



**ELK HILLS SCHOOL DISTRICT**

**TUESDAY, DECEMBER 7, 2010 – 9:00 A.M.**

**BOARD OF EDUCATION – BOARD MEETING AGENDA**

**DISTRICT BOARD / CONFERENCE ROOM**

**501 KERN STREET, TUPMAN, CALIFORNIA 93276**

**Welcome!** Audience members desiring to address the Board on any item on the agenda are asked to raise their hand at the time the item is up for discussion. When recognized by the Board President, stand in place or move to the podium and state your name for the record. For items not on the agenda, audience members may address the Board during “public comments.” Each speaker will have three (3) minutes to address the Board during “public comments.” Please understand that the Board does not take action on non-agendized items. Times listed on the agenda are approximate. Every effort will be made to adhere to the time allotted for each item. Please note: Board of Education meetings may be electronically recorded. The Board fully complies with all American with Disabilities Act’s requirements. Anyone needing special accommodation may contact the Superintendent’s office, 661/765-7431, 48 hours prior to the meeting date. **Thank you for your interest in the education of our students.**

<b>TIME</b>	<b>ITEM</b>	<b>ITEM DESCRIPTION</b>
9:00 a.m.	<b>1. CALL TO ORDER:</b>	Board president will call the meeting to order. <b>Time:</b>
9:01 a.m. (4 min)	<b>2. PRELIMINARY ITEMS:</b>	
	2.1 Welcome	The Board president will provide a welcome and introduction to Board meeting proceedings.
	2.2 Flag Salute	The Board president will ask a board or audience member to lead the flag salute.
	2.3 Governance Team Member’s Roll Call	<input type="checkbox"/> Curt Stephens, President <input type="checkbox"/> Brenda Bennett, Clerk <input type="checkbox"/> Debra Howard, Member <input type="checkbox"/> Scott Meier, Ed.D., Superintendent / Secretary to the Board
	2.4 Adoption of Agenda (Consideration for Action)	This item is provided as an opportunity for trustees, through consensus, to approve, re-sequence or table agenda topics. <b>Action:</b> _____ Moved _____ Second _____ Abstention _____ Vote
9:05 a.m. (5 min)	<b>3. PUBLIC COMMENTS:</b>	Those in the audience desiring to address the Board regarding items <u>not</u> on the agenda may do so at this time. Each speaker will have three (3) minutes to address the Board and make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the school system. Please understand that the Board does not take action on non-agendized items.
	<b>4. ANNUAL BOARD ORGANIZATIONAL MEETING</b>	The Board will conduct the Annual Board Organizational Meeting per Board Bylaws 9100 and Ed. Code 35143. The meeting is to be held between December 4 <sup>th</sup> -18 <sup>th</sup> to comply with state timelines. The Board will consider the following actions: -Elect Board President -Elect Board Clerk -Designate Trustee Representative for the Kern County Committee on School District Organization -Appoint Secretary to the Board (Superintendent) -Authorize Signatures -Develop a Board Calendar with Dates, Time and Location for meetings

9:10 a.m. (5 min)	4.1 Oath of Affirmation for Re-elected Board Member (Supplement)	Dr. Meier, Superintendent, will administer the oath of office to Curt Stephens, who ran unopposed and elected to another four-year term on the Board of Trustees (serve office until Dec. 2014). Per CA Government Code 1360, Article 20 Section 3, prior to entering upon the duties of their office, and states that all elected Board of Trustees members shall take the oath or affirmation required by law.
9:15 a.m. (3 min)	4.2 Election: Board President (Supplement) (Consideration for Action)	The Board of Education will elect a Board President, per Board Policy 9121, from among its members to provide leadership on behalf of the Board and the community it serves. <b>Nominations for President:</b> <b>Action:</b> _____ Moved _____ Second _____ Abstention _____ Vote
9:18 a.m. (2 min)	4.3 Election: Board Clerk (Supplement) (Consideration for Action)	The Board of Education will elect a Board Clerk from among its members to provide service to the Board per Board Policy 9123. <b>Nominations for Clerk:</b> <b>Action:</b> _____ Moved _____ Second _____ Abstention _____ Vote
9:20 a.m. (3 min)	4.4 Designate: Trustee Representative for the Kern County Committee on School District Organization.  (Supplement) (Consideration for Action)	Per Board Policy 9140, it is recommended the Board of Education designate, from among its members, a trustee representative for the Kern County Committee on School District Organization. <b>Nominations for Representative:</b> <b>Action:</b> _____ Moved _____ Second _____ Abstention _____ Vote
9:23 a.m. (2 min)	4.5 Appointment: Secretary to the Board (Supplement) (Consideration for Action)	Per Board Policy 9122, it is recommended the Board of Education appointment Superintendent, Dr. Scott Meier, as Secretary, to support the Board of Education. <b>Action:</b> _____ Moved _____ Second _____ Abstention _____ Vote
9:25 a.m. (2 min)	4.6 Authorized Signatures (Supplement) (Consideration for Action)	It is recommended the Board of Education authorize, Dr. Scott Meier, Superintendent and Sandra Bafia, Vice Principal, as authorized signatures to conduct all district business on behalf of the Board. <b>Action:</b> _____ Moved _____ Second _____ Abstention _____ Vote
9:27 a.m. (8 min)	4.7 Board Meeting Dates, Times and Location & Planning Calendar (Supplement) (Consideration for Action)	The Board will set the dates, times and location for Board Meetings per Board Policy 9320. Dr. Meier will provide an 18-month Board planning calendar listing major agenda items for each meeting. <b>Action:</b> _____ Moved _____ Second _____ Abstention _____ Vote
	<b>5. REPORTS / PRESENTATIONS:</b>	These items are informational reports or public presentations and in many cases will highlight district and student events and successes.
9:35 a.m. (5 min)	5.1 Student Body President Report	The Student Body President, Alejandra Cota, will provide a report to the Board of student council activities and events.
9:40 a.m. (20 min)	5.2 Superintendent's Report (Supplements As Needed)	Dr. Meier will provide an update on district events and school activities: <ul style="list-style-type: none"> <li>• December / January Event Calendars</li> <li>• Update report <i>Singing Through History</i> Assembly &amp; Family Night</li> <li>• Update report on the student dance (4-8 grades)</li> <li>• Upcoming Learning Trips to Gene Autry National Center (LA)</li> </ul>

	<b>6. BUSINESS / FACILITIES / PERSONNEL ITEMS:</b>	These items are provided for Board information, discussion, and/or action.
10:00 a.m. (5 min)	6.1 Enrollment Report (Supplement)	The Board will receive an updated report on the current enrollment for 2010-11. The district's current enrollment is <b>140</b> . The class sizes and configurations will be shared. The Board will also be provided the attendance report and loss of state funding due to student absences.
10:05 a.m. (30 min)	6.2 District Budget Report- First Interim (Supplement) (Consideration for Action)	Dr. Meier and Kern County Superintendent of School Office have developed the First Interim Budget Report. The Board will discuss and consider approval of a Positive Certification for the First Interim Financial Report. The supplement contains selected pages from the full First Interim Budget Document. The full document is available upon request. The superintendent is recommending a positive certification for this year and the following two years based on budget assumptions and projections.  <b>Action:</b> _____ Moved _____ Second _____ Abstention _____ Vote
10:35 a.m. (5 min)	6.3 Board Resolution #5-2010- 2011: Local Tax Revenue Adjustment (Supplement) (Consideration for Action)	The Board will consider passage of Board Resolution #5-2010-2011 authorizing the impoundment of local tax revenues of \$7,152.05 by the Kern County Auditor-Controller's Office. <b>Action:</b> _____ Moved _____ Second _____ Abstention _____ Vote <b>Roll Call Vote:</b> _____ Curt Stephens, President _____ Brenda Bennett, Clerk _____ Debra Howard, Member
10:40 a.m. (5 min)	6.4 Board Resolution #6-2010- 2011: Open Fund 40 (Supplement) (Consideration for Action)	The Board will consider passage of Board Resolution #6-2010-2011 authorizing the opening of new fund #40 to hold Bond funding in reserve to support future Bond technology projects. <b>Action:</b> _____ Moved _____ Second _____ Abstention _____ Vote <b>Roll Call Vote:</b> _____ Curt Stephens, President _____ Brenda Bennett, Clerk _____ Debra Howard, Member
10:45 a.m. (30 min)	6.5 Classified Support Personnel (Supplement) (Consideration for Action)	The Board will discuss comparative data collected on the levels of classified support personnel from other small school districts. This data will provide a basis for discussion of the possible need and cost for additional classified support positions/hours at Elk Hills School due to the increase in student enrollment this year. After discussion, the Board may consider taking action as needed. <b>Action:</b> _____ Moved _____ Second _____ Abstention _____ Vote
11:15 a.m. (30 min)	6.6 Bond Facilities Project Report (Supplement)	The Board will receive an updated report on the current planning for the major upcoming Bond projects. Projects include the playground enhancements, school roofing project, classroom wing outdoor science areas, and the next solar energy project.

