



ELK HILLS SCHOOL DISTRICT

TUESDAY, NOVEMBER 9, 2010 – 9:00 A.M.

BOARD OF EDUCATION – BOARD MEETING MINUTES

DISTRICT BOARD / CONFERENCE ROOM

501 KERN STREET, TUPMAN, CALIFORNIA 93276

Welcome! Audience members desiring to address the Board on any item on the agenda are asked to raise their hand at the time the item is up for discussion. When recognized by the Board President, stand in place or move to the podium and state your name for the record. For items not on the agenda, audience members may address the Board during “public comments.” Each speaker will have three (3) minutes to address the Board during “public comments.” Please understand that the Board does not take action on non-agendized items. Times listed on the agenda are approximate. Every effort will be made to adhere to the time allotted for each item. Please note: Board of Education meetings may be electronically recorded. The Board fully complies with all American with Disabilities Act’s requirements. Anyone needing special accommodation may contact the Superintendent’s office, 661/765-7431, 48 hours prior to the meeting date. **Thank you for your interest in the education of our students**

ITEM	ITEM DESCRIPTION
1. CALL TO ORDER:	Board president called the meeting to order. Time: 9:17 a.m.
2. PRELIMINARY ITEMS:	
2.1 Welcome	The Board president provided a welcome and introduction to Board meeting proceedings.
2.2 Flag Salute	The Board president asked Student Body President, Alejandra Cota, to lead the flag salute.
2.3 Governance Team Member’s Roll Call	✓Curt Stephens, President Absent -Brenda Bennett, Clerk ✓Debra Howard, Member ✓Scott Meier, Ed.D., Superintendent / Secretary to the Board
2.4 Adoption of Agenda (Consideration for Action)	This item is provided as an opportunity for trustees, through consensus, to approve, re-sequence or table agenda topics. Action: No change to agenda, however the board may re-sequence items as needed for guest presenters today. Curt Stephens Moved: Debra Howard Second: Vote: Aye 2/0
3. PUBLIC COMMENTS:	Those in the audience desiring to address the Board regarding items <u>not</u> on the agenda may do so at this time. Each speaker will have three (3) minutes to address the Board and make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the school system. Please understand that the Board does not take action on non-agendized items. No Comments Made.
4. REPORTS / PRESENTATIONS:	These items are informational reports or public presentations and in many cases will highlight district and student events and successes.
4.1 Student Body President Report	The Student Body President, Alejandra Cota, provided a report to the Board on student council activities, events and meetings. She shared that the council has been meeting often to plan many events such the haunted house for the harvest festival, the Oildardo parade, new activities center, fundraising options, planning the new playground, new student store and snack bar. The student council is also planning to host a can food drive to help several families in need of support for Thanksgiving.

4.2 Superintendent's Report (Supplements As Needed)	Dr. Meier provided an update on district events and school activities: <ul style="list-style-type: none"> ▪ Parent Conferences Update • Highlights of PTO Fall Festival • November / December Event Calendars • Learning Trip-La Purisima Mission (3rd & 4th) • <i>Singing Through History</i> Assembly & Family Night-Nov. 15th • Hosting Small Schools Dance (4-8 grades)-Dec. 3rd • District's Auditors Update
5. BUSINESS / FACILITIES / PERSONNEL ITEMS:	These items are provided for Board information, discussion, and/or action.
5.1 Enrollment Report (Supplement)	The Board received an updated report on the current enrollment for 2010-11. The district's current enrollment is 136 . The class sizes and configurations were shared. The Board discussed that our first grade classroom currently exceed the CSR state maximum by one student, who recently moved into the district boundaries. The district may have to pay a penalty based on the classroom average for the year. The Board was also provided the attendance report and loss of state funding due to student absences.
5.2 Classified Support Personnel (Supplement @ Meeting) (Consideration for Action)	The Board reviewed and discussed comparative data being collected on the levels of classified support personnel from other small school districts. This data, when completed, will provide a basis for discussion of the possible need and cost for additional classified support positions/hours at Elk Hills School due to the increase in student enrollment this year. The Board requested for the superintendent to make recommendations at the next board meeting based on the data. No Action Taken.
5.3 Bond Facilities Project Report (Add'l. Supplements @ Meeting)	The Board received an updated report on the current planning for the major upcoming Bond projects. Projects included the playground enhancements, school roofing project, classroom wing outdoor science areas, and the next solar energy project. Sean Gavin from Garland Company provided information and answered questions on the solar energy project options. The Board asked the superintendent to seek additional information on insurance costs, contract language, and bidding process and timeline for discussion at the next meeting.
5.4 Surplus of Books, Equipment and Supplies (Supplement) (Consideration for Action)	The Board conducted the second review of listed surplus items. Per Board Policy and Administrative Regulation #3270, district administration recommended the district surplus the attached listing of materials and equipment due to the items being unusable, obsolete, or no longer needed. Items that can be sold will be offered at a school surplus "Garage Sale" to raise money for learning trips and other special event funding. All other items not able to be sold will be removed and discarded. Action: Approve surplus items as presented. Debra Howard Moved: Curt Stephens Second: Vote: Aye 2/0
6. INSTRUCTIONAL AND GENERAL ITEMS:	These items are provided for Board information, discussion, and/or action. No Items for this meeting.
7. BOARD TOPICS AND ORGANIZATIONAL ITEMS:	These items are provided for Board information, discussion, and/or action.
7.1 Annual Board Organizational Meeting (Supplement) (Consideration for Action)	The Board considered setting the Annual Board Organizational Meeting for December 7, 2010 at 9:00 a.m. per Board Bylaws 9100. Action: Set the organization meeting as suggested above. Curt Stephens Moved: Debra Howard Second: Vote: Aye 2/0
7.2 Governance Team Handbook (Supplement)	The Board and superintendent will review Governance Team Handbook, developed last year, to outline the team's unity of purpose, roles and responsibilities, norms, and operational processes and protocols.

