



**ELK HILLS SCHOOL DISTRICT**

**TUESDAY, JULY 12, 2011 – 9:00 A.M.**

**BOARD OF EDUCATION – BOARD MEETING MINUTES**

**DISTRICT BOARD / CONFERENCE ROOM**

**501 KERN STREET, TUPMAN, CALIFORNIA 93276**

**Welcome!** Audience members desiring to address the Board on any item on the agenda are asked to raise their hand at the time the item is up for discussion. When recognized by the Board President, stand in place or move to the podium and state your name for the record. For items not on the agenda, audience members may address the Board during “public comments.” Each speaker will have three (3) minutes to address the Board during “public comments.” Please understand that the Board does not take action on non-agendized items. Times listed on the agenda are approximate. Every effort will be made to adhere to the time allotted for each item. Please note: Board of Education meetings may be electronically recorded. The Board fully complies with all American with Disabilities Act’s requirements. Anyone needing special accommodation may contact the Superintendent’s office, 661/765-7431, 48 hours prior to the meeting date. **Thank you for your interest in the education of our students.**

ITEM	ITEM DESCRIPTION
1. CALL TO ORDER:	Board president called the meeting to order. <b>Time: 9:10 a.m.</b>
2. PRELIMINARY ITEMS:	
2.1 Welcome	The Board president provided a welcome and introduction to Board meeting proceedings.
2.2 Flag Salute	The Board president asked a audience member to led the flag salute.
2.3 Governance Team Member’s Roll Call	√Curt Stephens, President √Debra Howard, Clerk Absent-Brenda Bennett, Member √Scott Meier, Ed.D., Superintendent / Secretary to the Board
2.4 Adoption of Agenda (Consideration for Action)	This item is provided as an opportunity for trustees, through consensus, to approve, re-sequence or table agenda topics. <b>Action: Board will move into Closed Session after #4.1/Approve Agenda Curt Stephens Moved: Debra Howard Second: Vote: Aye 2/0</b>
3. PUBLIC COMMENTS:	Those in the audience desiring to address the Board regarding items <u>not</u> on the agenda may do so at this time. Each speaker will have three (3) minutes to address the Board and make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the school system. Please understand that the Board does not take action on non-agendized items. <b>None.</b>
4. REPORTS / PRESENTATIONS:	These items are informational reports or public presentations and in many cases will highlight district and student events and successes.
4.1 Superintendent’s Report	Dr. Meier provided an update on following district events and school activities: <ul style="list-style-type: none"> <li>• Construction Project Update</li> <li>• MOT Summer Project Update</li> <li>• Food Service Program Schedule</li> </ul>

<b>5. BUSINESS / FACILITIES / PERSONNEL ITEMS:</b>	These items are provided for Board information, discussion, and/or action.
5.1 Instructional Aide Positions / Schedule (Supplement) (Consideration for Action)	The Board continued discussion on funding positions for suggested instructional aides schedule A or B for the 2011-12 school year. The District is considering providing additional instruction aide time in classrooms to support student learning and yard supervision for increase student enrollment. The Board may consider action on hiring aide positions after discussion. <input type="checkbox"/> Instructional Aide/Yard Supervisor (5 hrs)  <b>Action: No Action Taken</b>
5.2 Bond Facilities Solar Project Report and Bid Approval (Supplement @ Meeting) (Consideration for Action)	Dr. Meier provided the supplements at from Arturo Taboada, consultant with Alma Strategies to give the Board an updated report on our Solar Bond project process/timeline. The Board reviewed the project bids for Board's approval. <b>Action: Approved up to \$360,000 for Bond Funding Solar Project with Glenn Bland Inc. as presented.</b> <b>Curt Stephens Moved: Debra Howard Second: Vote: Aye 2/0</b>
5.3 District Transportation Plan for 2011-12 (Supplement) (Consideration for Action)	Dr. Meier presented the District's Transportation Route Plan for the 2011-12 school year. The plan provides three transportation routes for students, with-in boundaries and for many of our students enrolled in our <i>District of Choice</i> program. The district is currently planning transportation for approximately 161 students.  <b>Action: Approved Transportation Plan as submitted.</b> <b>Curt Stephens Moved: Debra Howard Second: Vote: Aye 2/0</b>
5.4 Technology Protective Covers Purchase (Supplement) (Consideration for Action)	The Board considered the purchase of iPod Touch and iPad protective covers for the new technology upgrade purchases due to increased enrollment. The amount of the purchase is \$6,737.17 from Best Buy. <b>Action: Approved purchase as presented.</b> <b>Debra Howard Moved: Curt Stephens Second: Vote: Aye 2/0</b>
<b>6. INSTRUCTIONAL AND GENERAL ITEMS:</b>	These items are provided for Board information, discussion, and/or action. <b>No Items</b>
<b>7. BOARD TOPICS AND ORGANIZATIONAL ITEMS:</b>	These items are provided for Board information, discussion, and/or action.
7.1 District Goals Review-2011-12 (Supplement @ Meeting)	The Board conducted a first review of the proposed 2011-12 District Goals based on discussion and Board input earlier in the year.
<b>8. CONSENT AGENDA</b> (Consideration for Action-One motion and vote will enact all consent agenda items)	All matters listed under Consent Agenda are considered to be routine or sufficiently supported by prior or accompanying reference materials and information as to not require additional discussion. <b>A motion as referenced below will enact all items.</b> There will be no separate discussion of these items prior to the time the Board of Education votes on the motion unless members of the Board, staff or public request specific items to be removed from the Consent Agenda for separate consideration for action.
8.1 Board Meeting Minutes (Supplements @ Mtg*)	Approval of Board meeting minutes for the following June Board meetings: <b>June 7, 2011</b> Regular Board meeting <b>June 20, 2011</b> Special Board meeting* <b>June 22, 2011</b> Special Board meeting*

