



ELK HILLS SCHOOL DISTRICT

MONDAY, JUNE 20, 2011 – 9:00 A.M.

BOARD OF EDUCATION – SPECIAL BOARD MEETING MINUTES

DISTRICT BOARD / CONFERENCE ROOM

501 KERN STREET, TUPMAN, CALIFORNIA 93276

Welcome! Audience members desiring to address the Board on any item on the agenda are asked to raise their hand at the time the item is up for discussion. When recognized by the Board President, stand in place or move to the podium and state your name for the record. For items not on the agenda, audience members may address the Board during “public comments.” Each speaker will have three (3) minutes to address the Board during “public comments.” Please understand that the Board does not take action on non-agendized items. Times listed on the agenda are approximate. Every effort will be made to adhere to the time allotted for each item. Please note: Board of Education meetings may be electronically recorded. The Board fully complies with all American with Disabilities Act’s requirements. Anyone needing special accommodation may contact the Superintendent’s office, 661/765-7431, 48 hours prior to the meeting date. **Thank you for your interest in the education of our students.**

ITEM	ITEM DESCRIPTION
1. CALL TO ORDER:	Board president called the meeting to order. Time: 9:09 a.m.
2. PRELIMINARY ITEMS:	
2.1 Welcome	The Board president provided a welcome and introduction to Board meeting proceedings.
2.2 Flag Salute	The Board president asked a audience member to led the flag salute.
2.3 Governance Team Member’s Roll Call	√Curt Stephens, President √Debra Howard, Clerk √Brenda Bennett, Member √Scott Meier, Ed.D., Superintendent / Secretary to the Board
2.4 Adoption of Agenda (Consideration for Action)	This item is provided as an opportunity for trustees, through consensus, to approve, re-sequence or table agenda topics. Action: Approve Agenda Curt Stephens Moved: Debra Howard Second: Vote: Aye 3/0
3. PUBLIC COMMENTS:	Those in the audience desiring to address the Board regarding items <u>not</u> on the agenda may do so at this time. Each speaker will have three (3) minutes to address the Board and make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the school system. Please understand that the Board does not take action on non-agendized items. None.
4. REPORTS / PRESENTATIONS:	These items are informational reports or public presentations and in many cases will highlight district and student events and successes.
4.1 Superintendent’s Report (Supplements As Needed)	Dr. Meier provided an update on district events and school activities for the 2010-11 summer period: <ul style="list-style-type: none">○ Custodian Summer Cleaning Update○ Staff Summer Vacation Schedule
5. BUSINESS / FACILITIES / PERSONNEL ITEMS:	These items are provided for Board information, discussion, and/or action.

<p>5.1 Classified Personnel Ratification (Add'l Supplement @ Mtg.) (Consideration for Action)</p>	<p>The Board met candidates and considered ratification of personnel for the current open classified positions that were Board approved at the May 10, 2011 Board Meeting. As per Board Policy 4111, after conducting the selection process, the superintendent recommended the finalist for each position for the Board's consideration and ratification. An informational supplement for the recommended finalist was provide to the Board for each of the following positions:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Driver, Custodian, Maintenance (8hrs) <input type="checkbox"/> Office/Library Clerk (6 hrs) <input type="checkbox"/> Food Service Clerk (3 hrs) <input type="checkbox"/> Tabled-Instructional Aide/Yard Supervisor (6 hrs) <input type="checkbox"/> Instructional Aide/Yard Supervisor (5 hrs) <input type="checkbox"/> Instructional Aide/Yard Supervisor (5 hrs) <p>The Board adjoined into closed session (Item 10.5) to consider ratification of positions at 9:30 a.m. and moved into open session at 10:54 a.m. No reportable action was taken in closed session.</p> <p>Open Meeting Action: Based on the uncertain state budget funding issues, the Board ratified four of the six positions presented and the finalists for those positions: Laura Foster for the Driver/Cust. position , Shara Neufeld for the Office Clerk/Lib. position, Rosina Caples for the Food Service position, and Jana Allen for one of the Instructional Aide positions. The Board tabled action on the other two instructional aide positions and finalists, to be discussed at the next Board meeting.</p> <p style="text-align: center;">_____ Moved _____ Second _____ Abstention _____ Vote</p>
<p>5.2 Bond Project: Playground Improvement Project Bid (Add'l Supplement @ Mtg.) (Consideration for Action)</p>	<p>The Board discussed the considered approval of the lowest bid for the playground improvement project. The project is scheduled to be completed this summer ready for the opening of school in Mid-August. Brown and Fowler Construction at \$51,348.00 bid. Action: Approve Low bid as presented to Brown and Folwer Construction. Curt Stephens Moved: Brenda Bennett Second: Vote: Aye 3/0</p>
<p>5.3 Bond Project: Classroom Interactive Technology Project (Supplement) (Consideration for Action)</p>	<p>The Board considered ratification of Bond funding to complete the interactive technology project in rooms 12 and 13 (Lab) that were remodeled and will be used for Classroom/Lab. The cost of this project is \$14,974.90 and will completed by mid-August for the start of the school year. Action: Approve Bond funding for project as presented. Curt Stephens Moved: Brenda Bennett Second: Vote: Aye 3/0</p>
<p>5.4 Bond Project: Technology-Apple Computer Purchase (Supplement) (Consideration for Action)</p>	<p>The Board will ratify Bond funding to complete the next phase of one-to-one laptop/iPad technology Bond program. The technology will be purchased on a single source bid with Apple Computers. The total cost of this purchase is \$80,134.35. Action: Approve Bond funding for technology project as presented. Debra Howard Moved: Brenda Bennett Second: Vote: Aye 3/0</p>
<p>5.5 Instructional Aide Positions / Schedule (Supplement) (Consideration for Action)</p>	<p>The Board received a report and discussed the suggested instructional aides schedule for the 2011-12 school year. The District is considering providing additional instruction aide time in classrooms to support student learning. No Action</p>
<p>6. INSTRUCTIONAL AND GENERAL ITEMS:</p>	<p>These items are provided for Board information, discussion, and/or action.</p>
<p>6.1 New Music Program Approval (Supplement) (Consideration for Action)</p>	<p>The Board received a report and discussed the suggested new music program and schedule for the 2011-12 school year. The District is considering providing music instruction for all K-8 classes based on requests from School Site Council and PTO input for school improvements. Action: Tabled until next meeting.</p>

