

June 21, 2006

TO: School District Administrators  
 FROM: Division of Administration and Finance  
 SUBJECT: Payroll Processing Dates

Below are the payroll submission dates for October, November, December 2006:

**PAYROLL SCHEDULE**

	Dist. Cut-Off*	Process	Period-End Date**	Pay Date**
MIDA	9/29/06	10/4,5/06	9/30/06	10/10/06
MID B	10/5/06	10/10/06	9/30/06	10/13/06
EOM	10/16/06	10/23,24,25/06	10/31/06	10/31/06
MIDA	10/31/06	11/3,6/06	10/31/06	11/9/06
MID B	11/6/06	11/9/06	10/31/06	11/15/06
EOM	11/13/06	11/20,21,22/06	11/30/06	11/30/06
MIDA	11/29/06	12/4,5/06	11/30/06	12/8/06
MID B	12/7/06	12/12/06	11/30/06	12/15/06
EOM	12/12/06	12/19,20,21/06	12/31/06	12/29/06

\* Into County Office with signed prelist by noon.

\*\* Use these dates for payroll prelists.

SJM:mrp