



California Association of School Transportation Officials

**State Board Meeting
November 15, 2008
Holiday Inn Express, Ontario**

- I. CALL TO ORDER: President Greg Straw at 10:31 a.m.
 - A. Pledge of allegiance
 - B. Attendance
 1. Absent: Chapter 6, Chapter 9, Chapter 12, Chapter 15, Chapter 20, Sustaining Member Rep.
 2. Verification of eligibility: 1, 2, 4, 5, 9, 10, 12, 13, 14, 15, 17, 18, 19
 - C. Introductions and welcome
 - D. Minutes of Prior Meeting: **M/S/C Janet Hutchison/Tony Taormino**
 - E. Correspondence: Donna Anderson read a letter from Ken Burt of the California Teachers Association, asking to look into the possibility of having a liaison attend our board meetings. Greg will answer Ken's letter and bring back the information in January. Ron suggested we ask Bob if CASBO has an association with CTA to determine if this is where we want to go. Greg read an e-mail that he received while searching the internet for data. The web site is maintained by Tom Randall. Greg related the web site is very moving. Greg read his e-mail to Mr. Randall and the subsequent response. The web site depicting the Martinez bus crash: www.concordandtime.com
 - F. Additions/changes to the Agenda- Greg would like to move from old business to #4 Special Representative under the contractors report the report on Business Forum. Add #2 Janet Hutchison requested CHP/DMV Communication be added under New Business. **M/S/C Tony Taormino/Janet Hutchison**
- II. REPORTS
 - A. Treasurer-Barbara Terry-Barbara distributed the most current treasurer's report. Barbara reminded everyone of the amount on page 5 for the special needs budget. The final numbers are changed to:\$234,752.00 total expense, \$15,875.34 net ordinary income, and \$15, 875.00 Net income. The total for Checking is: \$43,805.51 and savings is: \$28,750.45 **M/S/C Janet Hutchison/Tim Grubb**
 - B. Membership-Lyle Groen- Lyle distributed the most current membership reports. He explained that the envelopes enclosed are from members who do not have current address information, Chapters area asked to get correct address info and give to Barbara. All inquires of membership status need to go to Barbara Terry. Greg complimented all Chapters for having eligibility as to membership.
 - C. State Officers-
Jody- reported that she will be moving soon and will let us know her new address when the move happens.

Alex-Attended NAPT, working on a collection for Kelly due to her recent loss of her house due to fire, and attended the Business Forum.

Pam- Attends the Chapter 2 meetings, their workshop, attended NAPT, and the Business forum

Greg- attended Chapter 14 meeting was a cheerleader, and has been working on the Conference.

Lyle- no report

Donna- Attends Chapter 18 meetings and the Business Forum

Barbara- Attended the Business Forum, working with the programs, and membership in general.

D. Special Representatives

1. California Department of Education-John Green- John reported on the 3 instructor training classes, hosted a round table for an international group on planning school facilities and classrooms. Receiving requests from CHP to host classes for their organizations. The budget seems to be affecting the applicants. Moving to test drive the class offerings out in the field, the first program led by Leann Kenley to be held in Madera on Special Needs. Working on a stand alone class for instructors for attendance in specific areas of need: documentation, defensive driving, and Transportation safety plan writing, for those instructors already working in the field. CHP/EMSA should be submitting information for the first aid test changes; CHP has pretty much left this to EMSA. AB830 has passed, and John asked everyone if they were familiar with the regulation. Concern as to what will these people have to drive to get the SPAB license? Inspection of these vehicles will be very limited. We are left with a 25 passengers, limo, navigator, hummer with little to no regulation. ACR114 (resolution), not statute: measure to convene a committee to look at best practices, for school transportation/funding.....these would ultimately be on the website. John shared that they would be putting a committee together. New Instructor bulletin: 12 foot danger zone in and around the bus. Lap/shoulder belts and restraining car seats. Adding to the web site for a one stop shopping center for additional information on lap/shoulder belts. 546- Defines residential schools as the California school for the Blind and private schools with residential students and use of SPAB to transport these children. CHP has not taken a new position on the definition of a school bus. NASDPTS will be looking at the 15 student fatalities that continue to occur in the country in the loading and unloading zone. John clarified by asking the question of our next meeting location: Greg stated it is in Sacramento in January, but will get back to everyone.
2. CASTOways Editor-Executive Board-Dano Rybar- Dano issued congratulations to Alex Robinson on the STN issue this month. Dano shared the most recent issue of CASTOways that went out in the mail this last week. Dano will be focusing on more stories of individuals. He is trying to eliminate half pages of requesting the renewal of memberships. Pam McDonald will continue to monitor advertising. Dano reminded Chapters of their assignment. Dano shared the address of castoways@atti.net. Chapter reports are coming in, but keep in mind the mechanics and professional members. Dano reported on the "Bus Lady" being always on time and never missing an issue. Greg shared with the board that he approved the purchase of a new digital camera for use in CASTOways: Dano detailed the actual costs.
3. Sustaining Member Representative-Gabe Hightman- no report

