



California Association of School Transportation Officials

State Board Meeting
June 6, 2009
Doubletree, Ontario

- I. CALL TO ORDER: President Greg Straw called to order at 10:30 a.m.
 - A. Pledge of allegiance led by Tiffany Gray
 - B. Attendance
 1. Absent – Chapter 15, California Department of Education Representative, Contractor Representative, Sustaining Member Representative, Castaways Editor, and DMV. Representing Chapter 9 Lisa Constanzo-Secretary/Treasurer, Representing Chapter 6 Lisa Emigh 1st Vice President.
 2. Verification of eligibility – Chapters 15 and 20 ineligible to vote
 - C. Introductions and welcome
 - D. Minutes of prior meeting- **M/S/C Janet Hutchison/Tony Taormino**
 - E. Correspondence: Donna Anderson read thank you cards from Dena Pollard, read an e-mail from Chapter 15 president Cecil Tomlin regarding the absence of officers to run the Chapter and direction from the State President for the books and accounts. A letter from CHP Commander in answer to the inquiry sent regarding the EPN and Unsatisfactory terminal inspection rating for up grades. Greg commented on the letter being put on the web site in a PDF for possible use in situations of inconsistency of application. Greg will respond to CHP in regards to those inconsistencies. Janet wanted information for appealing an unsatisfactory rating.....Susan Moorehead explained the process of going up the chain of command with letters.
 - F. Additions / Changes to the Agenda:
- III.
 - A. Old Business
 1. Chapter Governance/marketing
 2. Close of 08-09 Budget
 - B. New Business:
 3. Budget Priorities
 4. Officers Workshop / Per Diem**M/S/C Kevin Wedemeyer/Debbie Barker**
- II. REPORTS

- A. Treasurer –Barbara Terry distributed a current budget report with the added information of the cost of this board meeting, the fee for the web page, the insurance is due and the rental of the storage unit. Greg agreed to send out invoices to those Chapters that have not submitted funds from workshops. Pete Meslin raised the concern of persons not being in the database that have attended a workshop already, these persons will become members for 2009-2010. **M/S/C Tony Taormino/Susan Moorehead** Chapter 5 opposed, **motion carries.**
- B. Membership – Lyle Groen- Lyle distributed a current membership report. Lyle reported on the membership report sent out with the member names. Chapter 12 questioned the numbers on the report versus the numbers of registered persons. Barbara reported that Doug Snyder was working on the program so that members will not be duplicated. Mike asked about mailing labels, they are very helpful for Chapters. Barbara can send them electronically or mail them once requested, but that the e-mails need to be able to receive the attachment.

C. State Officers:

Immediate Past President – Alex Robison has been working on the Career Path modules, attended the Northern Rodeo, and working on Business forum.
 2nd Vice President – Lyle Groen-Chapter 14 installation, and Chapter meetings
 1st Vice President – Pam McDonald - attended the Rodeos, attended Chapter 2 meeting and workshop planning; has attended the Career Path meetings.
 Secretary – Donna Anderson- Chapter 18 meetings and workshop planning.
 Treasurer – Barbara Terry-Attended all the Rodeos, and worked the registration tables for each event along with the final scoring.
 Professional Associate Representative – Tiffany Gray, attended the Rodeos, and helped with the raffles.
 President – Greg Straw- attended the Rodeos; main goal was to collect money, lots of raffles. Greg complimented Janet, her committee and the successful Rodeo season.

D. Special Representatives

California Department of Education Representative – no report

Department of Motor Vehicle Representative: - None

CASTOway's Editor – Greg Straw – Greg reported for Dano as the Ghost Editor and expressed his appreciation for a job well done as Dano is no longer able to continue as the Editor. Greg will become the editor for the September issue. Pete requested sending an appreciation to Dano.

Sustaining Member Representative – Gabe Hightman –not in attendance.
 Matt Essex- Matt is excited to be the representative, and he will have a report at the next meeting.

Contractors Representative – Ron Kinney –no report

CASBO Representative –Bob Wigginton – conference in San Diego, they had 750 attendees compared to the 1250normally. This is their big fund raiser, and

they expect to provide the same programs in the north due to the travel limitations.

