



ELK HILLS SCHOOL DISTRICT

TUESDAY, AUGUST 10, 2010 – 8:00 A.M.

BOARD OF EDUCATION – BOARD MEETING MINUTES

DISTRICT BOARD / CONFERENCE ROOM

501 KERN STREET, TUPMAN, CALIFORNIA 93276

Welcome! Audience members desiring to address the Board on any item on the agenda are asked to raise their hand at the time the item is up for discussion. When recognized by the Board President, stand in place or move to the podium and state your name for the record. For items not on the agenda, audience members may address the Board during “public comments.” Each speaker will have three (3) minutes to address the Board during “public comments.” Please understand that the Board does not take action on non-agendized items. Times listed on the agenda are approximate. Every effort will be made to adhere to the time allotted for each item. Please note: Board of Education meetings may be electronically recorded. The Board fully complies with all American with Disabilities Act’s requirements. Anyone needing special accommodation may contact the Superintendent’s office, 661/765-7431, 48 hours prior to the meeting date. **Thank you for your interest in the education of our students.**

ITEM	ITEM DESCRIPTION
1. CALL TO ORDER:	Board president called the meeting to order. Time: 8:05 a.m.
2. PRELIMINARY ITEMS:	
2.1 Welcome	The Board president will provide a welcome and introduction to Board meeting proceedings.
2.2 Flag Salute	The Board president will ask a board or audience member to lead the flag salute.
2.3 Governance Team Member’s Roll Call	√Curt Stephens, President √Brenda Bennett, Clerk Absent -Debra Howard, Member √Scott Meier, Ed.D., Superintendent / Secretary to the Board
2.4 Adoption of Agenda (Consideration for Action)	This item is provided as an opportunity for trustees, through consensus, to approve, re-sequence or table agenda topics. Action: No change Moved: Curt Stephens Second: Brenda Bennett Vote: Aye 2/0
3. PUBLIC COMMENTS:	Those in the audience desiring to address the Board regarding items <u>not</u> on the agenda may do so at this time. Each speaker will have three (3) minutes to address the Board and make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the school system. Please understand that the Board does not take action on non-agendized items. At 10:35 a.m. Mrs. Mora asked to address the Board on the topic of Board members living in the district boundary area and how long would a Board member be able to remain on the Board if they moved out of the area. Superintendent Meier shared the information that legal services had informed the Board on this topic.
4. REPORTS / PRESENTATIONS:	These items are informational reports or public presentations and in many cases will highlight district and student events and successes.
4.1 Superintendent’s Report (Supplements @ Meeting)	Dr. Meier will provided an update on district events and school activities: <ul style="list-style-type: none"> • Current Construction Project Update • MOT Summer Project Update • New iPad Class-set Project Update • 2010-11 School Opening Activities • August Event Calendar

