenda topics. Action: No Changes Curt Stephens Moved: Brenda Bennett Second: Vote: Aye 3/0
3. PUBLIC COMMENTS:	Those in the audience desiring to address the Board regarding items <u>not</u> on the agenda may do so at this time. Each speaker will have three (3) minutes to address the Board and make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the school system. Please understand that the Board does not take action on non-agendized items. -Linda Buford, spoke to the Board concerning her son, Jason and asking the Board to allow his attendance at Elk Hills. -Joan Yates, inquired about the plan and timeline for either demo or restoring the old houses on school property since she felt they are a safety and community concern.
4. REPORTS / PRESENTATIONS:	These items are informational reports or public presentations and in many cases will highlight district and student events and successes.
4.1 Superintendent’s Report (Supplements @ Meeting)	Dr. Meier provided an update on the following district events and school activities: <ul style="list-style-type: none"> • MOT Summer Project Update • Technology Project Update • 2011-12 School Opening Activities • August Event Calendar

5. BUSINESS / FACILITIES / PERSONNEL ITEMS:	These items are provided for Board information, discussion, and/or action.
5.1 Enrollment Projections for 2011-12 (Supplement @ Meeting)	The Board received an updated report on the projected enrollment students for 2011-12. The district is currently planning on 196 K-8 students as of August 5 th . The class sizes and configurations will be shared. Additional student will be added to bring the total up to 200 students for the start of the school year.
5.2 Bond Facilities Project Report	The Board received an updated report on the current implementation and planning for the Bond projects. Projects included the playground enhancements being completed, solar energy project and the school roofing project planned for next Spring/Summer. The Solar project may need additional approval from DSA before work can be started. Dr. Meier is working with Bland Solar, legal services and our consultant to keep the approval process moving along.
5.3 Bond Playground Enhancement Project-Notice of Completion (Supplement) (Consideration for Action)	The Board inspected the completion of the playground enhancements project and considered acceptance of the Notice of Completion to finalize the project with Brown and Fowler, Inc. and release of final payment. Action: Tabled. Dr. Meier will bring item back for final approval when completed.
5.4 District Payroll Orders for 2011-12 (Supplement) (Consideration for Action)	The Board reviewed and considered ratification of approval for the 2011-12 district's payroll order for all certificated and classified employees per contracts. Action: Approved as presented. Brenda Bennett Moved: Debra Howard Second: Vote: Aye 3/0
6. INSTRUCTIONAL AND GENERAL ITEMS:	These items are provided for Board information, discussion, and/or action. No Reports in this area.
7. BOARD TOPICS AND ORGANIZATIONAL ITEMS:	These items are provided for Board information, discussion, and/or action.
7.1 District Goals 2011-12: Second Review & Approval (Supplement) (Consideration for Action)	The Board conducted a second review of the proposed 2011-12 District Goals based on discussion and Board input during the June and July Board meetings. The Board considered approval of the District Goals. Action: Approved as presented. Debra Howard Moved: Curt Stephens Second: Vote: Aye 3/0
8. CONSENT AGENDA (Consideration for Action-One motion and vote will enact all consent agenda items)	All matters listed under Consent Agenda are considered to be routine or sufficiently supported by prior or accompanying reference materials and information as to not require additional discussion. A motion as referenced below will enact all items. There will be no separate discussion of these items prior to the time the Board of Education votes on the motion unless members of the Board, staff or public request specific items to be removed from the Consent Agenda for separate consideration for action.
8.1 Board Meeting Minutes (Add'l *Supplement @ Mtg.)	Approval of Board meeting minutes for the following meetings: -July 12, 2011 Regular Board meeting -July 28, 2011 Special Board meeting* -August 2, 2011 Special Board meeting* -August 4, 2011 Special Board meeting* *These minutes were provided and reviewed at the meeting.