E. Standing Committee Reports

Conference Report- Nikki Hughes- Nikki reported that she went in and re negotiated the contract to reflect the changes due to the economy for Conference. Everything is on track for the 2010 event in Monterey.

Legislation Report – Mike Rea- Mike reported on the most recent proposal from the Governor of cutting 403 million to home to school budgets. The expectation of having a budget by June 15 is disconcerting due to the many important items on the agenda to be decided. Mike distributed a packet with template letters. Mike explained that we need to get our administrators and communities involved in contacting our local legislators. Mike explained that the fund from which most of the home to school has been paid from for the last 2 years came from a diesel tax excess, and not directly from the Public transportation fund. This is not a typical request, the equity of school transportation to suffer the loss of 55% for the last decade, and now the 65% cut will leave us with 15%. No other program in California is funded at this level. The CARB produced a guide which is included in the packet. The resolution was presented on the Senate floor the Monday following the actual day. Mike commented on the OST working behind the scenes for the budget cuts, as it is not appropriate for a State Agency to sit in on the hearing and comment. The target deadlines will be changing for the ARB guidelines, an e-mail was circulated stating such.

Roadeo Report – Janet Hutchison- Janet reported that the Roadeos went great, some vendors donated I Pods, Greg and Tiffany sold raffle items. Janet will be getting together with Matt for future events.

Membership Committee- David Walthall- David reported on a meeting from yesterday, they believe they are ready to move forward in July. The committee has achieved their goal, and they are ready to turn it over to the Board. David distributed forms to be used for the Career Path workshops. David explained that the committee was given the task to develop the programs, but not the instructors. Greg questioned the process for training those volunteers to teach the programs. Pam clarified that each neighboring Chapter will assist in the workshop, and vice versa. She also stated that all officers and presidents can be trained at the Officers Workshop. Exit tests will be available for all modules. The career path is only open to CASTO members, and to generate membership a continuance of modules will be available year after year. Pete reported that the power point programs have detailed speaker points. Greg suggested going back to the Chapters and gain commitments from persons who are willing to teach the programs. Sarah from Chapter 18 suggested due to the time line of August 17 as the next workshop in her Chapter, that it be used as a pilot and have the committee writers present those programs. Motion to have Chapters submit their \$15.00 for all attendees at annual workshops held in 2008-2009. **M/S/C JoAnn Miller/Pete Meslin Ayes: 16- Opposed: 2**

Motion made to proceed with the membership committees Career Path program to in-service instructors on the training modules. **M/S Debbie Barker/Glenn Perry**

Motion to allow Debbie barker to amend her first motion **M/ Tony Taormino**
Not carried.

A motion to proceed with the membership committee to continue to develop the training modules. **M/S JoAnn Miller/Kevin Wedemeyer Ayes:4 Opposed:13** motion fails

A motion to continue with the 15.00 fee for the 09-10 year, for all workshop attendees. **M/S Kevin Wedemeyer/Debbie Barker Ayes: 7 Opposed: 15** Motion fails.

Janet reported that if she pays the \$15.00 for each attendee from her workshop, she will owe \$4500.00, and currently has only about \$2000.00 in their treasury. Janet is asking what she should do. Greg stated that we do not want to bankrupt any chapter, so has asked Janet to submit a payment proposal by e-mail to himself and Pam McDonald. Chapter 6 would like to hold their workshop in September, pay the \$15.00 and take advantage of the reduced membership and the career path training. **M/S/C Lisa Emigh/Debbie Barker**

F. Ad Hoc Committee

Special Needs Report – Pete Meslin – Pete reported that we have a publisher, and waiting for the MOU to present to the board. Looking at a profit sharing to offset the costs of publishing. Cost of the book can be 20 to \$25.00. Our profit will be no less than \$5.00 per book. Only one Chapter left, and appendices to review, the publisher will be completing the index. Pete did not go to formal bid based on the non responses of inquiries.

