



California Association of School Transportation Officials

State Board Meeting
November 14, 2009
Hardy Center, Ontario

- I. CALL TO ORDER: President Pam McDonald at 10:34a.m.
 - A. Moment of Silence
 - B. Attendance
 1. Absent – Chapter 5, Chapter 8, Past President, CDE Rep., and Contractors Rep.
 2. Verification of eligibility – Donna Anderson stipulated that all Chapters are eligible to vote.
 - C. Introductions and welcome.
 - D. Minutes of prior meeting- **M/S/C Janet Hutchison/Glenn Perry**
 - E. Correspondence: Donna Anderson read The Bus Lady- e-mail regarding mention in School Bus Fleet magazine. A letter from Bill Cook with new information for the fundraising discussed at the September 09 board meeting.
 - F. Additions/changes to the Agenda:
Old Business: delete #3- Career Path Training-David Walthall
Addition: a 10 minute closed session before Section III

M/S/C Glenn Perry/Janet Hutchison

II. REPORTS

- A. Treasurer –Barbara Terry- Barbara distributed a current report but referenced the report that was e-mailed to the board 2 weeks ago. Barbara discussed the additions and changes to the current budget. The balance for our Checking: \$20,937.89 and Savings balance: \$5,785.45. Sarah Goodwin referenced the budget item: NAPT membership and how will we benefit for this membership. Pam quoted this year we will have the President as a speaker for Keynote and a program, with no cost to CASTO, including travel and lodging. **M/S/C Janet Hutchison/Sarah Goodwin**
- B. Membership – Kevin Wedemeyer- Kevin distributed the most current membership reports, and Pam McDonald reported the 7 additional member applications submitted by Chapter 15 President John Heerema, to bring their total to 25 members. We still need to input some members from workshops for the Pilot Program. Larry Laxson will be taking over the membership as of now. Chapter 6 submitted 200 additional members from their recent workshop.
- C. State Officers:

Immediate Past President – Greg Straw –No report

2nd Vice President –Kevin Wedemeyer- Kevin attended Chapter 3 workshop

1st Vice President – David Walthall- David attended Chapter 1 meeting, Conference meeting and a membership recruitment meeting.

Secretary – Donna Anderson attended the Chapter 18 meetings, and the Conference meeting.

Treasurer – Barbara Terry-Barbara attended Chapter 6 workshop, and provided a program. Barbara apologized for not remembering to bring the proclamations for school bus safety week. Barbara will mail them to Pam, so they can be distributed in January.

Professional Associate Representative – Tiffany Gray attended Chapter 14 workshop, Participated in Chapter 12 workshop.

President –Pam McDonald- Pam attended Chapter 2 workshop, working on Conference, and attended NAPT in Kentucky.

D. Special Representatives

California Department of Education Representative – John Green- no report

CASTOway's Editor – Greg Straw – No report

Sustaining Member Representative – Matt Essex- Projecting 30,000 buses to be delivered in 2010. Starcraft announced the production of a type C bus for 2010, on a Toyota chassis. Giradian will no longer produce a bus; it has been turned over to Blue Bird. On the 2010 diesel engine buses, expect to see an increase of about \$6,000,000. Awards went up to \$145,000.00 for the small schools grant program through CDE. John Statler retired from Bus West. Matt distributed a contest guideline for sustaining member recruitment. Matt went through the rules, and will distribute a flyer if we choose to enter this contest; to run from 12-1-09 to 3-1-09, with the winning Chapter receiving \$1000.00 at the Annual Conference. Glenn Perry made a motion to approve the sustaining member contest as presented, and the contest awards as stated in the draft proposal.

M/S/C Glenn Perry/Janet Hutchison

Janet Hutchison made a motion that the 250.00 dues for sustaining members remain as the membership fee as per our Constitution and by-laws. **M/S/C Janet Hutchison/Jill Loftus**

Contractors Representative – no report

CASBO Representative –Bob Wigginton – Bob reported on the Conference for CASBO, he reported on the numbers of attendees from 2000 versus 650 for this last year. Great programs; they have basically duplicated the programs, rolled over the line up from last year and will bring the Conference to the people in the northern portion of the state.

