

KERN COUNTY SUPERINTENDENT OF SCHOOLS OFFICE**COMMUNITY RELATIONS****CLASSROOM VOLUNTEERS**

The Superintendent recognizes the wealth of experience available in the community. Community members are a resource that should be used in appropriate ways to enrich the educational programs offered through the Kern County Superintendent of Schools Office and strengthen relationships with families, businesses, public agencies, and private institutions. By their presence, volunteers can also make school environments safer and more closely supervised. The Superintendent encourages parents/guardians and other members of the community to share their time, knowledge, and abilities with students.

The Superintendent or designee authorizes the use of volunteers following established procedures to ensure the safety of both students and volunteers. The Superintendent or designee may require tuberculosis testing and fingerprinting of volunteers and may request criminal records checks as authorized by law. Volunteers shall act in accordance with Kern County Superintendent of Schools Office policies and procedures. Further, the Superintendent directs that the appropriate department administrator establish and oversee the use of volunteers in the Kern County Superintendent of Schools Office programs under her/his direction. This policy does not apply to individual or group activities unrelated to school-sponsored organizations or events.

The Superintendent or designee shall be responsible for investigating and addressing complaints regarding volunteers.

Legal References: See Next Page

Legal Reference:

EDUCATION CODE

- 35021 Volunteer aides
- 35021.1 Automated records check
- 44010 Sex offense; definition
- 44227.5 Classroom participation by college-level teaching methodology faculty
- 44814 Duty-free lunch periods
- 44815 Noncertificated supervision
- 45125 Fingerprinting requirements
- 45344.5 Instructional aide; proficiency in basic skills
- 45347 Instructional aides as classified employees
- 45349 Volunteers
- 49406 Examination for tuberculosis

GOVERNMENT CODE

- 3100-3109 Oath or affirmation of allegiance
- 3543.5 Prohibited interference with employees' rights
- 96100-96114 Academic Volunteer and Mentor Service Act of 1992

HEALTH AND SAFETY CODE

- 1596.871 Fingerprints of individuals in contact with child day care facility clients

LABOR CODE

- 3364.5 Persons performing voluntary services for school districts

PENAL CODE

- 290.4 Information regarding sex offenders

CODE OF REGULATIONS, TITLE 5

- 18168 Personnel duties with infants and toddlers

CODE OF REGULATIONS, TITLE 22

- 101170 Criminal record clearance

- 62 Ops. Cal. Atty. Gen. 325 (1979)

Whisman Elementary School District, 15 Public Employee Reporter for California, Section 22043