



# ELK HILLS SCHOOL DISTRICT

TUESDAY, APRIL 12, 2011 – 9:00 A.M.

BOARD OF EDUCATION – BOARD MEETING AGENDA

DISTRICT BOARD / CONFERENCE ROOM

501 KERN STREET, TUPMAN, CALIFORNIA 93276

**Welcome!** Audience members desiring to address the Board on any item on the agenda are asked to raise their hand at the time the item is up for discussion. When recognized by the Board President, stand in place or move to the podium and state your name for the record. For items not on the agenda, audience members may address the Board during “public comments.” Each speaker will have three (3) minutes to address the Board during “public comments.” Please understand that the Board does not take action on non-agendized items. Times listed on the agenda are approximate. Every effort will be made to adhere to the time allotted for each item. Please note: Board of Education meetings may be electronically recorded. The Board fully complies with all American with Disabilities Act’s requirements. Anyone needing special accommodation may contact the Superintendent’s office, 661/765-7431, 48 hours prior to the meeting date. **Thank you for your interest in the education of our students.**

TIME	ITEM	ITEM DESCRIPTION
9:00 a.m.	<b>1. CALL TO ORDER:</b>	Board president will call the meeting to order. <b>Time:</b>
9:01 a.m. (4 min)	<b>2. PRELIMINARY ITEMS:</b>	
	2.1 Welcome	The Board president will provide a welcome and introduction to Board meeting proceedings.
	2.2 Flag Salute	The Board president will ask a board or audience member to lead the flag salute.
	2.3 Governance Team Member’s Roll Call	<input type="checkbox"/> Curt Stephens, President <input type="checkbox"/> Debra Howard, Clerk <input type="checkbox"/> Brenda Bennett, Member <input type="checkbox"/> Scott Meier, Ed.D., Superintendent / Secretary to the Board
	2.4 Adoption of Agenda (Consideration for Action)	This item is provided as an opportunity for trustees, through consensus, to approve, re-sequence or table agenda topics. <b>Action:</b> <div style="text-align: center;"> <span style="margin-right: 20px;"><u>          </u> Moved</span> <span style="margin-right: 20px;"><u>          </u> Second</span> <span style="margin-right: 20px;"><u>          </u> Abstention</span> <span><u>          </u> Vote</span> </div>
9:05 a.m. (5 min)	<b>3. PUBLIC COMMENTS:</b>	Those in the audience desiring to address the Board regarding items <u>not</u> on the agenda may do so at this time. Each speaker will have three (3) minutes to address the Board and make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the school system. Please understand that the Board does not take action on non-agendized items.
9:10 a.m. (60 min)	3.1 <i>District of Choice</i> Random Public Drawing (To Be Held in School Auditorium)	Per CA Education Code, 48300-48316, the district must conduct a random drawing held in public at a regular Board meeting. The drawing will be held in the auditorium. All interested participants that have submitted the <i>District of Choice</i> form by the December 31, 2010, deadline have been notified of the drawing by mail. Attendance at the random drawing is <u>optional</u> and selection will <u>not</u> be effected if interested parties are not in attendance at the meeting. At the meeting, the district will state the number of openings at each grade level and the random selection process will fill those openings. All other students that were not selected due to classroom space availability for that grade level, will be placed on a waiting list in the order of the drawing. As student openings are created throughout the school year, the district will use the waiting list to offer the next parent on the list the option to enroll their student. The district desires to keep families together as space is available. The district will give priority for enrollment to siblings of children selected in the drawing, but may be limited due to space.

