



ELK HILLS SCHOOL DISTRICT

TUESDAY, OCTOBER 12, 2010 – 9:00 A.M.

BOARD OF EDUCATION – BOARD MEETING MINUTES

DISTRICT BOARD / CONFERENCE ROOM

501 KERN STREET, TUPMAN, CALIFORNIA 93276

Welcome! Audience members desiring to address the Board on any item on the agenda are asked to raise their hand at the time the item is up for discussion. When recognized by the Board President, stand in place or move to the podium and state your name for the record. For items not on the agenda, audience members may address the Board during “public comments.” Each speaker will have three (3) minutes to address the Board during “public comments.” Please understand that the Board does not take action on non-agendized items. Times listed on the agenda are approximate. Every effort will be made to adhere to the time allotted for each item. Please note: Board of Education meetings may be electronically recorded. The Board fully complies with all American with Disabilities Act’s requirements. Anyone needing special accommodation may contact the Superintendent’s office, 661/765-7431, 48 hours prior to the meeting date. **Thank you for your interest in the education of our students.**

ITEM	ITEM DESCRIPTION
1. CALL TO ORDER:	Board president called the meeting to order. Time: 9:11 a.m.
2. PRELIMINARY ITEMS:	
2.1 Welcome	The Board president provided a welcome and introduction to Board meeting proceedings.
2.2 Flag Salute	The Board president led the flag salute.
2.3 Governance Team Member’s Roll Call	√Curt Stephens, President √Brenda Bennett, Clerk √Debra Howard, Member (Arrived at 10:27 a.m.) √Scott Meier, Ed.D., Superintendent / Secretary to the Board
2.4 Adoption of Agenda (Consideration for Action)	This item is provided as an opportunity for trustees, through consensus, to approve, re-sequence or table agenda topics. Action: No change to agenda Moved: Curt Stephens Second: Brenda Bennett Vote: Aye 2/0
3. PUBLIC COMMENTS:	Those in the audience desiring to address the Board regarding items <u>not</u> on the agenda may do so at this time. Each speaker will have three (3) minutes to address the Board and make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the school system. Please understand that the Board does not take action on non-agendized items. None.
4. REPORTS / PRESENTATIONS:	These items are informational reports or public presentations and in many cases will highlight district and student events and successes.
4.1 Classroom Visitations	The Board conducted a visitation of all classrooms to see students at work in language arts and/or mathematics. Comments were made on how well the students were working on-task and how creative the teacher’s classrooms are decorated and how the classrooms are operating smoothly and effectively.
4.2 Superintendent’s Report (Supplements @ Meeting)	Dr. Meier provided an update on district events and school activities: <ul style="list-style-type: none"> • Student Council Election Results • October 12th Community Event-Movie Night • October Event Calendar • October Learning Trips • District’s auditors will be on-site Nov. 3-4 • Health Update • State Budget Update

5. BUSINESS / FACILITIES / PERSONNEL ITEMS:	These items are provided for Board information, discussion, and/or action.
5.1 Enrollment Report (Supplement)	The Board received an updated report on the current enrollment for 2010-11. The district's current enrollment is 137 . The Board received a report for the 44 student absence days for Attendance Month 1.
5.2 First Quarter Report For Williams Uniform Complaints (Supplement) (Consideration for Action)	Per Education Code §35186, each quarter the Board of Education considers approval of the Williams Uniform Complaint Report. The District did not received any Williams Uniform Complaints during the period from July 1-Sept. 30, 2010. District Administration recommended approval of this report. Action: Approve report as submitted Moved: Curt Stephens Second: Brenda Bennett Vote: Aye 2/0
5.3 Bond Furniture-Chairs for Auditorium Seating (Supplement) (Consideration for Action)	The Board considered approval to purchase 150 additional folding chairs and storage carts for auditorium seating that will match the existing chairs. The funding will come from the bond account. The total amount of the purchase will be \$6,273.09 from Sierra School Equipment Company. Action: Approve purchase as submitted Moved: Curt Stephens Second: Brenda Bennett Vote: Aye 2/0
5.4 Annual Declaration on Need for Fully Qualified Educators (Supplement @ meeting) (Consideration for Action)	The Board considered approval of the 2010-11 Declaration of Need for Fully Qualified Educators annual form that will be filed with Kern County and State. Action: Approve Declaration Form as submitted Moved: Curt Stephens Second: Brenda Bennett Vote: Aye 2/0
5.5 Bond Facilities Project Report (Supplement @ meeting)	The Board received and discussed an updated report on the current planning for the major upcoming Bond projects. Projects will included the playground enhancements, school roofing project, classroom wing outdoor science areas, and the next solar energy project. The Board discussed three different options for implementing a solar energy project. The Board requested additional information and to have the company make a presentation at the next Board meeting.
5.6 Surplus of Books, Equipment and Supplies (Supplement) (Consideration for Action)	Per Board Policy and Administrative Regulation #3270, district administration recommended the district surplus the attached listing of materials and equipment due to the items being unusable, obsolete, or no longer needed. Items that can be sold will be offered at a school surplus "Garage Sale" to raise money for learning trips and other special event funding. All other items not able to be sold will be removed and discarded. The Board discussed the items and their value. The Board will conduct a second review and consider action at the next Board meeting. Action: No Action Taken
5.7 Open Enrollment Act Resolution #3-2010-11 (Supplement) (Consideration for Action)	The Board considered approval of Resolution #3-2010-11, the Open Enrollment Act for the 2010-11 School Year. The late passage of the new state act has not provided school districts with the needed timeframe for implementation during the 2010-11 school year. District administration has worked in-conjunction with Schools Legal Services to draft the resolution. The administration recommended approval of the resolution as presented. A roll call vote was taken for this item. Action: Approve Resolution #3-2010-11 as presented Moved: Curt Stephens Second: Brenda Bennett Vote: Aye 2/0 Roll Call Vote: Yes Curt Stephens, President Yes Brenda Bennett, Clerk Abs Debra Howard, Member