III BUSINESS AND ISSUES

A. Old Business

1. Chapter Governance/Marketing-Greg commented on the process of elections as per the constitution and bylaws; submit the minutes to the state Secretary regarding the process. Expectation is to submit the minutes by the November Board meeting. Pam distributed a list of items being sold by Chapters and asked for up dates, and the cost involved in using the CASTO logo for items to be marketed. Alex suggested having a link on the website for the state organization to have CASTO logo items for sale.
2. Close of 2008-2009 Budget- Motion to close the budget on June 30, 2009 with those outstanding items listed to be paid in the treasurers' report. **M/S/C Tony Taormino/Sarah Goodwin**

B. New Business

1. CASTOways Contract- Greg Straw- Greg shared his proposal for the number of CASTOways newspaper to be issued for the year to be 8 instead of 10. The cost savings would be \$6200.00 for the year. The issues to be eliminated are December, and the month of the annual Conference. A motion to suspend the 10 issues to 8 temporarily to be determined by the board at a future date, for the 2009-2010 year. **M/S/C Debbie Barker/Lisa Emigh**
2. 2009-2010 schedule- Pam McDonald- Pam sent the schedule of meetings and events to everyone by e-mail.
3. Budget Priorities- Mike Rea- Mike proposed making the hard choices, for example: to move forward on how many board meetings we need, look at the Officers workshop, the Forum; are people willing to pay for these things out of their own pocket. Keep in mind the flexibility for contracts for Conference sites.

Mike suggested looking at the small things. Rodeo, what is the revenue, how many members do we serve. Do we look outside the box, and get a sponsorship for this event. What is going to come next?? With our current budget we will be in the negative when paying those outstanding bills. Mike reminded the Chapters that our budget audits to the State are all under the same umbrella, and is reported as CASTO a state budget entity as income.

4. Officers Workshop-Pam McDonald- Pam will report on the workshop on the next agenda item.

5. 2009-2010 Proposed Budget/Per Diem- Pam McDonald- Greg asked to have all 3 subject matter on #4 and #5 put together so Pam could speak to all 3. Pam distributed a budget with everything that we always do, as a place to start. Pam asked the board to determine what needs to be cut and what can stay. She feels very strongly about having the Officers workshop to better able to discuss the budget for 09-10. Pam gave a brief history as to how she developed her beginning proposed budget. Mike suggested that the State board needs to make general suggestions to allow the Executive Board to determine what the budget should be. The Annual Conference budget has already been revisited and renegotiated with Portola in Monterey. JoAnn reminded the board of the past requests for monthly budget reports. She stated that a monthly view would better enable the Chapter Presidents to vote on issues that come with a price tag. Greg reminded everyone that the snapshot views into the budget will not give anyone the big picture as it will not depict the daily information. Combine the Forum and Conference programs? The Monday programs are for the Managers. Mike suggested that each Chapter President state what their priority is, and then to e-mail Pam ideas on how that can happen. Chapter 13 states that Officers workshop needs to be paid by each attendee, not opposed to only paying for flights, mileage on your own, Rodeos not a priority with the numbers served; either cancel for one year or find other funding. Janet reminded everyone that Rodeo is supported by the general membership. Janet does not think Officers Workshop is a priority. Chapter 12 suggested mileage one way reimburse, or just replace fuel cost. Greg restated the idea to have everyone go home and prioritize their items and send them in. A motion to suspend the 40.00 a day per diem for the board, for the 2009-2010 year. **M/S/C Debbie Barker/Lyle Groen** Amend the motion to include the committees also. **M/S/C Pete Meslin/Debbie Barker** motion carries. A motion to suspend Officers Workshop for this year; **M/S Janet Hutchison/Debbie Barker** The motion failed.

A motion was made to e-mail suggested budget items to the Executive board, both prioritized, by 6-10-09. **M/S/C Susan Moorehead/Debbie Barker**.

IV INFORMATION EXCHANGE

A. Chapter Reports

V NEXT MEETING DATE

September 19, 2009, in Sacramento

VI ADJOURNMENT 3:02 pm **M/S/C Glenn Perry/Debbie Barker**