4. Contractors Representative-Ron Kinney- Ron reported on the Business Forum, the numbers in attendees and vendors was up this year. Ron distributed the actual budget, both expense and income. The original goal was to provide the Forum with no expense to the State; it appears to actually have provided a profit. Greg complemented Ron and the success of the Forum. The last program was a table top discussion to ultimately provide a concept paper on how to solve our industry issues. Ron discussed the process as being very lengthy, and the main focus to mandate school bus transportation in our state. Contractors Report-Ron reported on the Transit Industry report soon to be out for comment. Ron intends to work with CASTO & CDE/OST to make a push for school students on school buses in a Federal funding forum. Pete asked why there is no focus on safety. Ron says the focus needs to be on safety features, due to the comparison made a few years ago on student safety on school buses versus transit.
5. CASBO Representative- Bob Wigginton-Bob distributed a written report on the CASBO Conference, with dates, venue location and programs.

E. Standing Committee Reports

1. Conference Report- Greg Straw- Greg reported for Nikki Hughes. Conference is at the Doubletree in Sacramento, April 4-6, 2009. The conference prices will be sent out by Greg. Early Bird will close on March 2, 2009. Saturday Casino night, Sunday breakfast with poster presentation, Sunday night banquet, and adding a lunch on Monday. Keynote speakers are Bill Butterworth, and Peggy Burns. Dano suggested that since he has had requests of programs on harassment, and Peggy Burns has a new video training on such, that we look at having her present on that subject. Greg asked that any suggested workshop topic be e-mailed for consideration. The room rate is \$109.00. Alex Robinson will be working with Donna King to chair the vendor show at Cal Expo this year. Alex shared the ideas of Sustaining member recognition, the opportunity to sponsor a table at the Sunday night banquet.
2. Legislation-Mike Rea- Mike distributed a written report-ARB final rule meeting on December 11, 12 in Sacramento. The state budget has not indicated a reduction to categorical funds.....discussion still to come. School Bus Safety Week proclamation has been issued, but still waiting for a date of formal presentation. Mike encouraged everyone to march down to the new legislators. Enclosed in the written report, was a sample letter for the ARB. Dano asked Mike if a sample letter would be sent out by Mike to address the Transit issue. Bob asked Mike his perspective on the possible liaison of having CTA.
3. Roadeo Report-Janet Hutchinson- Janet shared that Angelica is very ill and will not be participating in the Roadeo committee. Dano is working very diligently to get the Ventura site. Janet needs to inquire if Nikki has secured Santa Anita, if Dano can get the Ventura site, we need the flexibility to offer some money. Barbara reminded Janet that the budget has \$3000.00 for the south site rental. Dano also would like to look into parking lots at Ontario airport.....would like to check into those areas. David Walthall will get the contact info to Janet. Greg reminded Janet that she has the ability to secure a southern site to meet the Roadeo needs, keeping in mind the budgeted amount. Chapter 2 will be using the El Toro site, and depending on how it works out, we may be able to use that site next year. Hollywood park may be a potential site. The Roadeo dates

need to be changed on the master calendar. Janet will have a Roadeo committee meeting on December 13, 2008 at OST.