5. BUSINESS / FACILITIES / PERSONNEL ITEMS:	These items are provided for Board information, discussion, and/or action.
5.1 Enrollment Projections for 2010-11 (Supplement)	The Board received an updated report on the projected enrollment for 2010-11. The district is currently planning on 133 students as of August 2 nd . The class sizes and configurations were shared. The district will start the year with a Kindergarten, First, Second-Third combination, Third-Fourth combination, Fourth-Sixth combination, and a Seventh-Eighth combination classroom configuration.
5.2 Bond Facilities Project Report (Add'l Supplements @ meeting)	Dr. Meier provided an updated report on the current planning for the major upcoming Bond projects. Projects will included the playground enhancements, school roofing project, classroom wing outdoor science areas, and the solar energy project.
5.3 Classroom/Lab Bond Project Pending Change Orders (Supplement @ Meeting as Needed) (Consideration for Action)	The Board reviewed and considered action on any pending change orders for the current Interior Classroom Modifications and Improvements Bond Project as needed. Action: Approved change order as presented. Moved: Brenda Bennett Second: Curt Stephens Vote: Aye 2/0
5.4 District Payroll Orders for 2010-11 (Supplement @ Meeting) (Consideration for Action)	The Board reviewed and considered ratification of approval for the 2010-11 district's payroll order for all certificated and classified employees per contracts. Action: Approved all step/columns and yearly salary amounts as presented for 2010-11 school year. Moved: Curt Stephens Second: Brenda Bennett Vote: Aye 2/0
5.5 School Legal Services JPA Amendments (Supplement) (Consideration for Action)	The Board reviewed and discussed amendments to the Schools Legal Service's Joint Powers Agreement presented by SLS. The district contracts with Schools Legal Services (SLS) for legal services. The contract reflects a retainer of \$1,848.00 for 9.8 hours of legal support and \$194.00 per hour for services beyond the retainer. Action: Approved amendments to JPA and 2010-11 retainer amount as presented. Moved: Curt Stephens Second: Brenda Bennett Vote: Aye 2/0
5.6 KCSOS Approval for 2010-11 Budget Adoption and Annual June 30 th ADA Report (Supplement)	The Board reviewed the approval information from KCSOS. As part the district budget adoption process, the Kern County Superintendent of School Office reviews and analyzes the district's budget per Ed. Code 33127. KCSOS has completed the review and has granted approval for the 2010-11 Elk Hills School District Budget. Also provided for Board review is the annual report on attendance for state funding. The final ADA for 2009-10 school year was 80.22.
6. INSTRUCTIONAL AND GENERAL ITEMS:	These items are provided for Board information, discussion, and/or action.
6.1 District 2010-11 Integrated Thematic Instructional Plan (Supplement @ Meeting) (Consideration for Action)	Dr. Meier shared the updated plans for the 2010-11 schoolwide theme and related activities. The Board discussed and considered approval of the instructional theme chart for the district. The theme chart provided a structure for instructional connections, learning trips, schoolwide and community events. Action: Approved as presented. Moved: Curt Stephens Second: Brenda Bennett Vote: Aye 2/0
6.2 Tour New Pitsco STEM Lab (Supplement)	Dr. Meier provided a tour the Board members of the new Science Technology Engineering, Math Lab that will be used for our 7-8 Grade level Pre-algebra, Algebra, and Science/Careers curriculum. The Board commended the staff whom has been working all summer to prepare for the lab's implementation.

7. BOARD TOPICS AND ORGANIZATIONAL ITEMS:	These items are provided for Board information, discussion, and/or action.
7.1 District Goals 2010-11: Second Review & Approval (Supplement) (Consideration for Action)	The Board conducted a second review of the proposed 2010-11 District Goals and made a change to Goal 6.1.4 to include a sub goal to implement the Budget Reduction Plan to help balance the budget. The Board considered approval of the District Goals. Action: Approved Goals with modification. Moved: Curt Stephens Second: Brenda Bennett Vote: Aye 2/0
7.2 Board Bylaw 9270 Policy Biannual Review (Supplement) (Consideration for Action)	Every two years the Board must review its policy related to the Political Reform Act of 1974, which requires local public agencies to enact a "Conflict of Interest Code" requiring agency officials to disclose their financial interests in relation to the kinds of decisions they make. Legal counsel recommends districts review their existing CSBA policy with the current version of Board Bylaw 9270, which was last amended in November 2003. Our district's policy states that it adopts the terms of Regulation 18730 "including any amendments," so that it automatically includes changes to the regulation. District administration recommends the filing of the notice form by the October 1, 2010 deadline. Action: Approved BB9270 with no changes and to file the needed forms to meet the requirements Moved: Curt Stephens Second: Brenda Bennett Vote: Aye 2/0
7.3 Review Updated Brown Act Document from SLS (Additional Supplement @ Meeting)	The Board conducted a review of the updated 2010 Brown Act publication provided by Schools Legal Services. The Board reviewed the updated Section III on voting at Board meetings as recommended by Schools Legal Services.
7.4 Notification of Election for One Board Position (Additional Supplement @ Meeting)	Dr. Meier informed the Board of the current status for the pending election. The District will be holding an election on November 2, 2010 for one full-term (4 year) position currently held by Board member, Curt Stephens. The deadline for filing the Declaration for Candidacy with Kern County Elections Office was August 6, 2010 and only the incumbent filed paperwork to run for the open position.
8. CONSENT AGENDA (Consideration for Action-One motion and vote will enact all consent agenda items)	All matters listed under Consent Agenda are considered to be routine or sufficiently supported by prior or accompanying reference materials and information as to not require additional discussion. A motion as referenced below will enact all items. There will be no separate discussion of these items prior to the time the Board of Education votes on the motion unless members of the Board, staff or public request specific items to be removed from the Consent Agenda for separate consideration for action.
8.1 Board Meeting Minutes (Supplement)	Approval of Board meeting minutes for the July 13, 2010 Regular Board meeting.
8.2 District Payroll Orders (Supplement)	District administration recommends ratification of Payroll Orders: <ul style="list-style-type: none"> • July 15, 2010 for \$ 9,503.31 • July 30, 2010 for \$ 20,288.01
8.3 District Commercial Warrants (Supplement)	District administration recommends ratification of the Commercial Warrants: <ul style="list-style-type: none"> • Batch #1 for June 21, 2010 for \$ 4,745.85 (processed in July) • Batch #2 for July 2, 2010 for \$18,640.41 • Batch #3 for July 15, 2010 for \$34,407.31
8.4 Ratification of Contract with KCSOS for Business Support Services (Supplement)	District administration recommends ratification of the 2010-2011, contract agreement with Kern County Superintendent of Schools for Business related support services provided by KCSOS. The contract is for \$2,070 per month for an annually service fee of \$24,840.
8.5 Ratification of Contract with KCSOS for Web Support Services (Supplement)	District administration recommends ratification of the 2010-2011, contract agreement with Kern County Superintendent of Schools for web related support services provided by KCSOS. The contract is for \$260.

