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To: <SSID_A-LS@LISTSERV.CSIS.K12.CA.US>
Date: 10/15/2008 12:52 PM
Subject: [SSID_A-LS] How to find an NPS school number

This question is coming up several times a day, so we thought it might be worth sharing with all:

How do I find the School of Attendance number for an NPS School?

Go to the CDE's school directory: <http://www.cde.ca.gov/re/sd/>

Change the "Search For" toggle to Nonpublic, nonsectarian Schools

Type in the school name and click "Search"

If the search does not find the school, try searching on the city where the school is located. The School of Attendance will always be a 14 digit number.

The key to finding the NPS number is selecting the Nonpublic, nonsectarian Schools field before executing the search. Only CDS numbers returned from this query are valid, any other type of CDS number will return an error on the DataGate validation report. Your Special Education coordinator may be able to assist in locating the right school.

Also, two Annual Maintenance FAQ documents have been updated and published on the CSIS website:

<http://www.csis.k12.ca.us/support/Annual-SSID-Maintenance-FAQ-FY0809-v9-0-20081010.pdf>

This Annual SSID Maintenance Frequently Asked Questions (FAQ) document, Version 9.0

</support/Annual-SSID-Maintenance-FAQ-FY0809-v9-0-20081010.pdf> provides answers to questions about CSIS Annual SSID Maintenance data and data submission requirements from SSID-only local education agencies (LEAs) and their SIS vendors.

<http://www.csis.k12.ca.us/library/statewide-identifier/Fall-FS-AM-Reports-FAQ-FY0809-v9-0-20081006.pdf>

The Fall FS and AM Reports Frequently Asked Questions </library/statewide-identifier/Fall-FS-AM-Reports-FAQ-FY0809-v9-0-20081006.pdf> document provides answers to questions about reports that are generated for the CSIS State Reporting Fall Submission and Annual SSID Maintenance data submission.

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