	<b>4. REPORTS / PRESENTATIONS:</b>	These items are informational reports or public presentations and in many cases will highlight district and student events and successes.
10:10 a.m. (5 min)	4.1 Student Body President Report	The Student Body President, Alejandra Cota, will provide a report to the Board of student council activities and events.
10:15 a.m. (10 min)	4.2 Superintendent's Report (Supplements As Needed)	Dr. Meier will provide an update on district events and school activities: <ul style="list-style-type: none"> <li>• PTO Book Fair &amp; Community Event-Mar. 19 Report</li> <li>• Spring Parent Conferences Report</li> <li>• Rick Morris Teacher Training for Classroom Management</li> <li>• CO. Science Fair Report Held March 29</li> <li>• STAR Testing Schedule from April 4-14</li> <li>• SISC Risk Management Bulletin-Dispensing Medication</li> <li>• April/May Event Calendars &amp; Highlights: <ul style="list-style-type: none"> <li>○ April 8-Taft Museum Trip (K-4)</li> <li>○ April 15-Museum of Tolerance Trip-Hall/Ross</li> <li>○ April 18-25 Spring Break (No School)</li> <li>○ April 27-Secretaries Day Luncheon</li> <li>○ May 2-6: Staff Appreciation Week</li> <li>○ May 6-PTO Spring Festival Luau Dinner</li> </ul> </li> </ul>
	<b>5. BUSINESS / FACILITIES / PERSONNEL ITEMS:</b>	These items are provided for Board information, discussion, and/or action.
10:25 a.m. (5 min)	5.1 Enrollment Report (Supplement)	The Board will receive an updated report on the current enrollment for 2010-11. The district's current enrollment is <b>139</b> . The class sizes and configurations will be shared. The Board will also be provided with the attendance report and loss of state funding due to student absences. To-date we are reporting a <b>\$40,812</b> loss due to absences.
10:30 a.m. (30 min)	5.2 District Budget Planning (Supplement)	For the past several months, the Board has been reviewing and discussing the latest information on the State's Proposed Budget. This month the Board will continue the annual budget development process by discussing revenues and expenditures for this school year and the following two-years based on budget assumptions and projections.
11:00 a.m. (30 min)	5.3 Bond Facilities Project Update (Supplement) (Consideration for Action)	The Board will receive the monthly updated report on current planning for upcoming Bond projects. The Board will continue to discuss priorities for funding. Projects may include the school roofing project, playground enhancements, classroom wing outdoor science areas, and a solar energy project. The Board will continue to discuss options for the solar project and consider hiring a solar consultant. The Board may take action as needed. <b>Action:</b> _____ Moved _____ Second _____ Abstention _____ Vote
11:30 a.m. (30 min)	5.4 AED Defibrillator Grant Funding Program (Supplement) (Consideration for Action)	Sherry Frith and Brenda Web from <i>Helping Hearts</i> will provide information on a grant program to support the purchase of an AED for Elk Hills School District. <i>Helping Hearts</i> is a local group helping schools become educated in the use of CPR and AED in the event of an emergency. <i>Helping Hearts</i> raises the funds, purchase and then donate the AED's to schools. The group works with David Taylor, Hall Ambulance who will train the staff at no charge to the district. The Board will discuss the legal pros & challenges associated with installing an AED on our campus. The Board may decide to taken action as needed. <b>Action:</b> _____ Moved _____ Second _____ Abstention _____ Vote
12:00 p.m. (15 min)	5.5 New SB 1381 Statutes for Kindergarten Readiness Act of 2010 (Supplement)	Dr. Meier will provide an updated report on the implementation options for the newly passed State Kindergarten Readiness Act of 2010. Due to the small numbers of qualifying students for this program, the district is considering implementing a combination Kind. & Transitional Kind. class together starting for the 2012-13 school year.

