

KERN COUNTY SUPERINTENDENT OF SCHOOLS OFFICE

BUSINESS AND NON-INSTRUCTIONAL OPERATIONS

REVIEW OR APPROVAL OF DISPOSITION OF PROPERTY

The following procedures shall be followed with respect to disposition of property.

The Superintendent shall not in any manner dispose of any item of personal property worth over twenty-five thousand dollars (\$25,000) that belongs to the county office of education without meeting the following conditions:

1. Obtaining an independent valuation of the property.
2. Advertising the property for sale in a newspaper of general circulation within the county, or, if there is no newspaper of general circulation within the county, any newspaper of general circulation that is regularly circulated in the county. The advertisement shall be published for a minimum of two (2) times.
3. Bringing the matter to the attention of the county board of education for its discussion at a regularly scheduled public meeting.
4. Obtaining the approval of the county board of education.

The Superintendent shall not in any manner dispose of any personal property worth less than twenty-five thousand dollars (\$25,000) that belongs to the county office of education unless he or she certifies the value of the property in a quarterly report and submits that report to the county board of education for its review.

Legal Reference:
EDUCATION CODE
1279