<p>5.8 Bond Project Completion Notice and Final Change Orders (Supplement) (Consideration for Action)</p>	<p>District administration recommended the Board consider final ratification/ approval of the Hi-tech Modular Career Learning Systems Lab and Interior Classroom Improvements bond-funding project conducted this summer for the final cost of \$114,601.41. This final project amount includes the \$109,005.41 Board approved base bid and the \$5,596.41 of authorized change orders needed to complete the project. The district administration was pleased to work with Langton Wayne Inc. on this time-sensitive project and thanks the company for meeting the aggressive timeline to open the lab and library by the start of the school year. The Board considered approval of the completion notice, final change orders and to make all payments as needed. Action: Approve as presented Moved: Curt Stephens Second: Brenda Bennett Vote: Aye 2/0</p>
<p>6. INSTRUCTIONAL AND GENERAL ITEMS:</p>	<p>These items are provided for Board information, discussion, and/or action.</p>
<p>6.1 Testing and Assessment Report (Supplement @ Meeting)</p>	<p>At the last Board meeting, Dr. Meier shared information from the state on STAR Testing results for Elk Hills School District. The school dropped in API scores and the Board and administration discussed areas of strength and areas in need of further support and improvement. Dr. Meier is working with School Wise to create a reporting format that will allow the district to analyze data and make implement needed curriculum and instruction changes to support student growth.</p>
<p>6.2 Red Ribbon Week Proclamation (Supplement) (Consideration for Action)</p>	<p>The Board considered approval of the Red Ribbon Week Proclamation for the 2010-11 event. The school will conduct activities for Red Ribbon Week during the week of October 25-29, 2010. This year’s theme is “I’m Drug Free!” Student council will also be involved in coordinating many of the activities. Action: Approve the Proclamation as presented Moved: Debra Howard Second: Brenda Bennett Vote: Aye 3/0</p>
<p>7. BOARD TOPICS AND ORGANIZATIONAL ITEMS:</p>	<p>These items are provided for Board information, discussion, and/or action.</p>
<p>7.1 Fall Trustees Dinner Meeting (Supplement) (Consideration for Action)</p>	<p>The Board considered attending the annual School Trustees Fall Dinner scheduled for October 28, 2010 at 5:15 p.m. at the Four Points Sheraton Hotel in Bakersfield. Reservation will be made by the October 22nd due date for Brenda Bennett and Scott Meier to attend the dinner and make a report at the next Board meeting. Action: Approve payment for attendance for Board members and superintendent as presented Moved: Curt Stephens Second: Brenda Bennett Vote: Aye 3/0</p>
<p>7.2 Board Member’s Office Terms (Supplement)</p>	<p>As requested, the Board received a copy of the Elk Hills School District Board member’s office term length and expiration from the Kern County Election Office.</p>
<p>7.3 Board Member’s Certificates of Recognition (Supplement)</p>	<p>The Kern County Board of Education recognizes and appreciates the hard work of Board members in Kern County and gives special recognition to school board members who have served districts for over five years and beyond (in increments of five years of service). This year, two board members, Debra Howard and Curt Stephens, received a Certificate of Recognition for five years of service to Elk Hills School District. On behalf of the students, staff and parents Dr. Meier also thanked Board members for their service.</p>