4. Career Training Path/Membership- David Walthall- David reported that the committee is still working to put the programs together. He is requesting to have 4 units done by January. Programs need to be ready by July 1, 2009. David clarified on which form to use for registration, he will e-mail it to Donna Anderson and Barbara Terry to be distributed to the Chapters. David asked for a budget amount for expenses to print and to meet for writing. Motion to allocate \$1500.00 for expenses in Career Path- Membership Pilot program **M/S/C Pete Meslin/Tony Taormino**

F. Ad Hoc Committee Reports

1. Special Needs- Pete Meslin-Pete reported on the 11-11-08 meeting. Total 16 chapters in book, approximately 11 are finished. The last 5 chapters are quite challenging to get completed. Pete will look at reassigning those chapters to others. Pete is asking for suggestions or guidance for a publisher. Look at San Diego, more of a printer than a publisher. The photos are on track.

III. BUSINESS AND ISSUES

A. Old Business

1. School Transportation Business Forum-update-Ron Kinney
2. Poster Contest – Donna Anderson- Bring a poster winner from each chapter in each category to the January Board meeting.
3. Chapter Governance- Greg Straw- Greg reported on the importance of following the by-laws in electing officials. Greg commented on the issues in Chapter 6: they will be holding elections in accordance to the by-laws with all implementations of time frames. Greg commented on non reimbursement to Chapters not eligible to vote for a Chapter Governance issue related to by-laws and constitution. The question was asked if there was support to Chapter 6 and what had not been done. Greg explained what has to be done in connection to the time frame as we will do momentarily for our elections at the Executive Board level.
4. Chapter Mentors-JoAnn Miller- JoAnn had most of her questions and concerns answered during the previous discussion of Chapter Governance. Her main issue surrounds the support and assistance being readily available to anyone within our organization.

B. New Business

1. 2009-2010 Open Nominations-Alex Robinson- Alex announced her committee: Mike Rea and Janet Hutchison. Alex will appoint a sub committee for nominations of professional associate representative. The nominations are officially open, Alex asked that when a person contacts a committee member that they do so in writing.

2. CHP/DMV Communication-Janet Hutchison- Janet distributed copies of pull notices. She has been told by the CHP coordinator that they are no longer in compliance due to the pull notice not reflecting the current DL 51 expiration date. The officer has stated that DMV is caught up, therefore district's records should also be up to date.....DMV is not caught up. In the past, it has been acceptable for the employer to have a copy of the current DL51 produced with the pull notice. The officer is asking that each driver get an H-6 when submitting the medical to the local DMV office. LAUSD will not pay for the H-6 for each driver. Greg has had an issue also; he is concerned about the inconsistency of application of regulation by the commercial division throughout the state. Janet explained that LAUSD is contacting their legislators, but she is asking that CASTO support this also. Brian Rutherford asked what has happened to the School Bus Advisory Committee. Dano Rybar is aware of the issue in LAUSD. Using an H-6 is only appropriate when first hiring a driver, but not to be kept on file when DMV is behind. Dano suggest that CASTO piggyback off the letter from LAUSD as a representative of the entire state. When Officers are asking for an H-6 in lieu, they are not following the regulation either; the H-6 is only good when hiring a new driver. Dano will talk with Laveda Harmon, she is now working in the Commercial Division. Janet Hutchison makes a motion to have CASTO send an official letter to DMV and the Commercial Vehicles Section and Enforcement Division at CHP. **M/S/C Janet Hutchison/JoAnn Miller**

III. INFORMATION EXCHANGE-Next meeting is on January 10, 2009. Greg Straw will send out the location information

IV. ADJOURNMENT- Meeting adjourned at 2:33pm **M/S/C Glenn Perry/Debbie Barker**

NOTE Photo for Christmas card and CASTO ways will be taken during our mid-meeting break.