



ELK HILLS SCHOOL DISTRICT

TUESDAY, DECEMBER 7, 2010 – 9:00 A.M.

BOARD OF EDUCATION – BOARD MEETING MINUTES

DISTRICT BOARD / CONFERENCE ROOM

501 KERN STREET, TUPMAN, CALIFORNIA 93276

Welcome! Audience members desiring to address the Board on any item on the agenda are asked to raise their hand at the time the item is up for discussion. When recognized by the Board President, stand in place or move to the podium and state your name for the record. For items not on the agenda, audience members may address the Board during “public comments.” Each speaker will have three (3) minutes to address the Board during “public comments.” Please understand that the Board does not take action on non-agendized items. Times listed on the agenda are approximate. Every effort will be made to adhere to the time allotted for each item. Please note: Board of Education meetings may be electronically recorded. The Board fully complies with all American with Disabilities Act’s requirements. Anyone needing special accommodation may contact the Superintendent’s office, 661/765-7431, 48 hours prior to the meeting date. **Thank you for your interest in the education of our students.**

ITEM	ITEM DESCRIPTION
1. CALL TO ORDER:	Board president called the meeting to order. Time: 9:05 A.M.
2. PRELIMINARY ITEMS:	
2.1 Welcome	The Board president provided a welcome and introduction to Board meeting proceedings.
2.2 Flag Salute	The Board president asked Student Body President, Alejandra Cota, to lead the flag salute.
2.3 Governance Team Member’s Roll Call	<input checked="" type="checkbox"/> Curt Stephens, President <input checked="" type="checkbox"/> Brenda Bennett, Clerk <input checked="" type="checkbox"/> Debra Howard, Member <input checked="" type="checkbox"/> Scott Meier, Ed.D., Superintendent / Secretary to the Board
2.4 Adoption of Agenda (Consideration for Action)	This item is provided as an opportunity for trustees, through consensus, to approve, re-sequence or table agenda topics. Action: Approve Agenda Curt Stephens Moved: Brenda Bennett Second: Vote: Aye 3/0
3. PUBLIC COMMENTS:	Those in the audience desiring to address the Board regarding items <u>not</u> on the agenda may do so at this time. Each speaker will have three (3) minutes to address the Board and make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the school system. Please understand that the Board does not take action on non-agendized items. None
4. ANNUAL BOARD ORGANIZATIONAL MEETING	The Board will conduct the Annual Board Organizational Meeting per Board Bylaws 9100 and Ed. Code 35143. The meeting is to be held between December 4 th -18 th to comply with state timelines. The Board will consider the following actions: -Elect Board President -Elect Board Clerk -Designate Trustee Representative for the Kern County Committee on School District Organization -Appoint Secretary to the Board (Superintendent) -Authorize Signatures -Develop a Board Calendar with Dates, Time and Location for meetings
4.1 Oath of Affirmation for Re-elected Board Member (Supplement)	Dr. Meier, Superintendent, administered the oath of office to Curt Stephens, who ran unopposed and was elected to another four-year term on the Board of Trustees (serve office until Dec. 2014). Per CA Government Code 1360, Article 20 Section 3, prior to entering upon the duties of their office, and states that all elected Board of Trustees members shall take the oath or affirmation required by law.

