



# ELK HILLS SCHOOL DISTRICT

TUESDAY, JUNE 7, 2011 – 9:00 A.M.

BOARD OF EDUCATION – BOARD MEETING AGENDA

DISTRICT BOARD / CONFERENCE ROOM

501 KERN STREET, TUPMAN, CALIFORNIA 93276

**Welcome!** Audience members desiring to address the Board on any item on the agenda are asked to raise their hand at the time the item is up for discussion. When recognized by the Board President, stand in place or move to the podium and state your name for the record. For items not on the agenda, audience members may address the Board during “public comments.” Each speaker will have three (3) minutes to address the Board during “public comments.” Please understand that the Board does not take action on non-agendized items. Times listed on the agenda are approximate. Every effort will be made to adhere to the time allotted for each item. Please note: Board of Education meetings may be electronically recorded. The Board fully complies with all American with Disabilities Act’s requirements. Anyone needing special accommodation may contact the Superintendent’s office, 661/765-7431, 48 hours prior to the meeting date. **Thank you for your interest in the education of our students.**

TIME	ITEM	ITEM DESCRIPTION
9:00 a.m.	<b>1. CALL TO ORDER:</b>	Board president will call the meeting to order. <b>Time:</b>
9:01 a.m. (4 min)	<b>2. PRELIMINARY ITEMS:</b>	
	2.1 Welcome	The Board president will provide a welcome and introduction to Board meeting proceedings.
	2.2 Flag Salute	The Board president will ask a board or audience member to lead the flag salute.
	2.3 Governance Team Member’s Roll Call	<input type="checkbox"/> Curt Stephens, President <input type="checkbox"/> Debra Howard, Clerk <input type="checkbox"/> Brenda Bennett, Member <input type="checkbox"/> Scott Meier, Ed.D., Superintendent / Secretary to the Board
	2.4 Adoption of Agenda (Consideration for Action)	This item is provided as an opportunity for trustees, through consensus, to approve, re-sequence or table agenda topics. <b>Action:</b> _____ Moved _____ Second _____ Abstention _____ Vote
9:05 a.m. (5 min)	<b>3. PUBLIC COMMENTS:</b>	Those in the audience desiring to address the Board regarding items <u>not</u> on the agenda may do so at this time. Each speaker will have three (3) minutes to address the Board and make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the school system. Please understand that the Board does not take action on non-agendized items.
	<b>4. REPORTS / PRESENTATIONS:</b>	These items are informational reports or public presentations and in many cases will highlight district and student events and successes.
9:10 a.m. (10 min)	4.1 Superintendent’s Report (Supplements As Needed)	Dr. Meier will provide an update on district events and school activities for the end of the 2010-11 school year: <ul style="list-style-type: none"> <li>o Volunteer Dessert</li> <li>o Open House and Dinner</li> <li>o Student Council Water Activity Day</li> <li>o Kind. Grad &amp; Eighth Graduation</li> <li>o June 3 &amp; 6-Staff Training Days</li> <li>o 2010-11 Yearbooks</li> </ul>