8.2 District Payroll Orders (Supplement)	District administration recommends ratification of Payroll Orders: <ul style="list-style-type: none"> • July 15, 2011 for \$ 3,080.31 • July 30, 2011 for \$ 20,673.38
8.3 District Commercial Warrants (Supplement)	District administration recommends ratification of the Commercial Warrants: <ul style="list-style-type: none"> • Batch #1 for July 1, 2011 for \$ 136,349.45
8.4 Ratification of Contract Changes with KCSOS/SELPA (Supplement)	District administration recommends ratification of the 2011-2012, contract agreement with Kern County Superintendent of Schools for special education support services and transportation (if needed) provided through the SELPA. The contract changes deal with the transportation services timeline. Currently our district does not contract for transportation services.

8.5 Vehicle Maintenance Agreement-Taft City School District (Supplement)	District administration recommends ratification of the 2011-2012, contract agreement with Taft City School District for Bus and Vehicle Maintenance support services. The contract is for \$56.00 per hour of service render.
8.6 Ratification of Contract with SISC for Insurance Services (Supplement)	District administration recommends ratification of the 2011-2012, contract agreement with Self-insured Schools of California (SISC) for property and liability premiums and services. The contract is for \$9,879.56.
8.7 Personnel Position Resignation Ratification (Supplement)	District administration recommends ratification of the following Resignations submitted. -Richard Acedo, MOT Supervisor-Effective July 30, 2011 -Ramona Ross, Teacher-Effective August 2, 2011
8.8 Sierra School Equipment Company (Supplement)	District administration recommends ratification to purchase additional new student desks (full class set) at a reduced price (50%) due to the manufacturer's ordering mistake. Sierra School Equipment is able to discount the order, since the desks have a non-matching leg style to other desks Elk Hills has purchased and ordered. The desks are brand new and will support the growth of student population at our school. The amount of the order is \$1,576.58.
8.9 Ratification of Contract Agreement (Supplement)	District administration recommends ratification of the 2011-2012, contract agreement with consultant, Don Balaban, for psychologist support services in regards to our special education program. Contract is for same amount as the 2010-11 school year.
	The superintendent recommends approval of the consent agenda items 8.1-8.9. Action: Approved all Consent Agenda items. Curt Stephens Moved: Debra Howard Second: Vote: Aye 3/0
9. BOARD REPORTS AND ORGANIZATIONAL ITEMS:	
9.1 Board Members' Reports	This item is provided as an opportunity for trustees to give district related reports and board activities. -Supt. Office: Board member asked about location for the Supt. office in order to accommodate new Principal/ Asst. Supt. -Year-round School: Board member requested Supt. work up options with Pros/cons for possible Year-round school schedule for Elk Hills.
9.2 Superintendent's Report	This item is provided as an opportunity for the superintendent to give district related reports and activities. None.
9.3 Board Meeting Start Time (Consideration for Action)	The Board discussed Board meetings start time for the 2011-12 school year. The new time for meetings will be 6:00 p.m., remaining on the second Tuesday of the month unless otherwise noted of the schedule. Action: Approved New Board Meeting Start time of 6:00 p.m. Brenda Bennett Moved: Debra Howard Second: Vote: Aye 3/0
10. CLOSED SESSION (AS NEEDED)	The Board may adjourn to closed session to discuss matters of personnel, security, negotiations, student discipline, litigation, or other matters as authorized by Government Code Sections 35157, 54956.6, 54956.8, 54956.9, 54957, 54957.6, 54957.10 and Education Code Sections 35136, 48912, and 48918. Time: 11:31 a.m.
10.1 Conference with Labor Negotiators	Pursuant to Gov. Code §54957.6, the Board may meet with district labor representative, Dr. Meier and Curt Stephens.
10.2 Public Employee Performance Evaluation	Pursuant to Gov. Code §54957, The Board will conduct the end of the year evaluation for the superintendent and confer in closed session.
11. REPORT FROM CLOSED SESSION: (AS NEEDED)	Board president will report any action taken in the closed session. Time: 11:55 a.m. Reportable Action Taken:
12. ADJOURNMENT:	The next regularly scheduled Board meeting time was changed to September 13, 2011 @ 6:00 p.m. Adjournment Time: 11:58 a.m. Brenda Bennett Moved: Debra Howard Second: Vote: Aye 3/0
Board President / Clerk:	Date:
Superintendent:	Date: