



ELK HILLS SCHOOL DISTRICT

TUESDAY, APRIL 12, 2011 – 9:00 A.M.

BOARD OF EDUCATION – BOARD MEETING MINUTES

DISTRICT BOARD / CONFERENCE ROOM

501 KERN STREET, TUPMAN, CALIFORNIA 93276

Welcome! Audience members desiring to address the Board on any item on the agenda are asked to raise their hand at the time the item is up for discussion. When recognized by the Board President, stand in place or move to the podium and state your name for the record. For items not on the agenda, audience members may address the Board during “public comments.” Each speaker will have three (3) minutes to address the Board during “public comments.” Please understand that the Board does not take action on non-agendized items. Times listed on the agenda are approximate. Every effort will be made to adhere to the time allotted for each item. Please note: Board of Education meetings may be electronically recorded. The Board fully complies with all American with Disabilities Act’s requirements. Anyone needing special accommodation may contact the Superintendent’s office, 661/765-7431, 48 hours prior to the meeting date. **Thank you for your interest in the education of our students.**

ITEM	ITEM DESCRIPTION
1. CALL TO ORDER:	Board president called the meeting to order. Time: 9:01 a.m.
2. PRELIMINARY ITEMS:	
2.1 Welcome	The Board president provided a welcome and introduction to Board meeting proceedings.
2.2 Flag Salute	The Board president led the flag salute.
2.3 Governance Team Member’s Roll Call	√Curt Stephens, President √Debra Howard, Clerk √Brenda Bennett, Member √Scott Meier, Ed.D., Superintendent / Secretary to the Board
2.4 Adoption of Agenda (Consideration for Action)	This item is provided as an opportunity for trustees, through consensus, to approve, re-sequence or table agenda topics. Action: Approved Agenda Debra Howard Moved: Brenda Bennett Second: Vote: Aye 3/0
3. PUBLIC COMMENTS:	Those in the audience desiring to address the Board regarding items <u>not</u> on the agenda may do so at this time. Each speaker will have three (3) minutes to address the Board and make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the school system. Please understand that the Board does not take action on non-agendized items. No Comments
3.1 <i>District of Choice</i> Random Public Drawing (To Be Held in School Auditorium)	The Board moved the meeting to the Auditorium for this agenda item at 9:05 a.m. Per CA Education Code, 48300-48316, the district conducted a random drawing held in public at a regular Board meeting. The drawing was held in the auditorium. All interested participants that have submitted the <i>District of Choice</i> form by the December 31, 2010, deadline had been notified of the drawing by mail. At the meeting, the district stated that 50 spaces at different grade levels were open to be filled by DOC students. The random drawing was held and students were placed on classroom lists per the drawing. All other students that were not selected due to classroom space availability for that grade level, were placed on a waiting list in the order of the drawing. As student openings are created throughout the school year, the district will use the waiting list to offer the next parent on the list the option to enroll their student. The district desires to keep families together as space is available. The district gave priority for enrollment to siblings of children selected in the drawing, but some placement was limited due to space. Notification letters will be sent to DOC participants by May 15, 2011.

4. REPORTS / PRESENTATIONS:	These items are informational reports or public presentations and in many cases will highlight district and student events and successes.
4.1 Student Body President Report	The Student Body President, Alejandra Cota, provided a report to the Board on student council activities, events and meetings. She shared how much the bake sale made to support the library fund and how well the new student store is doing in business. The council is discussing a class of 2011 project at the next meeting.
4.2 Superintendent's Report (Supplements As Needed)	<p>Dr. Meier provided an update on the following district events and school activities:</p> <ul style="list-style-type: none"> • PTO Book Fair & Community Event-Mar. 19 Report • Spring Parent Conferences Report • Rick Morris Teacher Training for Classroom Management • CO. Science Fair Report Held March 29 • STAR Testing Schedule from April 4-14 • SISC Risk Management Bulletin-Dispensing Medication • April/May Event Calendars & Highlights: <ul style="list-style-type: none"> ○ April 8-Taft Museum Trip (K-4) ○ April 15-Museum of Tolerance Trip-Hall/Ross ○ April 18-25 Spring Break (No School) ○ April 27-Secretaries Day Luncheon ○ May 2-6: Staff Appreciation Week ○ May 6-PTO Spring Festival Luau Dinner
5. BUSINESS / FACILITIES / PERSONNEL ITEMS:	These items are provided for Board information, discussion, and/or action.
5.1 Enrollment Report (Supplement)	The Board received an updated report on the current enrollment for 2010-11. The district's current enrollment is 139 with one additional student returning to our independent study program to bring the total to 140. The Board also discussed the attendance report and loss of state funding due to student absences. To-date we are reporting a \$40,812 loss due to absences. It was noted that this amount is still lower than in past years to the credit of the positive attendance program implemented this year.
5.2 District Budget Planning (Supplement)	For the past several months, the Board has been reviewing and discussing the latest information on the State's Proposed Budget. The Board reviewed different budget scenarios for revenues and expenditures for this school year and the following two-years based on budget assumptions and projections. The five-year projections for class sizes and configurations were shared and discussed. The current budget planning projects the district with a positive certification for this year and the next two years.
5.3 Bond Facilities Project Update (Supplement) (Consideration for Action)	<p>The Board received the monthly updated report on current planning for pending Bond projects. To date the plans have not be received from DSA and it is probably not going to meet the needed deadline in order to have the roofing project completed this summer as planned. The Board continued to discuss priorities for final project Bond funding. The highest priority projects include the school roofing project, playground enhancements, and a solar energy project.</p> <p>Action: Board Bond funding approval for 1) the superintendent to interview solar consultants with the Board President and enter into a contract for services not to exceed \$10,000. 2) Implement playground enhancements not to exceed \$75,000 and 3) To set aside needed funding for roof project for the summer 2012 project.</p> <p>Debra Howard Moved: Brenda Bennett Second: Vote: Aye 3/0</p>

