



ELK HILLS SCHOOL DISTRICT

TUESDAY, MAY 10, 2011 – 9:00 A.M.

BOARD OF EDUCATION – BOARD MEETING MINUTES

DISTRICT BOARD / CONFERENCE ROOM

501 KERN STREET, TUPMAN, CALIFORNIA 93276

Welcome! Audience members desiring to address the Board on any item on the agenda are asked to raise their hand at the time the item is up for discussion. When recognized by the Board President, stand in place or move to the podium and state your name for the record. For items not on the agenda, audience members may address the Board during “public comments.” Each speaker will have three (3) minutes to address the Board during “public comments.” Please understand that the Board does not take action on non-agendized items. Times listed on the agenda are approximate. Every effort will be made to adhere to the time allotted for each item. Please note: Board of Education meetings may be electronically recorded. The Board fully complies with all American with Disabilities Act’s requirements. Anyone needing special accommodation may contact the Superintendent’s office, 661/765-7431, 48 hours prior to the meeting date. **Thank you for your interest in the education of our students.**

ITEM	ITEM DESCRIPTION
1. CALL TO ORDER:	Board president called the meeting to order. Time: 9:00 a.m.
2. PRELIMINARY ITEMS:	
2.1 Welcome	The Board president provided a welcome and introduction to Board meeting proceedings.
2.2 Flag Salute	The Board president led the flag salute.
2.3 Governance Team Member’s Roll Call	√Curt Stephens, President √Debra Howard, Clerk √Brenda Bennett, Member √Scott Meier, Ed.D., Superintendent / Secretary to the Board
2.4 Adoption of Agenda (Consideration for Action)	This item is provided as an opportunity for trustees, through consensus, to approve, re-sequence or table agenda topics. Action: Approved Agenda Curt Stephens Moved: Brenda Bennett Second: Vote: Aye 3/0
3. PUBLIC COMMENTS:	Those in the audience desiring to address the Board regarding items <u>not</u> on the agenda may do so at this time. Each speaker will have three (3) minutes to address the Board and make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the school system. Please understand that the Board does not take action on non-agendized items. Dr. Meier provided an update on district events and school activities:
4. REPORTS / PRESENTATIONS:	These items are informational reports or public presentations and in many cases will highlight district and student events and successes.
4.1 Certificated Teacher Position Ratifications (Add'l Supplement at Meeting) (Consideration for Action)	Per Board Policy 4111, Dr. Meier reviewed the process and timeline conducted for teacher selection for the 2011-2012 school year. An informational supplement for the three recommended teachers was presented at the meeting. The Board considered ratification of the teachers for needed positions based on enrollment growth. Moved into Closed Session to discuss personnel: 9:19 a.m. Returned to Open Session: 9:32 a.m. Action: Ratification of recommended teachers as presented. Brenda Bennett Moved: Debra Howard Second: Vote: Aye 3/0
4.2 Student Body President Report	The Student Body President, Alejandra Cota, provided a report to the Board on student council activities, events and meetings. The Board thanked her for her service to the school and students.

4.3 Superintendent's Report (Supplements As Needed)	<p>Dr. Meier provided an update on district events and school activities:</p> <ul style="list-style-type: none"> ○ May 2-6: Staff Appreciation Week Report ○ May 6-PTO Spring Festival Luau Dinner Report ○ May 19 & 20-Swim Meets @ McKittrick ○ May 23-Volunteer Dessert @ 4:00p ○ May 23-Open House and Dinner @ 5:00p ○ May 31-Student Council Water Activities @ 1:00p ○ June 1-Kind. Grad @ 2:00p ○ June 2-Last Day of School (minimum day) ○ June 2-Eighth Graduation @ 6:00p ○ June 3 & 6-Staff Training Days
5. BUSINESS / FACILITIES / PERSONNEL ITEMS:	These items are provided for Board information, discussion, and/or action.
5.1 Enrollment Report (Supplement)	The Board received an updated report on the current enrollment for 2010-11. The district's current enrollment was 142 . The class sizes and configurations will be shared. The district's P-2 form shows 130.83 ADA as of April 15th for funding purposes. The Board was provided the attendance report and loss of state funding due to student absences. To-date we are reporting a \$45,543.96 loss due to absences.
5.2 District Budget Planning (Supplement)	For the past several months, the Board has been reviewing and discussing the latest information on the State's Proposed Budget. This month the Board continued the annual budget development process by discussing revenues and expenditures for this school year and the following two-years based on budget assumptions and projections. The Board reviewed the 2010-11 budget expenditures as of April 30, 2011.
5.3 District Budget Adoption Hearing (Supplement) (Consideration for Action)	<p>Per Education Codes 42103/42127 and Board Policy 3100 (a), the Board set the date, time, and location for Annual Budget Adoption Public Hearing to receive public input. Administration suggested that the 2011-12 Budget Adoption Public Hearing be held on June 7, 2011 at 9:00 a.m. at Elk Hills School District's Board Room at 501 Kern Street, Tupman, CA 93276.</p> <p>Action: Set Budget Hearing as suggested. Curt Stephens Moved: Brenda Bennett Second: Vote: Aye 3/0</p>
5.4 Second Interim Report-County Office Approval (Supplement)	The Board will receive the report from Kern County Superintendent of School Business Office of their concurrence of the District's second interim positive certification submitted in April.
5.5 Bond Facilities Project Update (Supplement) (Consideration for Action)	<p>The Board received the monthly report on current planning for upcoming Bond projects. The Board continued discussing priorities for funding. Projects may include the school roofing project, modified playground enhancements, and a solar energy project. The Board discussed and considered hiring a solar consultant.</p> <p>Action #1: Go to bid for playground Bond Project and order equipment as discussed. Debra Howard Moved: Curt Stephens Second: Vote: Aye 3/0</p> <p>Action #2: Hire Alma Consultant for solar project consulting not to exceed \$6,000 for services. Brenda Bennett Moved: Debra Howard Second: Vote: Aye 3/0</p>
5.6 School Lunch Program Meal Cost Adjustment (Supplement)	The Board received and discussed a report on the suggested increase to the school lunch program. Per new state and federal guidelines, the Board will discuss the possible increase in the cost for a student lunch from the current \$2.30 price to the suggested cost of \$2.50 per lunch starting in the 2011-12 school year. No increase is being suggested for the cost of the breakfast meal at this time. After hearing public comments and discussion, the Board will consider action at the June 7 th Board meeting.
5.7 District of Choice Program Report (Add'l Supplement @ Mtg.) (Consideration for Action)	<p>At the April 12, 2011 Board meeting, the district conducted a random drawing to select the District of Choice students for the 2011-12 school year enrollment. The Board considered ratification of the listing of the DOC students per Education Code 48300-48316.</p> <p>Action: Ratify DOC list for 2011-12. Brenda Bennett Moved: Debra Howard Second: Vote: Aye 3/0</p>