12:15 p.m. (15 min)	5.6 Personnel Positions for 2011-12 (Supplement) (Consideration for Action)	Due to anticipated growth for the 2011-12 school year, the Board will discuss staffing needs and consider approval to move forward with the selection and hiring process. Dr. Meier recommends hiring three teachers (K-1/2-3/4-5), 8hr Bus Driver&Cust./6hr Office Clerk/4hr Aide & YD positions. <b>Action:</b> _____ Moved _____ Second _____ Abstention _____ Vote
12:30 p.m. (5 min)	5.7 Bus Parking MOU Agreement (Supplement @ Meeting) (Consideration for Action)	The Board will consider approval of a Memorandum of Understanding with Lakeside School District. The Lakeside School District has agreed to allow our district to park a bus in their transportation yard for a fee of \$1 per year. This MOU agreement is for the remainder of the 2010-11 school year and may be extended on a year-by-year basis with Lakeside SD approval. <b>Action:</b> _____ Moved _____ Second _____ Abstention _____ Vote
12:35 p.m. (5 min)	5.8 Centration Inc. Mandated Cost Agreement (Supplement) (Consideration for Action)	The Board will consider approval of a three-year service agreement contract for mandated cost services from <i>Centration Inc.</i> This is the same company that the district has used for the past several years for filing all state mandated cost reports for possible state funding reimbursement. The district can save \$250 per year for services, if a three-year agreement is approved. The annual cost for services will be \$3,750 per year. <b>Action:</b> _____ Moved _____ Second _____ Abstention _____ Vote
12:40 p.m. (5 min)	5.9 Audit Firm Agreement (Supplement) (Consideration for Action)	Per Education code, each district must name the audit firm that will conduct financial audit for next school year and notify the County Office of Education by April of each year. The Board will consider approval of a one-year service agreement contract for financial audit services from <i>Robert and James Certified Public Accountants</i> . This is the same company that the district has used for the past few years for services. The cost for services for 2011-12 school year will be \$9,000. <b>Action:</b> _____ Moved _____ Second _____ Abstention _____ Vote
12:45 p.m. (5 min)	5.10 SELPA Local Plan Certification (Supplement) (Consideration for Action)	The Board will review and consider approval of the amended SELPA Local Plan, which now includes newly created <i>Grimmway Academy Charter School</i> . District administration recommends approval of Board certification. <b>Action:</b> _____ Moved _____ Second _____ Abstention _____ Vote
	<b>6. INSTRUCTIONAL AND GENERAL ITEMS:</b>	These items are provided for Board information, discussion, and/or action.
12:50 p.m. (15 min)	6.1 Bond Technology Program (Supplement) (Consideration for Action)	Dr. Meier will provide an updated report on the technology implementation plan. The Board will also consider approval of Bond funding for remodeled interactive classroom technology and one-to-one computer technology due to the increase in student enrollment. <b>Action:</b> _____ Moved _____ Second _____ Abstention _____ Vote
1:05 p.m. (10 min)	6.2 HIV/STD Classroom Education (Supplement)	Per Ed. Code 51933 and Board Policy #6142.1 An education course on AIDS and venereal disease prevention will be provided for our seventh and eighth grade students during their Physical Education class on Monday, May 9, 2011. Our school nurse, Mrs. Horton and teacher, Mrs. Ross will be providing the instruction. Parents may preview the course powerpoint presentation in the school office. Parent information will be mailed home in April.