<p>8. CONSENT AGENDA (Consideration for Action-One motion and vote will enact all consent agenda items)</p>	<p>All matters listed under Consent Agenda are considered to be routine or sufficiently supported by prior or accompanying reference materials and information as to not require additional discussion. A motion as referenced below will enact all items. There will be no separate discussion of these items prior to the time the Board of Education votes on the motion unless members of the Board, staff or public request specific items to be removed from the Consent Agenda for separate consideration for action.</p>
<p>8.1 Board Meeting Minutes (Supplement)</p>	<p>Approval of Board meeting minutes for the September 14, 2010 Regular Board meeting.</p>
<p>8.2 District Payroll Orders (Supplement)</p>	<p>District administration recommends ratification of Payroll Orders:</p> <ul style="list-style-type: none"> • September 15, 2010 for \$ 1,657.00 • September 30, 2010 for \$ 50,766.37
<p>8.3 District Commercial Warrants (Supplement)</p>	<p>District administration recommends ratification of the Commercial Warrants:</p> <ul style="list-style-type: none"> • Batch #7 for July 15, 2010 for \$ 57,460.77 • Batch #8 for August 2, 2010 for \$ 48,279.78
<p>8.4 Acceptance and Recognition of Grants and Donations (Supplement)</p>	<p>District administration recommends ratification of the acceptance for the grants and donations from business and community partnerships listed below. Without the generous donations from these companies and supporters, our school would <u>not</u> be able to provide the educational and recreational materials, items, and special programs like learning trips, yearbook, or special activities for our students. A special thank you also goes to Mrs. Bafia and staff for submitting grants or seeking funding for special projects. The district has received the following donations or grants since August 2009:</p> <p>2009-2010:</p> <ul style="list-style-type: none"> • Hydrogen Energy CA-\$ 2,500.00 for learning trips and science lab equipment • Chevron Grant-\$ 1,750 for Science Lab Equipment • Chevron Grant-\$ 750 for Science Garden Project • Chevron Grant-\$ 463.57 for Math Manipulatives • Chevron Grant-\$ 389.59 for Science Equipment • Target Grant-\$ 800.00 for Learning Trips • Occidental of Elk Hills-\$ 1,789.59 for yearbook full-support • Hydrogen Energy CA-\$ 2,191.00 for CA Science center Trip • Randy Trucking Inc.-\$ 150.00 for learning trips <p>2010-2011:</p> <ul style="list-style-type: none"> • Occidental of Elk Hills-\$ 1,000.00 for yearbook support • Dreyer's Ice Cream, Inc.-\$ 231.00 for health studies • SC Architect Inc. \$ 300.00 for staff development • Caldwell Flores Winters-\$ 500.00 for school or staff training • Art Council-Bakersfield-\$ 500.00 for school art program • C, C & C-\$ 500.00 for career curriculum • Taft College STEM Grant-\$ 1,000.00 for STEM Equip. (pending)
	<p>The superintendent recommended approval of the consent agenda items 8.1-8.4. Action: Approve all items 8.1-8.4 as presented Moved: Curt Stephens Second: Brenda Bennett Vote: Aye 3/0</p>

9. BOARD REPORTS AND ORGANIZATIONAL ITEMS:	
9.1 Board Members' Reports	This item is provided as an opportunity for trustees to give district related reports and board activities. No Reports made.
9.2 Superintendent's Report	This item is provided as an opportunity for the superintendent to give district related reports and activities. No Report made.
10. CLOSED SESSION (AS NEEDED)	The Board adjourned into closed session to discuss matters of personnel, security, negotiations, student discipline, litigation, or other matters as authorized by Government Code Sections 35157, 54956.6, 54956.8, 54956.9, 54957, 54957.6, 54957.10 and Education Code Sections 35136, 48912, and 48918. Time: 12:07 p.m.
10.1 Conference with Labor Negotiators	Pursuant to Gov. Code §54957.6, the Board met with district labor representative, Dr. Meier. The Board reviewed the superintendent's contract language to clarify intent.
11. REPORT FROM CLOSED SESSION: (AS NEEDED)	Board president reported action taken in the closed session: Time: 12:14 p.m. Reportable Action Taken: The Board took action in closed session to modify, section 15, Life Insurance, of the superintendent's contract to approve \$50 monthly stipend pay for life insurance (retro paid back to July 2009). Moved: Curt Stephens Second: Brenda Bennett Vote: Aye 3/0
12. ADJOURNMENT:	The next regular Board meeting is scheduled for November 9, 2010 @ 9:00 a.m. Adjournment Time: 12:16 p.m. Moved: Curt Stephens Second: Brenda Bennett Vote: Aye 3/0
Signatures:	Board President / Clerk: _____ Date: _____ Superintendent: _____ Date: _____