

KERN COUNTY SUPERINTENDENT OF SCHOOLS OFFICE
Community School Parent/Guardian Involvement Policy

School-Parent Agreement (Policy)/Compact

SCHOOL- PARENT INVOLVEMENT AGREEMENT (POLICY)

The Community School programs operated by the Kern County Superintendent of Schools Office (KCSOS) maintain a policy that recognizes and supports the importance of parent/guardian involvement in the educational process of students, when possible. This policy is represented by and reflected in the following:

Involve parents in the planning, review, and improvement of the school's Parental Involvement Policy, in an organized, ongoing, and timely way.

The **Community School will**:

- Designate a Community School Parent Involvement liaison.
- Invite and encourage parent participation on the Program Advisory Group to provide advice on all matters related to parent involvement in programs supported by Title I and other funding sources.
- Require Parent/guardian to attend the initial enrollment orientation of Community School students at which time the School-Parent Involvement Agreement/Compact and other policies will be reviewed.

Involve parents in the joint development of any schoolwide program plan, in an organized, ongoing, and timely way.

The **Community School will**:

- Establish a Program Advisory Group that encourages parent/guardian participation and assists in guiding Community School with the planning, implementation and review of programs supported by Title I and other funds.
- Promote parent advocacy in school decision making by requesting parent participation in conferences, meetings, surveys and telephone communications and engaging parents as partners in the decisions that affect their students.
- Maintain a Superintendent-approved discipline policy that is shared with parents/guardians upon enrollment and on an as needed basis, that outlines parent/guardian contact regarding school discipline issues.
- Identify other countywide advisory groups (*Safe and Drug-Free Schools Program, etc.*) that encourage parent/guardian participation.
- Provide information regarding other district and community resources, support, and training programs to encourage parental involvement and advocacy for students.

Hold an annual meeting to inform parents of the school's participation in Title I, Part A programs, and to explain the Title I, Part A requirements, and the right of parents to be involved in Title I, Part A programs. The school will convene the meeting at a convenient time to parents, and will offer a flexible number of additional parental involvement meetings, such as in the morning or evening, so that as many parents as possible are able to attend. The school will invite to this meeting all parents of children participating in Title I, Part A programs (participating students), and will encourage them to attend.

The **Community School *will***:

- Hold annual school site open house activities for parents/guardians where Title I requirement, programs, services, and opportunities for parent involvement are discussed.
- Identify a Parent Involvement Contact for each community school site.

Provide information to parents of participating students in an understandable and uniform format, including alternative formats upon the request of parents with disabilities, and, to the extent practicable, in a language that parents can understand.

The **Community School *will***:

- Implement KCSOS board policy that establishes the requirements for teacher contact with parents during a student's enrollment in Community School.
- Ensure that communication between home and school is regular, two-way and meaningful.
- Notify parents/guardians of students identified as English Learners regarding their student's English Language assessments and progress as outlined in KCSOS Board Policy for English Learners.
- Request that parents/guardians of students with identified special education services attend all Individualized Educational Plan (IEP) meetings.
- Translate communications to parents, as needed, to the extent possible.

Provide to parents of participating children information in a timely manner about Title I, Part A programs that includes a description and explanation of the school's curriculum, the forms of academic assessment used to measure children's progress, and the proficiency levels students are expected to meet.

The **Community School *will***:

- Post on the internet and have available at each school site the School Accountability Report Card (SARC) for Community School.
- Provide on the Alternative Education website the K-12 Course of Study, the Sequence Pattern of Instruction, Writing Rubrics, and other curriculum resources.

On the request of parents, provide opportunities for regular meetings for parents to formulate suggestions, and to participate, as appropriate, in decisions about the education of their children. The school will respond to any such suggestions as soon as practicably possible.

The **Community School** *will*:

- Be responsive and timely in addressing parent/guardian request, suggestions and concerns.
- Develop strategies to improve parent involvement and adopt approaches intended to expand opportunities for parent involvement.

Provide to each parent an individual student report about the performance of their child on the State assessment in at least math, language arts and reading.

The **Community School** *will*:

- Provide written notification to parents/guardians in regard to the state mandated testing and the results thereof.
- Provide parents/guardians with regular reports on their student's individual performance and academic progress.

Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in section 200.56 of the Title I Final Regulations (67 Fed. Reg. 71710, December 2, 2002).

The **Community School** *will*:

- Hire teachers with California credentials following California Education Code and KCSOS guidelines for hiring.
- Make every attempt to hire teachers who meet federal NO Child Left Behind Act teacher criteria.
- Provide acknowledgement to Parents through the Annual Notice to Parents that at some time during the year, a teacher who does not meet all federal guidelines for highly qualified teacher, may teach their student for four or more consecutive days, in one or more core areas.