



**ELK HILLS SCHOOL DISTRICT**

**TUESDAY, FEBRUARY 8, 2011 – 9:00 A.M.**

**BOARD OF EDUCATION – BOARD MEETING MINUTES**

**DISTRICT BOARD / CONFERENCE ROOM**

**501 KERN STREET, TUPMAN, CALIFORNIA 93276**

**Welcome!** Audience members desiring to address the Board on any item on the agenda are asked to raise their hand at the time the item is up for discussion. When recognized by the Board President, stand in place or move to the podium and state your name for the record. For items not on the agenda, audience members may address the Board during “public comments.” Each speaker will have three (3) minutes to address the Board during “public comments.” Please understand that the Board does not take action on non-agendized items. Times listed on the agenda are approximate. Every effort will be made to adhere to the time allotted for each item. Please note: Board of Education meetings may be electronically recorded. The Board fully complies with all American with Disabilities Act’s requirements. Anyone needing special accommodation may contact the Superintendent’s office, 661/765-7431, 48 hours prior to the meeting date. **Thank you for your interest in the education of our students.**

ITEM	ITEM DESCRIPTION
<b>1. CALL TO ORDER:</b>	Board president called the meeting to order. Time: 9:00 A.M.
<b>2. PRELIMINARY ITEMS:</b>	
2.1 Welcome	The Board president provided a welcome and introduction to Board meeting proceedings.
2.2 Flag Salute	The Board president lead the flag salute.
2.3 Governance Team Member’s Roll Call	√Curt Stephens, President √Debra Howard, Clerk √Brenda Bennett, Member √Scott Meier, Ed.D., Superintendent / Secretary to the Board
2.4 Adoption of Agenda (Consideration for Action)	This item is provided as an opportunity for trustees, through consensus, to approve, re-sequence or table agenda topics. <b>Action: Approved Agenda</b> <b>Curt Stephens Moved: Brenda Bennett Second: Vote: Aye 3/0</b>
<b>3. PUBLIC COMMENTS:</b>	Those in the audience desiring to address the Board regarding items <u>not</u> on the agenda may do so at this time. Each speaker will have three (3) minutes to address the Board and make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the school system. Please understand that the Board does not take action on non-agendized items.
<b>4. REPORTS / PRESENTATIONS:</b>	These items are informational reports or public presentations and in many cases will highlight district and student events and successes.
4.1 Student Body President Report	The Student Body President, Alejandra Cota, provided a report to the Board on student council activities, events and meetings. She shared information on hosting the Basketball tournament for the small schools and the amount made from the snack bar, new activity center update, and the student store planning.
4.2 Superintendent’s Report (Supplements As Needed)	Dr. Meier provided an update on district events and school activities: <ul style="list-style-type: none"> <li>• February / March Event Calendars</li> <li>• Community Event-Feb. 15</li> <li>• Newspaper Article</li> <li>• Bond Oversight Comm. Mtg. Update</li> </ul>

<b>5. BUSINESS / FACILITIES / PERSONNEL ITEMS:</b>	These items are provided for Board information, discussion, and/or action.
5.1 Enrollment Report (Supplement)	The Board received an updated report on the current enrollment for 2010-11. The district's current enrollment is holding at <b>140</b> . The class sizes and configurations were shared. The Board was provided the attendance report and loss of state funding due to student absences. To date we are reporting a \$24,447.84 loss due to absences.
5.2 District Budget Planning (Supplement)	The Board continued the annual budget development process by discussing revenues and expenditures for this school year and the following two-years based on budget assumptions and projections. The Board considered best and worst case scenarios using our budget projection tool.
5.3 Purchase & Lease of Used School Buses (Consideration for Action)	The Board considered approval to purchase a used bus from Taft City School District for \$3,000.00. The used Bus is a 72-passenger 1995 Carpenter Diesel Model with 244,953 miles. The Board also considered approval of leasing from Taft City, a smaller 1986 Blue Bird Diesel 24-passenger bus with 146,066 miles for \$100.00 per month for the remainder of the 2010-11 school year. These additional buses will support the growth of students needing transportation services and to better accommodate our students and families needs while also providing back-up buses as needed. <b>Action: Purchase Bus and Lease a Bus as considered above from Taft City School District.</b> <b>Debra Howard Moved: Brenda Bennett Second: Vote: Aye 3/0</b>
5.4 Bond Facilities Project Update / Future Bond Funding Options (Supplement) (Consideration for Action)	The Board received an update report on current planning for the major upcoming Bond projects and continue to discuss priorities for funding. Projects may include the school roofing project, playground enhancements, classroom wing outdoor science areas, and a solar energy project. The Board discussed options for possible future Bond funding. The Board gave direction to the superintendent for action as needed. <b>Action: Move forward with new bond program planning with the community and business partners for a June 2011 Bond election.</b> <b>Debra Howard Moved: Brenda Bennett Second: Vote: Aye 3/0</b>
<b>6. INSTRUCTIONAL AND GENERAL ITEMS:</b>	These items are provided for Board information, discussion, and/or action.
6.1 First Review of District Student Calendar for 2011-12 (Supplement)	The Board conducted the first review of the School Calendar for the 2011-12 school year. Per Board Policies 6111 & 6115a, the calendar has 180 student attendance days, start and ending dates, vacation periods, and all legal holidays (indicated with red boxes) and local holidays (indicated with orange boxes). Minimum days are used for staff training and planning (indicated with yellow boxes). In keeping with past practice, Elk Hills School District calendar will be prepared in alignment with Taft High School District's calendar to support families with students attending both school districts. Several changes will need to be made to our 2011-12 student calendar to align with THSD 2011-12 calendar including start/end dates and winter holiday vacation period dates. The Board will review the changes and consider approval at the next Board meeting in March.
6.2 Special Education Report (Supplement)	Mrs. Bafia, Special Education Teacher/Vice Principal provided a written report on Elk Hills School District Special Education program being provided for our students. Data was shared for the first half of the 2010-11 school year.
6.3 BTSA Teachers Report (Supplement)	Mrs. Bafia, Special Education Teacher/Vice Principal provided a written report on Elk Hills School District's Beginning Teacher Support Program being implemented this year for four teachers.