8.6 Ratification of Contract with SISC for Insurance Services (Supplement)	District administration recommends ratification of the 2010-2011, contract agreement with Self-insured Schools of California (SISC) for property and liability premiums and services. The contract is for \$9,180.10.
8.7 Report of Interdistrict and/or District School of Choice Transfers (Supplement)	District administration recommends ratification of the following Interdistrict Transfer Report and District School of Choice Report as submitted for ratification.
8.8 Personnel Position Ratification (Supplement)	District administration recommends ratification of position transfer of Silva Hall from 6hr. per day / 195 days per year School / Library Clerk position to 6hr. per day / 195 days per year Special Education Aide / Office Clerk position to better meet the needs in our special education program. This position rate of pay will be "Y-rated" until the salary schedule for Special Ed. Aide reaches the current level of hourly pay.
	The superintendent recommends approval of the consent agenda items 8.1-8.8. Action: Approved as presented above Moved: Curt Stephens Second: Brenda Bennett Vote: Aye 2/0
9. BOARD REPORTS AND ORGANIZATIONAL ITEMS:	
9.1 Board Members' Reports	This item is provided as an opportunity for trustees to give district related reports and board activities.
9.2 Superintendent's Report	This item is provided as an opportunity for the superintendent to give district related reports and activities.
9.3 Board Meeting Start Time (Consideration for Action)	The Board discussed changing the start time for Board meetings from the 2010-11 school year from 8:00 a.m. to 9:00 a.m. to allow staff to get school started on Board meeting days. Action: Approved at new start time of 9:00 a.m. on Board meeting dates to a Moved: Curt Stephens Second: Brenda Bennett Vote: Aye 2/0
10. CLOSED SESSION (AS NEEDED)	The Board may adjourn to closed session to discuss matters of personnel, security, negotiations, student discipline, litigation, or other matters as authorized by Government Code Sections 35157, 54956.6, 54956.8, 54956.9, 54957, 54957.6, 54957.10 and Education Code Sections 35136, 48912, and 48918. Time: 11:19 p.m.
10.1 Conference with Labor Negotiators	Pursuant to Gov. Code §54957.6, the Board may meet with district labor representative, Dr. Meier.
10.2 Public Employee Performance Evaluation	Pursuant to Gov. Code §54957, The Board will conduct the end of the year evaluation for the superintendent and confer in closed session.
11. REPORT FROM CLOSED SESSION: (AS NEEDED)	Board president will report any action taken in the closed session. Time: 12:15 p.m. Reportable Action Taken: Conducted Superintendent Evaluation
12. ADJOURNMENT:	The next regular Board meeting is scheduled for September 14, 2010 @ 9:00 a.m. Adjournment Time: 12:16 p.m. Moved: Curt Stephens Second: Brenda Bennett Vote: Aye 2/0
Signatures	Board President / Clerk: _____ Date: _____ Superintendent: _____ Date: _____