	<b>5. BUSINESS / FACILITIES / PERSONNEL ITEMS:</b>	These items are provided for Board information, discussion, and/or action.
9:20 a.m. (30 min)	5.1 District Budget Public Hearing (Supplement)	As advertised per Education Codes 42103/42127 and Board Policy 3100 (a), the Board will hold a public hearing to receive comments and answer questions on the District's proposed Single Adoption District 2011-12 Budget. Dr. Meier and Debbie Reidmiller from Kern County Superintendent of School Office will present the Budget Report including the estimated actuals for 2010-11 and the adopted budget assumptions for the multiyear budget projection. <b>Hearing Open:</b> <b>Hearing Closed:</b>
9:50 a.m. (10 min)	5.2 District Budget Approval for 2011-12 and Multiyear Projections (Supplement) (Consideration for Action)	The Board will discuss and consider approval of a Positive Certification for the School District Certification Criteria and Standards Review. The supplement contains the full proposed 2011-12 Budget Document. Dr. Meier is recommending approval of the 2011-12 Budget since it meets the multi-year criterion standards. <b>Action:</b> _____ <b>Moved</b> _____ <b>Second</b> _____ <b>Abstention</b> _____ <b>Vote</b>
10:00 a.m. (5 min)	5.3 Enrollment Report (Supplement)	The Board will receive an updated report on the current enrollment for 2010-11. The district's current enrollment is <b>142</b> . The class sizes and configurations will be shared. The Board will also be provided with the attendance report and loss of state funding due to student absences. To-date we are reporting a \$ <b>52,296.69</b> loss due to absences.
10:05 a.m. (20 min)	5.4 Bond Facilities Project Update (Add'l Supplement @ mtg.) (Consideration for Action)	The Board will receive the monthly report on current planning for the upcoming playground upgrade project and the solar energy project that are currently in the planning and/or implementation stages. The Board will review the report from our solar consultant, supplement will be provided at meeting. Based on the solar report of findings, the Board may choose to take action as needed for next steps of implementation. <b>Action:</b> _____ <b>Moved</b> _____ <b>Second</b> _____ <b>Abstention</b> _____ <b>Vote</b>
10:25 a.m. (20 min)	5.5 Bond Oversight Committee Report-Prop. 39 (Supplement) (Consideration for Action)	Dr. Meier and a Bond Oversight Committee representative, Autumn Mitchell, will present the committee's report to the Board. The Board will receive the annual Bond Oversight Committee reports and the annual audits. This year, the Bond Oversight Committee conducted audits and completed annual report for the years 2005-2009 to fully update records required by Prop. 39. The Board will review the Bond Committee's reports and consider approval of the Prop. 39 fiscal and performance audits. The Board will give direction to the administration to post all documents to the website for public review per Prop. 39 requirements. <b>Action:</b> _____ <b>Moved</b> _____ <b>Second</b> _____ <b>Abstention</b> _____ <b>Vote</b>
10:45 a.m. (5 min)	5.6 Bond Project: Playground Equipment Purchase (Supplement) (Consideration for Action)	The Board will consider ratification of the purchase of playground equipment from Miracle Recreation Company for the Bond project to be completed in August. <b>Action:</b> _____ <b>Moved</b> _____ <b>Second</b> _____ <b>Abstention</b> _____ <b>Vote</b>

10:50 a.m. (5 min)	5.7 Bond Project: Classroom Furniture for Remodeled classrooms (Supplement) (Consideration for Action)	The Board will ratify Bond funding purchase of classroom furniture approved at prior meetings for the remodeled classroom/lab project completed in August. The purchase is being made to accommodate student population growth at the school. The purchase is a "piggyback bid" from Arvin School District and is being purchased from Sierra School Equipment Company. The total amount of the two purchase orders is <b>\$13,978.32</b> .  <b>Action:</b> _____ Moved _____ Second _____ Abstention _____ Vote
10:55 a.m. (10 min)	5.8 Transportation Report (Add'l Supplement @ Mtg.) (Consideration for Action)	The Board will receive a report and discuss the suggested transportation routes for the 2011-12 school year. Currently the district has two main transportation routes serving the district boundaries, Dustin Acres, Valley Acres and Taft areas and one new small route (on a trial bases) into the Bakersfield area to accommodate the District of Choice families. The Board may consider action on transportation routes. <b>Action:</b> _____ Moved _____ Second _____ Abstention _____ Vote
11:05 a.m. (5min)	5.9 School Lunch Program Meal Cost Adjustment (Consideration for Action)	The Board received and discussed a report on the suggested increase to the school lunch program at their last meeting. Per new state and federal guidelines, the Board will discuss the possible increase in the cost for a student lunch from the current <b>\$2.30 price</b> to the suggested cost of \$2.50 per lunch starting in the 2011-12 school year. No increase is being suggested for the cost of the breakfast meal at this time. After hearing public comments and discussion, the Board will consider action. <b>Action:</b> _____ Moved _____ Second _____ Abstention _____ Vote
	<b>6. INSTRUCTIONAL AND GENERAL ITEMS:</b>	These items are provided for Board information, discussion, and/or action.
11:10 a.m. (10 min)	6.1 Single School District /LEA Plan (Supplement) (Consideration for Action)	The Board will review and consider approval of the 2011-2012 Single District Plan/ Local Education Plan. The plan has been updated, reviewed, and approved by the School Site Council at their May 19, 2011 meeting. <b>Action:</b> _____ Moved _____ Second _____ Abstention _____ Vote
11:20 a.m. (5 min)	6.2 Consolidated Application- Part I Approval (Supplement) (Consideration for Action)	The Board will consider approval of the 2011-12 Consolidated Application, Part 1. This approval indicates the Board's intention to apply for, accept, and implement the following programs: <u>FEDERAL</u> Title I, Part A (currently not eligible for funding based on census) Title II, Part A Title VI, Subpart 1 REAP Flexibility Title VI, Subpart 1 REAP Small Rural School Achievement <u>STATE</u> Economic Impact Aid <b>Action:</b> _____ Moved _____ Second _____ Abstention _____ Vote

