

March 10, 2009

TO: School District Administrators

FROM: Division of Administration & Finance

SUBJECT: Publication of Public Hearing and Public Inspection of Proposed Budget
(All Districts)

Education Code section 42103 requires the governing board of each school district to hold a public hearing on the proposed budget for that district. The public hearing shall be held any day on or before July 1, but at least three days following availability of the proposed budget for public inspection.

The county superintendent of schools is required to publish in a newspaper a notification of dates and location of the public hearing. The publication of the dates and location shall occur no earlier than May 15, but not less than ten days prior to the date set for hearing.

In order that this office can comply with this provision, the attached form should be returned to Karen Brown no later than April 17, 2009.

SJM:kb
Enc.