<p>5.4 AED Defibrillator Grant Funding Program (Supplement) (Consideration for Action)</p>	<p>Sherry Frith, from <i>Helping Hearts</i> provided information on a grant program to support the purchase of an AED for Elk Hills School District. <i>Helping Hearts</i> is a local group helping schools become educated in the use of CPR and AED in the event of an emergency. <i>Helping Hearts</i> raises the funds, purchase and then donates the AED's to schools. The group works with David Taylor, Hall Ambulance who will train the staff at no charge to the district. The Board discussed the legal pros & challenges associated with installing an AED on our campus. Action: Board approval for the superintendent to implement the AED program and training as needed. Curt Stephens Moved: Debra Howard Second: Vote: Aye 3/0</p>
<p>5.5 New SB 1381 Statutes for Kindergarten Readiness Act of 2010 (Supplement)</p>	<p>Dr. Meier provided an updated report and the Board discussed the implementation options for the newly passed State Kindergarten Readiness Act of 2010. Due to the small numbers of qualifying students for this program, the district is considering implementing a combination Kind. & Transitional Kind. class together starting for the 2012-13 school year. The Board discussed that if student numbers were to increase, a small class could be implemented in the future.</p>
<p>5.6 Personnel Positions for 2011-12 (Supplement) (Consideration for Action)</p>	<p>Due to anticipated growth for the 2011-12 school year, the Board discussed staffing needs and considered approval to move forward with the selection and hiring process. Dr. Meier recommended the hiring for the following positions: -Three Classroom Teachers (K-1/2-3/4-5), -8hr Bus Driver & Cust. -6hr Office Clerk -Two 4hr Aide & YD positions. Action: Board approval of the above positions. Debra Howard Moved: Brenda Bennett Second: Vote: Aye 3/0</p>
<p>5.7 Bus Parking MOU Agreement (Supplement @ Meeting) (Consideration for Action)</p>	<p>The Board discussed an agreement with Lakeside School District to allow our district to park a bus in their transportation yard for a fee of \$1 per year. The Board expressed their appreciation to Lakeside district for their generosity and support. Action: Approval of agreement Brenda Bennett Moved: Debra Howard Second: Vote: Aye 3/0</p>
<p>5.8 Centration Inc. Mandated Cost Agreement (Supplement) (Consideration for Action)</p>	<p>The Board discussed and considered approval of a three-year service agreement contract for mandated cost services from <i>Centration Inc.</i> This is the same company that the district has used for the past several years for filing all state mandated cost reports for possible state funding reimbursement. The district can save \$250 per year for services, if a three-year agreement is approved. The annual cost for services will be \$3,750 per year. Action: Approval of Centration Inc. contract Debra Howard Moved: Brenda Bennett Second: Vote: Aye 3/0</p>
<p>5.9 Audit Firm Agreement (Supplement) (Consideration for Action)</p>	<p>Per Education code, each district must name the audit firm that will conduct financial audit for next school year and notify the County Office of Education by April of each year. The Board considered approval of a one-year service agreement contract for financial audit services from <i>Robert and James Certified Public Accountants</i>. This is the same company that the district has used for the past few years for services. The cost for services for 2011-12 school year will be \$9,000. Action: Approval of the contract with Robert and James CPA. Brenda Bennett Moved: Debra Howard Second: Vote: Aye 3/0</p>
<p>5.10 SELPA Local Plan Certification (Supplement) (Consideration for Action)</p>	<p>The Board reviewed and considered approval of the amended SELPA Local Plan, which now includes newly created <i>Grimmway Academy Charter School</i>. District administration recommends approval of Board certification. Action: Approval and certification of amended SELPA Plan. Brenda Bennett Moved: Curt Stephens Second: Vote: Aye 3/0</p>