8.2 District Payroll Orders (Supplement)	District administration recommends ratification of Payroll Orders: <ul style="list-style-type: none"> <li>• June 15, 2011 for \$ 5,327.53</li> <li>• June 30, 2011 for \$ 57,424.29</li> </ul>
8.3 District Commercial Warrants (Supplement)	District administration recommends ratification of the Commercial Warrants: <ul style="list-style-type: none"> <li>• Batch #25 for June 14, 2011 for \$ 24,580.00</li> <li>• Batch #26 for June 17, 2011 for \$ 189.32</li> <li>• Batch #27 for June 17, 2011 for \$ 17,012.71</li> </ul>
8.4 Williams Act Quarterly Report Approval (Supplement)	Per Education Code §35186, each quarter the Board of Education considers approval of the Williams Uniform Complaint Report. The District <b>did not</b> receive any Williams Uniform Complaints during the period from April 1-June 30, 2011. District Administration recommends approval of this report.
8.5 Instructional Media Services KCSOS Agreement (Supplement)	District administration recommends ratification of the 2011-2012, contract agreement with Kern County Superintendent of Schools for instructional media services provided by KCSOS at a cost of \$320.53.
	<b>The superintendent recommends approval of the consent agenda items 8.1-8.5.</b> <b>Action: Approval of All Consent Agenda Items.</b> <b>Curt Stephens Moved: Debra Howard Second: Vote: Aye 2/0</b>
<b>9. BOARD REPORTS AND ORGANIZATIONAL ITEMS:</b>	
9.1 Board Members' Reports	This item is provided as an opportunity for trustees to give district related reports and board activities.
9.2 Superintendent's Report	This item is provided as an opportunity for the superintendent to give district related reports and activities.
<b>10. CLOSED SESSION (AS NEEDED)</b>	The Board may adjourn to closed session to discuss matters of personnel, security, negotiations, student discipline, litigation, or other matters as authorized by Government Code Sections 35157, 54956.6, 54956.8, 54956.9, 54957, 54957.6, 54957.10 and Education Code Sections 35136, 48912, and 48918. <b>Time: 9:24 a.m.</b>
10.1 Conference with Labor Negotiators	Pursuant to Gov. Code §54957.6, the Board may meet with district labor representative, Dr. Meier and/or the Board representative.
10.2 Public Employee Performance Evaluation	Pursuant to Gov. Code §54957, The Board will conduct the end of the year evaluation for the superintendent and confer in closed session.
10.3 Public Employment	Pursuant to Gov. Code §54957, the Board, in closed session, may discuss employment: Instructional Aide/Yard Supervisor & Principal/Asst. Supt.
<b>11. REPORT FROM CLOSED SESSION: (AS NEEDED)</b>	Board president will report any action taken in the closed session. <b>Time: 10:18 a.m.</b> <b>Reportable Action Taken: No Action Taken</b>
<b>12. ADJOURNMENT:</b>	<b>The Board set a Special Board meeting, July 28 @ 3:00 p.m.</b> The next regular Board meeting is scheduled for <b>August 9, 2011 @ 9:00 a.m.</b> <b>Adjournment Time: 11:30 a.m.</b> <b>Curt Stephens Moved: Debra Howard Second: Vote: Aye 2/0</b>
Board President / Clerk:	Board President / Clerk: _____ Date: _____
Superintendent:	Superintendent: _____ Date: _____