7. BOARD TOPICS AND ORGANIZATIONAL ITEMS:	These items are provided for Board information, discussion, and/or action.
7.1 Ratification of Contract of Employment: Superintendent (Consideration for Action)	Per education code 54957.6, the Board may after closed session consider ratification of contract for the superintendent, Dr. Meier. The Board will hear any public comments prior to taking action on this item. No Action
8. CONSENT AGENDA: (Consideration for Action-One motion and vote will enact all consent agenda items)	All matters listed under Consent Agenda are considered to be routine or sufficiently supported by prior or accompanying reference materials and information as to not require additional discussion. A motion as referenced below will enact all items. There will be no separate discussion of these items prior to the time the Board of Education votes on the motion unless members of the Board, staff or public request specific items to be removed from the Consent Agenda for separate consideration for action. No Consent Items for this Special Board Meeting.
9. BOARD REPORTS AND ORGANIZATIONAL ITEMS:	
9.1 Board Members' Reports	This item is provided as an opportunity for trustees to give district related reports and board activities. Brenda Bennett shared State Farm's support program and will ask a State Farm representative to call Dr. Meier to discuss possible support for school.
9.2 Superintendent's Report	This item is provided as an opportunity for the superintendent to give district related reports and activities. No Report
10. CLOSED SESSION (AS NEEDED)	The Board adjourned to closed session to discuss matters of personnel, security, negotiations, student discipline, litigation, or other matters as authorized by Government Code Sections 35157, 54956.6, 54956.8, 54956.9, 54957, 54957.6, 54957.10 and Education Code Sections 35136, 48912, and 48918. Time: 12:41 p.m.
10.1 Conference with Labor Negotiators	Pursuant to Gov. Code §54957.6, the Board may meet with district labor representative, Dr. Meier and/or the Board representative.
10.2 Public Employee Performance Evaluation: Superintendent	Pursuant to Gov. Code §54957, the Board, in closed session, may discuss contract of the Superintendent.
10.3 Public Employee Discipline/Dismissal/Release	Pursuant to Gov. Code §54957, the Board, in closed session, may discuss employee discipline/dismissal/release.
10.4 Public Employee Performance Evaluation	Pursuant to Gov. Code §54957, Superintendent may confer with the Board in closed session, a review of evaluations of one or more staff members: All Classified and Certificated.
10.5 Public Employment	Pursuant to Gov. Code §54957, the Board, in closed session, may discuss employment of Driver, Custodian, Maintenance, Office/Library Clerk, Food Service Clerk, Instructional Aide/Yard Supervisor See Item 5.1
11. REPORT FROM CLOSED SESSION: (AS NEEDED)	Board president will report any action taken in the closed session. Time: 2:22 p.m. Reportable Action Taken: None
12. ADJOURNMENT:	The next regular Board meeting is scheduled for July 12, 2011 @ 9:00 a.m. The Board scheduled a Special Board meeting for June 22, 2011 at 9:00 a.m. Adjournment Time: 2:24 p.m. Curt Stephens Moved: Brenda Bennett Second: Vote: Aye 3/0
Board President / Clerk:	Date:
Superintendent:	Date: