

March 10, 2006

TO: School District Administrators  
FROM: Division of Administration and Finance  
SUBJECT: Annual Audit

Districts are reminded of the necessity to engage an auditor or arrange with the County Superintendent of Schools to provide for the annual audit of their financial records and accounts. Education Code Section 41020 states that if a district does not provide for the audit by April 1, the County Superintendent shall provide for the audit.

Enclosed is a list of auditing firms who have expressed an interest in providing auditing services for school districts. This list, however, may not be all-inclusive and is offered only as a reference. Districts wishing to contract with a firm not on the list have the prerogative of doing so.

As soon as the auditor has been selected, a contractual agreement should be entered into. Attached is one copy of the contract that should be used. Districts are to make additional copies, one copy to the district, one copy for the auditing firm, and **one copy to be returned to the Kern County Superintendent of Schools, Attention: Jeannette Lenko, by April 14.**

One significant aspect that should be noted in the contract is that districts must withhold 10 percent of the audit fee until certification.

**Also attached is an information form that should be completed and returned to Jeannette Lenko by March 31.**

**If you have any questions, please contact Steve Mattern, director, District Financial Services, (661) 636-4691.**

SJM:mrp  
Attachments

Office of Larry E. Reider  
Kern County Superintendent of Schools  
1300 17th Street - CITY CENTRE  
Bakersfield, CA 93301-4533

March 10, 2006

Brown, Armstrong, Randall  
& Reyes  
4200 Truxtun Ave., Ste. 300  
Bakersfield, CA 93301  
(661) 324-4971

Burkey, Cox, Evans  
& Manning  
44811 N. Date  
Lancaster, CA 93534  
(661) 948-0808

Daniels, Phillips, Vaughn  
& Brock  
300 New Stine Rd., Ste. 101  
Bakersfield, CA 93309  
(661) 834-7411

M. Green & Co.  
3900 W. Caldwell  
Visalia, CA 93278  
(559) 627-3900

Harris Darrell, CPA  
1601 H St., Ste. 103  
Bakersfield, CA 93301  
(661) 395-1040

Jacobs, Christopher  
3434 Truxtun Avenue #180  
Bakersfield, CA 93301  
(661) 327-9793

Linger, Peterson, Shrum  
& Co.  
575 E. Locust Ave., Ste. 308  
Fresno, CA 93720  
(559) 438-8740

Maggard & Company  
5001 California Ave.,  
Ste. 102  
Bakersfield, CA 93301  
(661) 324-6924

Mayer Hoffman McCann  
5060 California Ave., #800  
Bakersfield, CA 93090  
(661) 325-7500

Mickey, Cassanova & Sack  
1735 28th St.  
Bakersfield, CA 93301  
(661) 325-9451

Phillips, Richard  
2019 Westwind Dr., Ste. B  
Bakersfield, CA 93309  
(661) 633-9473

Roberts & James  
2100 E St.  
Bakersfield, CA 93301  
(661) 327-4511

St. Claire, Dale L.  
2920 F St., Ste. 14  
Bakersfield, CA 93301  
(661) 325-0906

Starr, Martin A.  
1405 Commercial Way,  
Ste. 140  
Bakersfield, CA 93309  
(661) 635-3185

Vavrinek, Trine, Day & Co.  
1312 Shaw Ave., Ste. 103  
Fresno, CA 93710  
(559) 248-0871

West, Fred L., Jr.  
640 E St.  
Wasco, CA 93280  
(661) 758-5348