<p>4.2 Election: Board President (Supplement) (Consideration for Action)</p>	<p>The Board of Education considered the election a Board President, per Board Policy 9121, from among its members to provide leadership on behalf of the Board and the community it serves. Nominations for President: Brenda Bennett nominated Curt Stephens to continue in this position another year. Mr. Stephens accepted the nomination. Action: Brenda Bennett Moved: Debra Howard Second: Vote: Aye 3/0</p>
<p>4.3 Election: Board Clerk (Supplement) (Consideration for Action)</p>	<p>The Board of Education considered the election a Board Clerk from among its members to provide service to the Board per Board Policy 9123. Nominations for Clerk: Debra Howard nominated Brenda Bennett to serve in this position. Mrs. Bennett accepted the nomination. Action: Curt Stephens Moved: Debra Howard Second: Vote: Aye 3/0</p>
<p>4.4 Designate: Trustee Representative for the Kern County Committee on School District Organization. (Supplement) (Consideration for Action)</p>	<p>Per Board Policy 9140, the Board considered designating, from among its members, a trustee representative for the Kern County Committee on School District Organization. Nominations for Representative: Curt Stephens nominated Debra Howard to serve in this position. Mrs. Howard accepted the nomination. Action: Curt Stephens Moved: Brenda Bennett Second: Vote: Aye 3/0</p>
<p>4.5 Appointment: Secretary to the Board (Supplement) (Consideration for Action)</p>	<p>Per Board Policy 9122, The Board considered appointment of Superintendent, Dr. Scott Meier, as Secretary, to support the Board of Education. Action: The Board appointed Dr. Meier to continue as Secretary to the Board. Brenda Bennett Moved: Debra Howard Second: Vote: Aye 3/0</p>
<p>4.6 Authorized Signatures (Supplement) (Consideration for Action)</p>	<p>The Board considered authorizing, Dr. Scott Meier, Superintendent and Sandra Bafia, Vice Principal, as authorized signatures to conduct all district business on behalf of the Board. Action: Approve authorized signatures as stated above. Curt Stephens Moved: Brenda Bennett Second: Vote: Aye 3/0</p>
<p>4.7 Board Meeting Dates, Times and Location & Planning Calendar (Supplement) (Consideration for Action)</p>	<p>The Board set the dates, times and location for Board Meetings per Board Policy 9320. Dr. Meier provided an 18-month Board planning calendar listing major agenda items for each meeting. Action: Approve Board Planning Calendar and meeting dates as submitted. Brenda Bennett Moved: Curt Stephens Second: Vote: Aye 3/0</p>
<p>5. REPORTS / PRESENTATIONS:</p>	<p>These items are informational reports or public presentations and in many cases will highlight district and student events and successes.</p>
<p>5.1 Student Body President Report</p>	<p>The Student Body President, Alejandra Cota, provided a report to the Board on student council activities, events and meetings. She shared information on hosting the successful dance for the small schools and the student store planning.</p>
<p>5.2 Superintendent's Report (Supplements As Needed)</p>	<p>Dr. Meier provided an update on district events and school activities:</p> <ul style="list-style-type: none"> • December / January Event Calendars • Update report <i>Singing Through History</i> Assembly & Family Night • Update report on the student dance (4-8 grades) • Upcoming Learning Trips to Gene Autry National Center (LA)

6. BUSINESS / FACILITIES / PERSONNEL ITEMS:	These items are provided for Board information, discussion, and/or action.
6.1 Enrollment Report (Supplement)	The Board received an updated report on the current enrollment for 2010-11. The district's current enrollment is 140 . The class sizes and configuration was shared. The Board also reviewed the attendance report showing that the district has a \$12,076 loss of state income due to student absences.
6.2 District Budget Report-First Interim (Supplement) (Consideration for Action)	Dr. Meier provided the 2010-11 First Interim Budget Report. The Board discuss and considered approval of a Positive Certification for the First Interim Financial Report. The superintendent recommended a positive certification for this year and the following two years based on budget assumptions and projections. Action: Approve a Positive Certification for the First Interim Financial Report as presented. Curt Stephens Moved: Brenda Bennett Second: Vote: Aye 3/0
6.3 Board Resolution #5-2010-2011: Local Tax Revenue Adjustment (Supplement) (Consideration for Action)	The Board discussed and considered passage of Board Resolution #5-2010-2011 authorizing the impoundment of local tax revenues of \$7,152.05 by the Kern County Auditor-Controller's Office. Action: Curt Stephens Moved: Debra Howard Second: Vote: Aye 3/0 Roll Call Vote: Yes - Curt Stephens, President Yes - Debra Howard, Clerk Yes - Brenda Bennett, Member
6.4 Board Resolution #6-2010-2011: Open Fund 40 (Supplement) (Consideration for Action)	The Board considered passage of Board Resolution #6-2010-2011 authorizing the opening of new fund #40 to hold Bond funding in reserve to support future Bond technology projects. Action: Curt Stephens Moved: Brenda Bennett Second: Vote: Aye 3/0 Roll Call Vote: Yes - Curt Stephens, President Yes - Debra Howard, Clerk Yes - Brenda Bennett, Member
6.5 Classified Support Personnel (Supplement) (Consideration for Action)	The Board discussed comparative data collected on levels of classified support personnel from other small school districts. This data provided a basis for discussion of the possible need and cost for additional classified support positions/ hours at Elk Hills School due to the increase in student enrollment this year. After discussion, the Board considered adding two part-time classified positions. Action: Approve a temporary 4 hr. Driver/Cust./FS position and Temporary 2 hr. Food Service Clerk Position starting January 3, 2010. Debra Howard Moved: Brenda Bennett Second: Curt Stephens Abstained: Vote: Aye 2/0/1
6.6 Bond Facilities Project Report (Supplement)	The Board received an updated report on the current planning for the major upcoming Bond projects. The Board discussed prioritizing options for the Bond Projects including the playground enhancements, school roofing project, classroom wing outdoor science areas, and the next solar energy project. The Board gave direction to the superintendent to submit the plans to DSA for review and approval.