<b>7. BOARD TOPICS AND ORGANIZATIONAL ITEMS:</b>	These items are provided for Board information, discussion, and/or action.
7.1 Winter Trustees Dinner Report	Two Board members that attended the annual School Trustees Winter Dinner held on Monday, January 31, 2011 at 5:15 p.m. at the Doubletree Hotel in Bakersfield a gave an updated report.
7.2 Economic Interests Form 700 (Supplement)	Each year, Board members and selected administrative positions must submit Forms 700 for Conflict of Interest per BB 9270 by the April 1 <sup>st</sup> deadline. Forms 700 were provided to Board Members. Board members also requested previous completed forms to refer to as they are filing this years forms.
<b>8. CONSENT AGENDA</b> (Consideration for Action-One motion and vote will enact all consent agenda items)	All matters listed under Consent Agenda are considered to be routine or sufficiently supported by prior or accompanying reference materials and information as to not require additional discussion. <b>A motion as referenced below will enact all items.</b> There will be no separate discussion of these items prior to the time the Board of Education votes on the motion unless members of the Board, staff or public request specific items to be removed from the Consent Agenda for separate consideration for action.
8.1 Board Meeting Minutes (Supplement)	Approval of Board meeting minutes for the following meeting: <b>December 7, 2010</b> Amended Minutes (see items #4.3 & 4.4) <b>January 11, 2011</b> Regular Board meeting <b>January 25, 2011</b> Board work-session
8.2 District Payroll Orders (Supplement)	District administration recommends ratification of Payroll Orders: <ul style="list-style-type: none"> <li>• January 15, 2011 for \$ 1,171.55</li> <li>• January 31, 2011 for \$ 52,792.04</li> </ul>
8.3 District Commercial Warrants (Supplement)	District administration recommends ratification of the Commercial Warrants: <ul style="list-style-type: none"> <li>• Batch #16 for 12/15/10 for \$ 289.05</li> <li>• Batch #17 on 1/13/11 for \$41,933.30</li> </ul>
8.4 Williams Act FIT Report Approval (Supplement)	Each year the Board will consider approval of the Facility Inspection Tool (FIT) as part of the Williams Uniform Complaint Report per Education Code (EC) Section 17002(d)(1) and to rate the facility pursuant to EC Section 17002(d)(2). The tool is designed to identify areas of a school site that are in need of repair based upon a visual inspection of the site. The MOT Supervisor conducted the inspection on February 1, 2011. The district passed the review with a 98.23% rating of "Good" based on the State's evaluation scale.
8.5 Contract Agreement Approval for Services for Categorical Programs with KCSOS (Supplement)	The Board will consider the service contract ratification for our categorical programs with the Kern County Superintendent of Schools Cooperative Administrative Agency. The cost of services is not more than 10% of the funding from our state and federal grants. This is a yearly contract that was just received from KCSOS for approval.
	<b>The superintendent recommended approval of the consent agenda items 8.1-8.5.</b> <b>Action: Approve all above items as presented.</b> <b>Curt Stephens Moved: Brenda Bennett Second: Vote: Aye 3/0</b>
<b>9. BOARD REPORTS AND ORGANIZATIONAL ITEMS:</b>	
9.1 Board Members' Reports	This item is provided as an opportunity for trustees to give district related reports and board activities. <b>The Board requested monthly payroll information to be provided as supplement.</b>
9.2 Superintendent's Report	This item is provided as an opportunity for the superintendent to give district related reports and activities. <b>None.</b>

<b>10. CLOSED SESSION (AS NEEDED)</b>	The Board may adjourn to closed session to discuss matters of personnel, security, negotiations, student discipline, litigation, or other matters as authorized by Government Code Sections 35157, 54956.6, 54956.8, 54956.9, 54957, 54957.6, 54957.10 and Education Code Sections 35136, 48912, and 48918. <b>Time: 12:30 p.m.</b>
10.1 Conference with Labor Negotiators	Pursuant to Gov. Code §54957.6, the Board met with district labor representative, Dr. Meier.
10.2 Public Employee Performance Evaluation: Superintendent	Pursuant to Gov. Code §54957, the Board, in closed session, conducted a mid-year evaluation of the Superintendent, Dr. Meier.
10.3 Public Employee Performance Evaluation	Pursuant to Gov. Code §54957, Superintendent conferred with the Board in closed session, a review of evaluations of one or more staff members.
<b>11. REPORT FROM CLOSED SESSION: (AS NEEDED)</b>	Board president will report any action taken in the closed session. <b>Time: 4:51 p.m.</b> <b>Reportable Action Taken: The Board conducted a mid-year evaluation review of the superintendent per his contract.</b>
<b>12. ADJOURNMENT:</b>	The next regular Board meeting is scheduled for <b>March 8, 2011 @ 9:00 a.m.</b> <b>The Board may need to call a special meeting on March 3 @ 9:00 a.m. to consider calling for a bond election by the County Election Board's submission due date.</b> <b>Adjournment Time: 4:52 p.m.</b> <b>Curt Stephens Moved: Debra Howard Second: Vote: Aye 3/0</b>
<b>Signatures:</b>	Board President / Clerk: _____ Date: _____  Superintendent: _____ Date: _____