7.3 CSBA Trustees Conference (Supplement) (Consideration for Action)	The Board discussed possible attendance at the California School Board Association 2010 Annual Education Conference being held December 2-4, 2010 in San Francisco, CA. Action: No action taken. Board stated they didn't want to use the funding this year.
7.4 Grand Jury Requested Information (Supplement)	The Board reviewed the information requested from Kern County school districts by the Kern County Grand Jury regarding Board member's expenditures.
7.5 Resolution #4-2010-2011: District's Election System the California and Federal Voting Rights Acts. (Supplement) (Consideration for Action)	The Board considered approval of a resolution to Initiate the Process for a Change of Its Election System. The resolution provided notification to the public of the intent to further consider by-trustee area system for voting areas using the new census data to support the decision. A roll call vote was needed for this item. Action: Curt Stephens Moved: Debra Howard Second: Vote: Aye 2/0 Roll Call Vote: __Y__ Curt Stephens, President ABS Brenda Bennett, Clerk __Y__ Debra Howard, Member
8. CONSENT AGENDA (Consideration for Action-One motion and vote will enact all consent agenda items)	All matters listed under Consent Agenda are considered to be routine or sufficiently supported by prior or accompanying reference materials and information as to not require additional discussion. A motion as referenced below will enact all items. There will be no separate discussion of these items prior to the time the Board of Education votes on the motion unless members of the Board, staff or public request specific items to be removed from the Consent Agenda for separate consideration for action.
8.1 Board Meeting Minutes (Supplement)	Approval of Board meeting minutes for the October 12, 2010 Regular Board meeting.
8.2 District Payroll Orders (Supplement)	District administration recommends ratification of Payroll Orders: <ul style="list-style-type: none"> • October 15, 2010 for \$ 2,675.45 • October 31, 2010 for \$ 50,766.37
8.3 District Commercial Warrants (Supplement)	District administration recommends ratification of the Commercial Warrants: <ul style="list-style-type: none"> • Batch #9 for Sept. 28, 2010 for \$ 103,141.27 • Batch #10 for Sept. 28, 2010 for \$ 11,460.14 • Batch #11 for Oct. 13, 2010 for \$ 47.70 • Batch #12 for Oct. 18, 2010 for \$ 30,765.27
	The superintendent recommends approval of the consent agenda items 8.1-8.3. Action: Approve all items 8.1-8.3 as presented. Curt Stephens Moved: Debra Howard Second: Vote: Aye 2/0
9. BOARD REPORTS AND ORGANIZATIONAL ITEMS:	
9.1 Board Members' Reports	This item is provided as an opportunity for trustees to give district related reports and board activities. <ul style="list-style-type: none"> ▪ Kern County Trustee's Dinner-since Brenda Bennett was absent, Dr. Meier provided an overview of the information shared. ▪ SIA Budget Workshop-Curt Stephens provided a summary of the budget information presented at the meeting attended with Dr. Meier.
9.2 Superintendent's Report	This item is provided as an opportunity for the superintendent to give district related reports and activities. No additional report items needed.

10. CLOSED SESSION (AS NEEDED)	<p>The Board adjourned into closed session to discuss matters of personnel, security, negotiations, student discipline, litigation, or other matters as authorized by Government Code Sections 35157, 54956.6, 54956.8, 54956.9, 54957, 54957.6, 54957.10 and Education Code Sections 35136, 48912, and 48918.</p> <p>Time: Moved from agenda item 5.3 to closed session at 11:45 a.m.</p>				
10.1 Conference with Labor Negotiators	Pursuant to Gov. Code §54957.6, the Board may meet with district labor representative, Dr. Meier. The Board may review superintendent's contract language to clarify intent.				
10.2 Conference with Legal Counsel-Anticipated Litigation	The Board may meet with legal counsel to discuss significant exposure to litigation pursuant to Government Code section 54956.9 subdivision (b): 1 potential case.				
11. REPORT FROM CLOSED SESSION: (AS NEEDED)	<p>Board president will report any action taken in the closed session.</p> <p>Time: 12:12 p.m.</p> <p>Reportable Action Taken: Conferred with legal counsel by phone to discuss exposure to pending litigation. No reportable action taken in closed session. After the closed session, the Board continued the meeting in open session with item 5.4.</p>				
12. ADJOURNMENT:	<p>The next regular Board meeting is scheduled for December 7, 2010 @ 9:00 a.m.</p> <p>Adjournment Time: 2:04 p.m.</p> <p>Curt Stephens Moved: Debra Howard Second: Vote: Aye 2/0</p>				
Signatures:	<table border="0" style="width: 100%;"> <tr> <td style="width: 60%;">Board President/ Clerk:</td> <td style="width: 40%;">Date:</td> </tr> <tr> <td>Superintendent:</td> <td>Date:</td> </tr> </table>	Board President/ Clerk:	Date:	Superintendent:	Date:
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