7. BOARD TOPICS AND ORGANIZATIONAL ITEMS:	These items are provided for Board information, discussion, and/or action.
7.1 Governance Team Handbook (Use Supplement from Nov. 9 th Board Meeting)	The Board and superintendent will continue discussion and review of Governance Team Handbook at the next Board Meeting.
7.2 CSBA Delegate Nomination (Supplement) (Consideration for Action)	The Board discussed and decided not to make nominations for CSBA Delegate Assembly. No Action Taken
7.3 iPad Computer Training for Board Members	The Board is transitioning to the use of an iPad for Board business. Dr. Meier provided a basic training on how to use the iPad. It is the goal of the Board to move to a more paperless system for Board meetings and the use of the iPad will support this goal.
8. CONSENT AGENDA (Consideration for Action-One motion and vote will enact all consent agenda items)	All matters listed under Consent Agenda are considered to be routine or sufficiently supported by prior or accompanying reference materials and information as to not require additional discussion. A motion as referenced below will enact all items. There will be no separate discussion of these items prior to the time the Board of Education votes on the motion unless members of the Board, staff or public request specific items to be removed from the Consent Agenda for separate consideration for action.
8.1 Board Meeting Minutes (Supplement)	Approval of Board meeting minutes for the November 9, 2010 Regular Board meeting.
8.2 District Payroll Orders (Supplement)	District administration recommended ratification of Payroll Orders: <ul style="list-style-type: none"> • November 15, 2010 for \$ 3,434.41 • November 30, 2010 for \$ 50,766.37
8.3 District Commercial Warrants (Supplement)	District administration recommended ratification of the Commercial Warrants: <ul style="list-style-type: none"> • Batch 13 for November 9, 2010 for \$ 42,050.51
	The superintendent recommended approval of the consent agenda items 8.1-8.3. Action: Approve all items listed above. Curt Stephens Moved: Brenda Bennett Second: Vote: Aye 3/0
9. BOARD REPORTS AND ORGANIZATIONAL ITEMS:	
9.1 Board Members' Reports	This item is provided as an opportunity for trustees to give district related reports and board activities. Curt Stephens shared information on his classroom visitations and how the teachers and students are using the technology that has been provided.
9.2 Superintendent's Report	This item is provided as an opportunity for the superintendent to give district related reports and activities. None
10. CLOSED SESSION (AS NEEDED)	The Board may adjourn to closed session to discuss matters of personnel, security, negotiations, student discipline, litigation, or other matters as authorized by Government Code Sections 35157, 54956.6, 54956.8, 54956.9, 54957, 54957.6, 54957.10 and Education Code Sections 35136, 48912, and 48918. Time: Closed Session Not Held.
10.1 Conference with Labor Negotiators	Pursuant to Gov. Code §54957.6, the Board may meet with district labor representative, Dr. Meier.
11. REPORT FROM CLOSED SESSION: (AS NEEDED)	Board president will report any action taken in the closed session. Time: Closed Session Not Held. Reportable Action Taken: Closed Session Not Held.
12. ADJOURNMENT:	The next regular Board meeting is scheduled for January 11, 2011 @ 9:00 a.m. Adjournment Time: 2:01 P.M. Curt Stephens Moved: Brenda Bennett Second: Vote: Aye 3/0
Signatures:	Board President/ Clerk: _____ Date: _____ Superintendent: _____ Date: _____