E. Standing Committee Reports

Conference Report – Nikki Hughes –Nikki reported that the room rates are the same as we paid in 2001, and will have these rates again in 2014. Meals and entertainment are decided. Pipe and drape will contract with us for 2 years, at a reduced rate. Discussed the program layout and basic line up of events. Nikki reported that we have 65 early bird registrations. The future Conference sites are as follows: 2010 Monterey, 2011 San Diego, 2012 Sacramento, 2013 San Diego, 2014 Monterey, 2015 Sacramento. Pam covered the programs, CDE, NAPT, Keynote speakers, Vendor show, and various programs. We will be providing a 3 track program versus the 5 track used in the past to meet the financial constraints we currently face. Pam distributed a sign up list for those wanting shirts or jackets, she will confirm by e-mail before the order, this will be at the expense of each person placing an order.

Legislation Report – Mike Rea- Mike distributed his legislative report. The school transportation coalition and CASTO will continue to work towards reinstating the categorical program cuts. They will be working on a survey to gather information to support the cuts and their effect on the lower income and indigent. The membership application for School Bus Coalition is included in the packet of handouts. The next legislative session will begin after January 2010, new bills can be submitted. Nikki will provide the outcome of their environmental study for San Juan USD, and the likely hood of the district having to continue to with transportation of home to school. Mike suggested getting this information to Steve Rhoads.

Roadeo Report – Janet Hutchison- reported on the Southern Roadeo, the site is not available at Ventura on our original date. Janet proposed to change the date for Southern to April 17, 2009 to utilize the Ventura site. David suggested contacting Ontario airport again for future Southern sites. Nikki reported that Galt contracts have not been signed as we are waiting on the date for the Southern site. Other discussion and suggestions regarding alternate sites.

Career Path Training-David Walthall- The feedback has been very positive. David reminded everyone that the programs are only open to members. David reported on the committee members for the continued recruitment of new members: Katie White & Jill Loftus for Professional members, Gina Morse& David Walthall for Official members, and Matt Essex & Pam McDonald for Sustaining members.

Special Needs Report – Pete Meslin – Pete reported on the Access & Mobility status. The book is on schedule for printing and should be available at our Conference for sale. The feedback is great. The photos are finished, and the search for the publisher continues, keeping in mind our goal to keep the purchase cost to a minimum.

Closed Session: 12:19 to 12:27p.m.

Pam announced the outcome of the closed session: A formation of an Audit committee: Glenn Perry, Janet Hutchison, JoAnn Miller, Gina Morse, and Brian Rutherford. Dawnette Benson made a motion for the Audit committee to provide potential auditors for the President's selection of said auditor.

M/S/C Dawnette Benson/Gina Morse

III BUSINESS AND ISSUES

A. Old Business

1. Poster Contest – Donna Anderson –Donna reminded everyone to bring their division winning posters to the next meeting in January here in Ontario.
2. Member of the Year- David Walthall – Tamilynn Cooper & Gina Morse are the committee members available to receive your nominations for member of the year.
3. Strategic Planning Process- Doug Snyder continued with the facilitation an exersize:

Break into Groups:

Create a list of focus goals:

- *Educate Public & Private schools regarding bus safety through a bus safety tea, possibly utilizing Buster. C*
- *In order to enhance communication, establish a communication section on the CASTO website to promote an avenue or forum to exchange ideas. Different categories. C*
- *Orientation program for new CASTO members to inspire. M*
- *Outreach committee to lobby for membership at CTAC, CSEA, and Manager Meetings. M*
- *Improve and develop the web site to improve dispersing information and access-venue for communication creates an e-mail database. C*
- *Commitment to Greening school transportation-get the state to fully fund transportation. C*
- *Outreach program for officer candidates for members who feel they are excluded from running for office. M*
- *Leadership role must focus on all classifications'-over come the perception of limited membership. M*
- *Communicate 'right to know' members receiving information whether e-mail or conducting a meeting. C*
- *Promote at meeting when needed without geographic restrictions with the goal of getting minimum 10% of all transportation staff. M*

C- Communication M-Membership

Doug has asked that everyone look at these items in these 2 categories', so we can establish committees to move forward at the January board meeting.

B. New Business

1. 2010-2011 Open Nominations: Sarah Goodwin referenced the written report distributed to each board member from Greg Straw.

IV INFORMATION EXCHANGE

A. Chapter Reports

V NEXT MEETING DATE

A. January 9, 2010 @ 10:30am in Ontario

VI ADJOURNMENT 2:08pm **M/S/C Janet Hutchison/Glenn Perry**