	<b>7. BOARD TOPICS AND ORGANIZATIONAL ITEMS:</b>	These items are provided for Board information, discussion, and/or action.
TBD	7.1 Ratification of Contract of Employment: Superintendent (Consideration for Action)	Per education code 54957.6, the Board may after closed session consider ratification of contract for the superintendent, Dr. Meier. The Board will hear any public comments prior to taking action on this item. <b>Action:</b> _____ Moved _____ Second _____ Abstention _____ Vote
11:25 p.m. (5 min)	<b>8. CONSENT AGENDA:</b> (Consideration for Action- One motion and vote will enact all consent agenda items)	All matters listed under Consent Agenda are considered to be routine or sufficiently supported by prior or accompanying reference materials and information as to not require additional discussion. <b>A motion as referenced below will enact all items.</b> There will be no separate discussion of these items prior to the time the Board of Education votes on the motion unless members of the Board, staff or public request specific items to be removed from the Consent Agenda for separate consideration for action.
	8.1 Board Meeting Minutes (Supplement)	Approval of Board meeting minutes for <b>May 10, 2011</b> Regular Board meeting.
	8.2 District Payroll Orders (Supplement)	District administration recommends ratification of Payroll Orders: <ul style="list-style-type: none"> <li>• May 15, 2011 for \$ 3,424.92</li> <li>• May 31, 2011 for \$ 51,624.29</li> </ul>
	8.3 District Commercial Warrants (Supplement)	District administration recommends ratification of the Commercial Warrants: <ul style="list-style-type: none"> <li>• Batch #23 for May 17, 2011 for \$ 28,951.64</li> <li>• Batch #24 for May 24, 2011 for \$ 22,133.41</li> </ul>
	8.4 Agreement for School Nursing Services (Supplement)	Annually, the Board considers ratification of the agreement with Carolyn Horton for school nursing services. The 2011-12 agreement is for ten (10) hours per month, which is an increase of two (2) hours per month due to the student population growth. This agreement will provide a school nurse on campus for two five-hour days per month. The hourly rate is \$40.00 hour (same rate as last year). Administration recommends ratification of contract.
	8.5 KCSOS Business Office Systems Agreement (Supplement)	Administration recommends ratification of the Business Office Systems contract agreement with Kern County Superintendent of Schools office. The contract provides the QSS computer system software used for all business office transactions with KCSOS. The contract amount is \$2,923.20.
	8.6 Risograph Copier Maintenance Renewal Agreement (Supplement)	Administration recommends approval of the Risograph Copier Maintenance agreement. The base fee for maintenance is \$240 for the 2011-12 school year.
	8.7 Service Agreement with SC Architect for Bond Playground Project (Supplement)	Administration recommends contract ratification for the architect services agreement with SC Architect for the playground expansion Bond project currently being implemented. The estimated amount for services is \$11,150.00 and will be performed on a time and materials basis.
		<b>The superintendent recommends approval of the consent agenda items 8.1-8.7.</b> <b>Action:</b> _____ Moved _____ Second _____ Abstention _____ Vote
	<b>9. BOARD REPORTS AND ORGANIZATIONAL ITEMS:</b>	
TDB (5 min)	9.1 Board Members' Reports	This item is provided as an opportunity for trustees to give district related reports and board activities.
TBD (5 min)	9.2 Superintendent's Report	This item is provided as an opportunity for the superintendent to give district related reports and activities.

TBD	<b>10. CLOSED SESSION (AS NEEDED)</b>	The Board may adjourn to closed session to discuss matters of personnel, security, negotiations, student discipline, litigation, or other matters as authorized by Government Code Sections 35157, 54956.6, 54956.8, 54956.9, 54957, 54957.6, 54957.10 and Education Code Sections 35136, 48912, and 48918. <b>Time:</b>
	10.1 Conference with Labor Negotiators	Pursuant to Gov. Code §54957.6, the Board may meet with district labor representative, Dr. Meier and/or the Board representative.
	10.2 Public Employee Performance Evaluation: Superintendent	Pursuant to Gov. Code §54957, the Board, in closed session, may discuss contract of the Superintendent.
	10.3 Public Employee Performance Evaluation	Pursuant to Gov. Code §54957, Superintendent may confer with the Board in closed session, a review of evaluations of one or more staff members.
TBD	<b>11. REPORT FROM CLOSED SESSION: (AS NEEDED)</b>	Board president will report any action taken in the closed session. <b>Time:</b> <b>Reportable Action Taken:</b>
TBD	<b>12. ADJOURNMENT:</b>	The next regular Board meeting is scheduled for <b>July 12, 2011 @ 9:00 a.m.</b> <b>Adjournment Time:</b> _____ Moved _____ Second _____ Abstention _____ Vote