



NoHo CEL Release 4.19

NoHo CEL release 4.19 contains the following:

SYSTEM-WIDE

- 1) **Login-** Users in the “Administrators” security group will now receive notification when there are 30 days or less until the license expiration date. **(DGI/NoHo Software)**
- 2) **Login-** the maximum number of characters for the user login was increased from 10 to 15. **(DGI/NoHo Software)**
- 3) **Family Rank-** The new rank 66 ceilings (effective with the rescinding of Management Bulletin 08-17) are included in this release. The ceilings were set back to the ceilings in MB 07-13. Note: A script to update the rank ceilings was made available in August and all DGI-hosted CEL sites were updated in August. This is being included in this release in case the script was not run earlier on a client hosted CEL site. **(DGI/NoHo Software)**

FAMILY INFO

- 1) **Family Form-** The following changes were made:
 - a. **Family Export-** The following fields were added to the CEL family export file:
 - E-mail Address (for both Primary & Secondary Parent)
 - Gender (for both Primary & Secondary Parent)
 - Ethnicity (for both Primary & Secondary Parent)
 - Mailing Address**(DGI/NoHo Software)**
 - b. **CD9600-** In previous versions, the boxes on page 3 (the SSN consent page) were being checked based on the previous values before the SSN information was removed from the CEL database. The form was modified so that neither box is checked and the parent will need to check the box on the printed form when they fill out and sign the form. **(DGI/NoHo Software)**
- 2) **Child Form-**
 - a. **Child Search Form-** In previous versions, using an apostrophe when searching by child name would cause the search to freeze. This has been resolved. **(Reported by: Bananas, Inc)**



REPORTS

- 1) **Family Report-** A new "Mailing Letter" format has been added to the Family Report. When users select "Mailing Letter" as the format, users will get a list of available letter options (the options are entered using the Mailing Letter Setup Form on the Setup Menu). **(Requested by: 4Cs Santa Clara)**
- 2) **Mailing Letter Report-** The Mailing Letter Report was removed. Users can now print mailing letters from the Family Report. See above more information. **(DGI/NoHo Software)**

UTILITIES

- 1) **Family Import Utility-** A new family and child data import feature has been added. This will allow users to import child and family data from a CSV file into NoHo CEL. The import was designed based on file specifications from the client. When used, records will be imported as "Inactive" with an Inactive Date as of the current date and a default Inactive Reason of "Web Entry- Needs Review" to ensure that the family and child records are reviewed before the child is considered "actively waiting for care" (requires this entry is made with a code of "25" in the Inactive Reason Setup Form). Upon successful import, the user will receive a confirmation message with the CEL family and child IDs. By default, security rights will be set to "No" for all users. **(Requested by: Bananas, Inc)**
- 2) **Status Update Utility-** A new Status Update utility has been added that will allow users to modify the enrollment status for multiple children at once. By default, security rights will be set to "No" for all users. The new utility has the following filters, options, and buttons:
 - a. Filters
 - Division- will filter for only those children that are in the division selected.
 - Agency- will filter for children with the selected agency in the "Status Change Agency" field on the Child Form.
 - Transfer From- will filter for children with the selected status in the "Enrollment Status" field on the Child Form.
 - Minimum Days in Status- will filter for children who have been in their current enrollment status for a minimum of the specified number of days.
 - Exclude Inactive Children- will allow users to specify whether or not inactive children will be excluded from the report results. By default, this check box will be checked.
 - b. Sort Option- will allow users to select how they want the results sorted. Options include: Family Name, Child Name and Status Date.



c. Fields

- “Move to Status” field- Users should select the new enrollment status that they want to assign to the selected children.
- “New Status Date” field- Users should enter the date they want used for the “Status Change Date” field on the Child Form.

d. Buttons

- “Search” button- executes the search using the filters at the top of the form.
- “Select All/Deselect All” button- selects or deselects all of the child records listed.
- “Generate a report” button- launches a report listing the children selected for the transfer.
- “Transfer” button- updates the enrollment status for the selected children. The enrollment status will be set to the status selected in the “Move to Status” field.

Note: Enrollment status changes made using this utility will be recorded in the Child Status Tab if the “Record Enrollment Status Changes” option is checked in Application Options. **(DGI/NoHo Software)**

3) **Setup Security-** the following changes were made:

- a. The maximum number of characters for the user login was increased from 10 to 15. **(DGI/NoHo Software)**
- b. In previous versions, the “Password Date” field on the Setup User Form was not being updated when the password was changed. This has been resolved. **(DGI/NoHo Software)**
- c. A new security object named “UTILITY Family Import” has been added that controls access to the new Family Import option on the Utilities Menu. By default, security rights will be set to “No” for all users. **(DGI/NoHo Software) 4275**
- d. A new security object named “UTILITY Status Update” has been added that controls access to the new Status Update Utility. By default, security rights will be set to “No” for all users. **(DGI/NoHo Software)**

NoHo software releases are NOT cumulative and require the download and installation of all SQL scripts from all previous patches and releases in order to run successfully. The SQL scripts for each patch and/or release are available in zipped files from our website. All SQL scripts must be run in order. After running each set of SQL scripts, please review the cappsscr.log file in the script directory to ensure that the scripts ran successfully. If you are unsure whether there are any problems with the scripts, please contact DGI.

We recommend backing up your database and testing all new patches and releases on a test database prior to going live with any new versions of NoHo software. Please contact DGI support if you have any questions regarding the installation of these releases.