6. INSTRUCTIONAL AND GENERAL ITEMS:	These items are provided for Board information, discussion, and/or action.
6.1 Bond Technology Program (Supplement) (Consideration for Action)	Dr. Meier will provide an updated report on the technology implementation plan. The Board discussed options and considered approval of Bond funding for remodeled interactive classroom technology and one-to-one computer technology due to the increase in student enrollment. Action: Approval of Bond funding to purchase technology as recommended. Debra Howard Moved: Brenda Bennett Second: Vote: Aye 3/0
6.2 HIV/STD Classroom Education (Supplement)	Dr. Meier provided information on Ed. Code 51933 and Board Policy #6142.1 An education course on AIDS and venereal disease prevention will be provided for our seventh and eighth grade students during their Physical Education class on Monday, May 9, 2011. Our school nurse, Mrs. Horton and teacher, Mrs. Ross will be providing the instruction. Parents may preview the course powerpoint presentation in the school office. Parent information will be mailed home on April 11, 2011. The Board also asked the superintendent to work with the School Site Council to implement an age appropriate health education program for other grade levels.
7. BOARD TOPICS AND ORGANIZATIONAL ITEMS:	These items are provided for Board information, discussion, and/or action.
7.1 Appointment of Labor Negotiator/Board Representative (Consideration for Action)	Per education code 54957.6, the Board considered the appointment of a labor negotiator to act as its representative in contract negotiations of salary and/or benefits with unrepresented employee, superintendent position. Action: Approval of Curt Stephen as negotiator. Brenda Bennett Moved: Debra Howard Second: Vote: Aye 3/0
7.2 Ratification of Contract of Employment: Superintendent (Consideration for Action)	Per education code 54957.6, no action was taken.
7.3 Resolution #7-2010-2011 for Senate Constitutional Amendment 5 (Supplement) (Consideration for Action)	The Board discussed and considered support of Senate Constitutional Amendment SCA 5 resolution from State Senator, Joseph Simitian's bill to allow 55% passage on local parcel taxes to support local supplemental funding for schools. Action: No Action was taken.
8. CONSENT AGENDA: (Consideration for Action-One motion and vote will enact all consent agenda items)	All matters listed under Consent Agenda are considered to be routine or sufficiently supported by prior or accompanying reference materials and information as to not require additional discussion. A motion as referenced below will enact all items. There will be no separate discussion of these items prior to the time the Board of Education votes on the motion unless members of the Board, staff or public request specific items to be removed from the Consent Agenda for separate consideration for action.
8.1 Board Meeting Minutes (Supplement)	Approval of Board meeting minutes for March 8, 2011 Regular Board meeting and March 15, 2011 Special Board Meeting.
8.2 District Payroll Orders (Supplement)	District administration recommends ratification of Payroll Orders: <ul style="list-style-type: none"> • March 15, 2011 for \$ 3,038.60 • March 31, 2011 for \$ 52,934.60
8.3 District Commercial Warrants (Supplement)	District administration recommends ratification of the Commercial Warrants: <ul style="list-style-type: none"> • Batch #20 for 3/14/11 for \$ 22,207.64
8.4 Quarterly Report For Williams Uniform Complaints (Supplement)	Per Education Code §35186, each quarter the Board of Education considers approval of the Williams Uniform Complaint Report. The District did not receive any Williams Uniform Complaints during the period from Jan. 1st through March 31 st , 2011. District Administration recommends approval of this report.

8.5 SISC I Workers' Compensation Disclosure (Supplement)	Per Education Code §42141, requires school districts to publicly disclose information that affects their financial status. SISC has prepared the data for disclosure.
	The superintendent recommended approval of the consent agenda items 8.1-8.5. Action: Approval of all items listed above. Curt Stephens Moved: Brenda Bennett Second: Vote: Aye 3/0
9. BOARD REPORTS AND ORGANIZATIONAL ITEMS:	
9.1 Board Members' Reports	This item is provided as an opportunity for trustees to give district related reports and board activities. -Curt Stephens shared an update report for the district's house remodel project.
9.2 Superintendent's Report	This item is provided as an opportunity for the superintendent to give district related reports and activities. No report.
10. CLOSED SESSION (AS NEEDED)	The Board may adjourn to closed session to discuss matters of personnel, security, negotiations, student discipline, litigation, or other matters as authorized by Government Code Sections 35157, 54956.6, 54956.8, 54956.9, 54957, 54957.6, 54957.10 and Education Code Sections 35136, 48912, and 48918. Time: 2:57 p.m.
10.1 Conference with Labor Negotiators	Pursuant to Gov. Code §54957.6, the Board met with district labor representative, Dr. Meier and / or the Board representative.
10.2 Public Employee Performance Evaluation: Superintendent	Pursuant to Gov. Code §54957, the Board, in closed session, discussed contract of the Superintendent.
10.3 Public Employee Performance Evaluation	Pursuant to Gov. Code §54957, Superintendent conferred with the Board in closed session, a review of evaluations of one or more staff members.
11. REPORT FROM CLOSED SESSION: (AS NEEDED)	Board president will report any action taken in the closed session. Time: 4:11 p.m. Reportable Action Taken: None
12. ADJOURNMENT:	The next regular Board meeting is scheduled for May 10, 2011 @ 9:00 a.m. Adjournment Time: 4:13 p.m. Curt Stephens Moved: Debra Howard Second: Vote: Aye 3/0
Signatures:	Board President / Clerk: _____ Date: _____ Superintendent: _____ Date: _____