	<b>7. BOARD TOPICS AND ORGANIZATIONAL ITEMS:</b>	These items are provided for Board information, discussion, and/or action.
1:15 p.m. (5 min)	7.1 Appointment of Labor Negotiator / Board Representative (Consideration for Action)	Per education code 54957.6, the Board will consider the appointment of a labor negotiator to act as its representative in contract negotiations of salary and/or benefits with unrepresented employee, superintendent position. <b>Action:</b> _____ Moved _____ Second _____ Abstention _____ Vote
1:20 p.m. (5 min)	7.2 Ratification of Contract of Employment: Superintendent (Consideration for Action)	Per education code 54957.6, the Board may after closed session consider ratification of contract for the superintendent, Dr. Meier. The Board will hear any public comments prior to taking action on this item. <b>Action:</b> _____ Moved _____ Second _____ Abstention _____ Vote
1:25 p.m. (5 min)	7.3 Resolution #7-2010-2011 for Senate Constitutional Amendment 5 (Supplement) (Consideration for Action)	The Board may consider approval of Senate Constitutional Amendment SCA 5 resolution from State Senator, Joseph Simitian's bill to allow 55% passage on local parcel taxes to support local supplemental funding for schools. A roll call vote is need. <b>Action:</b> _____ Moved _____ Second _____ Abstention _____ Vote  <b>Roll Call Vote:</b> ____ Curt Stephens, President ____ Debra Howard, Clerk ____ Brenda Bennett, Member
1:30 p.m. (5 min)	<b>8. CONSENT AGENDA:</b> (Consideration for Action- One motion and vote will enact all consent agenda items)	All matters listed under Consent Agenda are considered to be routine or sufficiently supported by prior or accompanying reference materials and information as to not require additional discussion. <b>A motion as referenced below will enact all items.</b> There will be no separate discussion of these items prior to the time the Board of Education votes on the motion unless members of the Board, staff or public request specific items to be removed from the Consent Agenda for separate consideration for action.
	8.1 Board Meeting Minutes (Supplement)	Approval of Board meeting minutes for <b>March 8, 2011</b> Regular Board meeting and <b>March 15, 2011</b> Special Board Meeting.
	8.2 District Payroll Orders (Supplement)	District administration recommends ratification of Payroll Orders: <ul style="list-style-type: none"> <li>• March 15, 2011 for \$ 3,038.60</li> <li>• March 31, 2011 for \$ 52,934.60</li> </ul>
	8.3 District Commercial Warrants (Supplement)	District administration recommends ratification of the Commercial Warrants: <ul style="list-style-type: none"> <li>• Batch #20 for 3/14/11 for \$ 22,207.64</li> </ul>
	8.4 Quarterly Report For Williams Uniform Complaints (Supplement)	Per Education Code §35186, each quarter the Board of Education considers approval of the Williams Uniform Complaint Report. The District <b>did not</b> receive any Williams Uniform Complaints during the period from Jan. 1st through March 31 <sup>st</sup> , 2011. District Administration recommends approval of this report.

	8.5 SISC I Workers' Compensation Disclosure (Supplement)	Per Education Code §42141, requires school districts to publicly disclose information that affects their financial status. SISC has prepared the data for disclosure.
		<b>The superintendent recommends approval of the consent agenda items 8.1-8.5.</b> <b>Action:</b> _____ Moved _____ Second _____ Abstention _____ Vote
	<b>9. BOARD REPORTS AND ORGANIZATIONAL ITEMS:</b>	
1:25 p.m. (5 min)	9.1 Board Members' Reports	This item is provided as an opportunity for trustees to give district related reports and board activities.
1:30 p.m. (5 min)	9.2 Superintendent's Report	This item is provided as an opportunity for the superintendent to give district related reports and activities.
TBD	<b>10. CLOSED SESSION (AS NEEDED)</b>	The Board may adjourn to closed session to discuss matters of personnel, security, negotiations, student discipline, litigation, or other matters as authorized by Government Code Sections 35157, 54956.6, 54956.8, 54956.9, 54957, 54957.6, 54957.10 and Education Code Sections 35136, 48912, and 48918. <b>Time:</b>
	10.1 Conference with Labor Negotiators	Pursuant to Gov. Code §54957.6, the Board may meet with district labor representative, Dr. Meier and/or the Board representative.
	10.2 Public Employee Performance Evaluation: Superintendent	Pursuant to Gov. Code §54957, the Board, in closed session, may discuss contract of the Superintendent.
	10.3 Public Employee Performance Evaluation	Pursuant to Gov. Code §54957, Superintendent may confer with the Board in closed session, a review of evaluations of one or more staff members.
TBD	<b>11. REPORT FROM CLOSED SESSION: (AS NEEDED)</b>	Board president will report any action taken in the closed session. <b>Time:</b> <b>Reportable Action Taken:</b>
TBD	<b>12. ADJOURNMENT:</b>	The next regular Board meeting is scheduled for <b>May 10, 2011 @ 9:00 a.m.</b> <b>Adjournment Time:</b> _____ Moved _____ Second _____ Abstention _____ Vote