<p>5.7 District of Choice Program Report (Add'l Supplement @ Mtg.) (Consideration for Action)</p>	<p>At the April 12, 2011 Board meeting, the district conducted a random drawing to select the District of Choice students for the 2011-12 school year enrollment. The Board considered ratification of the listing of the DOC students per Education Code 48300-48316. Action: Ratify DOC list for 2011-12. Brenda Bennett Moved: Debra Howard Second: Vote: Aye 3/0</p>
<p>5.8 Classified Personnel Positions for 2011-12 (Supplement) (Consideration for Action)</p>	<p>Due to anticipated student growth for the 2011-12 school year, the Board discussed the hiring process and timeline for classified staffing needs. Based on the staffing ratio developed earlier this year, at the April 12, 2011 Board meeting, the Board gave approval to hire the following positions:</p> <ul style="list-style-type: none"> <input type="checkbox"/> 8hr Bus Driver & Custodian <input type="checkbox"/> 3hr Food Service Aide <input type="checkbox"/> 6hr Office Clerk <input type="checkbox"/> 4-6hrs Inst. Aide & Yard Duty (Three-positions) <p>Action: Implement the selection process for these positions. Curt Stephens Moved: Brenda Bennett Second: Vote: Aye 3/0</p>
<p>6. INSTRUCTIONAL AND GENERAL ITEMS:</p>	<p>These items are provided for Board information, discussion, and/or action.</p>
<p>6.1 Instruction Theme Chart-Draft (Supplement @ Mtg.)</p>	<p>Dr. Meier provided an updated report on the planning of the 2011-12 Integrated Thematic Instructional (ITI) Science Plan. This plan outlined the curriculum, instructional, hands-on lab activities, associated learning trips and community events for next year. Of course, the actual theme will not be revealed for our students until the first day of school!</p>
<p>6.2 Overview of Legislative Analyst's Office Report (Supplement)</p>	<p>Dr. Meier provided an overview of the recent report from the Legislative Analyst's Office, "<i>How Small Is Too Small? An Analysis of School District Consolidation.</i>" In this report, LOA investigates the claims made in support and opposition of combining smaller school districts into larger districts. The report identifies that some small districts' spending patterns and student performance differ slightly from larger districts, but very small districts have some notable differences. The report suggests that substantial funding advantages and certain disincentives keep small districts from opting for consolidation. The LOA analysis suggests the state should not pursue a one-size-fits all approach for district configuration or require all small school districts to consolidate, but it does suggest the state should remove existing disincentives. The LOA recommends the state increase the minimum size for districts to at least 100 students.</p>
<p>6.3 Student Dress Code Review (Supplement)</p>	<p>The Board reviewed the current school dress code and give direction to the administration for any modifications as needed for the 2011-12 handbook. The Board asked Dr. Meier to work with the School Site Council to discuss modification in the Dress Code Policy next year.</p>
<p>7. BOARD TOPICS AND ORGANIZATIONAL ITEMS:</p>	<p>These items are provided for Board information, discussion, and/or action.</p>
<p>7.1 Ratification of Contract of Employment: Superintendent (Consideration for Action)</p>	<p>Per education code 54957.6, the Board may after closed session consider ratification of contract for the superintendent, Dr. Meier. The Board will hear any public comments prior to taking action on this item.</p>

