

Elective Course Listings and Textbook Matrix

Course Number	Courses and Related Textbook Options	Credit Value	Level
4801	Career Skills	1-5	
	<i>Work Matters, Reproducibles/workbooks</i>		9-12
	<i>Job Savvy: How to be a Success at Work</i>		9-12
	<i>Workplace Essential Skills</i>		9-12
	<i>30 Ways to Shine as a New Employee</i>		9-12
	<i>Workforce Development Series</i>		9-12
4805	Computer Literacy	1-5	
	<i>Discovering Computers, 2002</i>		9-12
	<i>Ms Office 2000</i>		9-12
4806	Computers: Elective	1-5 (contract)	
4807	Computers: Keyboarding I	1-5	
	<i>Mavis Beacon Teaching Typing Software</i>		7-12
4810	Job Skills: Court School Worker	1-5	
	<i>Career and Workforce Development Handbook</i>		9-12
4811	Job Skills Elective	1-5 (contract)	
4812	Job Skills: Teaching Assistant	1-5	
4815	Life Skills Elective	1-5 (contract)	
4816	Life Skills: Home Economics	1-5 (contract)	
4817	Life Skills: Pregnant and Teen Parenting	1-5	9-12
	<i>Labor and Birth: A Guide for You</i>		
	<i>First Year Baby Care</i>		
	<i>Your Baby's First Year</i>		
	<i>Discipline from Birth to Three</i>		
	<i>Your Pregnancy and Newborn Journey</i>		
	<i>Planning Your Pregnancy and Birth</i>		
	<i>Conception, Pregnancy and Birth</i>		
	<i>The Essential Guide for Parents of Premature Babies</i>		
4820	Vocational Skills: Audio Production	1-5 **DI	9-12
4821	Vocational Skills: Computer Technology	1-5 (contract)	9-12
4822	Vocational Skills Elective	1-5 (contract)	
4823	Vocational Skills: Radio Drama		

	Production	1-5 **DI	9-12
4824	Vocational Skills: Video I	1-5	9-12
4825	Vocational Skills: Video/Broadcast II	1-5 **DI	9-12

** = Direct Instruction

Course Number	Courses and Related Textbook Options	Credit Value	Level
4826	Vocational Skills: Video/Broadcast III	1-5 ** DI	9-12
4827	Work Experience I	1-5 **DI	
	<i>Work Matters, Reproducibles/workbooks</i>		9-12
	<i>Job Savvy: How to be a Success at Work</i>		9-12
	<i>Workplace Essential Skills</i>		9-12
	<i>30 Ways to Shine as a New Employee</i>		9-12
	<i>Workforce Development Series</i>		9-12
4828	Work Experience Elective	1-5 (contract)	9-12
4829	Character Counts A	1-5 (contract)	9-12
	<i>Josephson Institute of Ethics in conjunction with wise skills incorporated.</i>		
4830	Character Counts B	1-5 (contract)	9-12
	<i>Josephson Institute of Ethics in conjunction with wise skills incorporated.</i>		

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