	<b>7. BOARD TOPICS AND ORGANIZATIONAL ITEMS:</b>	These items are provided for Board information, discussion, and/or action.
11:45 a.m. (15 min)	7.1 Governance Team Handbook (Use Supplement from Nov. 9 <sup>th</sup> Board Meeting)	The Board and superintendent will continue discussion and review of Governance Team Handbook, developed last year, to outline the team's unity of purpose, roles and responsibilities, norms, and operational processes and protocols.
12:00 p.m. (5 min)	7.2 CSBA Delegate Nomination (Supplement) (Consideration for Action)	The Board will discuss and consider nominations for CSBA Delegate Assembly that are due on January 7, 2011. <b>Action:</b> _____ Moved _____ Second _____ Abstention _____ Vote
12:00 p.m. (30 min)	7.3 iPad Computer Training for Board Members	The Board is transitioning to the use of an iPad for Board business. Dr. Meier will provide a basic training on how to use the iPad. It is the goal of the Board to move to a more paperless system for Board meetings and the use of the iPad will support this goal.
12:35 p.m. (5 min)	<b>8. CONSENT AGENDA</b> (Consideration for Action- One motion and vote will enact all consent agenda items)	All matters listed under Consent Agenda are considered to be routine or sufficiently supported by prior or accompanying reference materials and information as to not require additional discussion. <b>A motion as referenced below will enact all items.</b> There will be no separate discussion of these items prior to the time the Board of Education votes on the motion unless members of the Board, staff or public request specific items to be removed from the Consent Agenda for separate consideration for action.
	8.1 Board Meeting Minutes (Supplement)	Approval of Board meeting minutes for the <b>November 9, 2010</b> Regular Board meeting.
	8.2 District Payroll Orders (Supplement)	District administration recommends ratification of Payroll Orders: <ul style="list-style-type: none"> <li>• November 15, 2010 for \$ 3,434.41</li> <li>• November 30, 2010 for \$ 50,766,37</li> </ul>
	8.3 District Commercial Warrants (Supplement)	District administration recommends ratification of the Commercial Warrants: <ul style="list-style-type: none"> <li>• Batch 13 for November 9, 2010 for \$ 42,050.51</li> </ul>
		<b>The superintendent recommends approval of the consent agenda items 8.1-8.3.</b> <b>Action:</b> _____ Moved _____ Second _____ Abstention _____ Vote
	<b>9. BOARD REPORTS AND ORGANIZATIONAL ITEMS:</b>	
12:40p.m. (10 min)	9.1 Board Members' Reports	This item is provided as an opportunity for trustees to give district related reports and board activities.
12:45 p.m. (5 min)	9.2 Superintendent's Report	This item is provided as an opportunity for the superintendent to give district related reports and activities.

TBD	<b>10. CLOSED SESSION (AS NEEDED)</b>	The Board may adjourn to closed session to discuss matters of personnel, security, negotiations, student discipline, litigation, or other matters as authorized by Government Code Sections 35157, 54956.6, 54956.8, 54956.9, 54957, 54957.6, 54957.10 and Education Code Sections 35136, 48912, and 48918. <b>Time:</b>
TBD	10.1 Conference with Labor Negotiators	Pursuant to Gov. Code §54957.6, the Board may meet with district labor representative, Dr. Meier.
TBD	<b>11. REPORT FROM CLOSED SESSION: (AS NEEDED)</b>	Board president will report any action taken in the closed session. <b>Time:</b> <b>Reportable Action Taken:</b>
TBD	<b>12. ADJOURNMENT:</b>	The next regular Board meeting is scheduled for <b>January 11, 2011 @ 9:00 a.m.</b> <b>Adjournment Time:</b> _____ Moved _____ Second _____ Abstention _____ Vote