<p>8. CONSENT AGENDA: (Consideration for Action-One motion and vote will enact all consent agenda items)</p>	<p>All matters listed under Consent Agenda are considered to be routine or sufficiently supported by prior or accompanying reference materials and information as to not require additional discussion. A motion as referenced below will enact all items. There will be no separate discussion of these items prior to the time the Board of Education votes on the motion unless members of the Board, staff or public request specific items to be removed from the Consent Agenda for separate consideration for action.</p>
<p>8.1 Board Meeting Minutes (Supplement)</p>	<p>Approval of Board meeting minutes for April 12, 2011 Regular Board meeting.</p>
<p>8.2 District Payroll Orders (Supplement)</p>	<p>District administration recommends ratification of Payroll Orders:</p> <ul style="list-style-type: none"> • April 15, 2011 for \$ 4,188.52 • April 29, 2011 for \$ 52,934.60
<p>8.3 District Commercial Warrants (Supplement)</p>	<p>District administration recommends ratification of the Commercial Warrants:</p> <ul style="list-style-type: none"> • Batch #21 for April 1, 2011 for \$ 10,028.90 • Batch #22 for April 13, 2011 for \$ 9,596.20
<p>8.4 Acceptance of Resignation (Supplement)</p>	<p>Rebecca Hoffman has submitted her letter of resignation for her position as instructional aide, due to her need to move out of the area. Her last day of service was May 6, 2011. The district has appreciated her dedicated service to the students, staff and community. District administration recommends ratification for the resignation.</p>
<p>8.5 KCSOS County Co-op Agreement (Supplement)</p>	<p>Annually, the Board considers approval of the Kern County Superintendent of School County Co-op Agreement. KCSOS provides support and administration of our categorical programs for a fee of 10% of District's EIA funding. Last year's fee amount was \$867.00. Administration recommends approval.</p>
<p>8.6 KCSOS Education Agreement (Supplement)</p>	<p>Administration recommends approval of the Educational Services contract agreement for K-6 students with Kern County Superintendent of School County. As needed, KCSOS provides educational placement and services for any K-6 student who has been expelled from the district. Fees are charged only on a per student basis at the time services are provided.</p>
<p>8.7 KCSOS Internet Web Service Agreement (Supplement)</p>	<p>Annually, the Board considers approval of the Kern County Superintendent of School County Agreement for Internet Web Services. KCSOS provides support and administration of our categorical programs for a base fee of \$260.00. With other fees as service are needed. Administration recommends approval.</p>
<p>8.8 SISC II Property & Liability Premium Rates Agreement (Supplement)</p>	<p>Administration recommends approval of the Property & Liability Premiums rate with Self-Insured Schools of California. The fees are estimated at \$9,219.90 for the 2011-12 school year.</p>
<p>8.9 Small School Districts' Association Renewal (Supplement)</p>	<p>Administration recommends approval of the annual membership with the Small School Districts' Association. The fee for membership is \$300.00 for the 2011-12 school year.</p>
<p>8.10 Centration Services Contract Agreement (Supplement)</p>	<p>Administration recommends approval of the contract for mandated cost claims support services with Centration Management Advisors and Consultants firm. The fee for services for a three-year contract is \$3,750.00 per year. Entering into a three-year contract saves the district \$250 per year.</p>
<p>8.11 Taft City School District Vehicle Maintenance Contract Agreement (Supplement)</p>	<p>Administration recommends approval of the annual contract for Vehicle Maintenance with Taft City School District. The fee for services is based on services rendered at a labor charge of \$56.00 per hour.</p>

	<p>The superintendent recommended approval of the consent agenda items 8.1-8.11. Action: Approval all consent agenda items 8.1-8.11.</p> <p>Curt Stephens Moved: Brenda Bennett Second: Vote: Aye 3/0</p>
9. BOARD REPORTS AND ORGANIZATIONAL ITEMS:	
9.1 Board Members' Reports	This item is provided as an opportunity for trustees to give district related reports and board activities. No items
9.2 Superintendent's Report	This item is provided as an opportunity for the superintendent to give district related reports and activities. No items
10. CLOSED SESSION (AS NEEDED)	<p>The Board may adjourn to closed session to discuss matters of personnel, security, negotiations, student discipline, litigation, or other matters as authorized by Government Code Sections 35157, 54956.6, 54956.8, 54956.9, 54957, 54957.6, 54957.10 and Education Code Sections 35136, 48912, and 48918.</p> <p>Time: 1:31 p.m.</p>
10.1 Conference with Labor Negotiators	Pursuant to Gov. Code §54957.6, the Board may meet with district labor representative, Dr. Meier and / or the Board representative.
10.2 Public Employee Performance Evaluation: Superintendent	Pursuant to Gov. Code §54957, the Board, in closed session, may discuss contract of the Superintendent.
10.3 Public Employee Performance Evaluation	Pursuant to Gov. Code §54957, Superintendent may confer with the Board in closed session, a review of evaluations of one or more staff members.
11. REPORT FROM CLOSED SESSION: (AS NEEDED)	<p>Board president will report any action taken in the closed session.</p> <p>Time: 1:39 p.m.</p> <p>Reportable Action Taken: No action taken in closed session.</p>
12. ADJOURNMENT:	<p>The next regular Board meeting is scheduled for June 7, 2011 @ 9:00 a.m. (held on the First Tuesday, due to deadline for Budget adoption)</p> <p>Adjournment Time: 1:41 p.m</p> <p>Curt Stephens Moved: Brenda Bennett Second: Vote: Aye 3/0</p>
Signatures:	<p>Board President / Clerk: _____ Date: _____</p> <p>Superintendent: _____ Date: _____</p>