

# Grade 3

## Second Prompt Rubric

### Personal Letter

#### Writing to Another Third Grader

<b>4</b>	<ul style="list-style-type: none"><li>▪ Fully addresses the prompt.</li><li>▪ Is clearly organized in a logical sequence with all the elements of a friendly letter, in correct letter format.</li><li>▪ Is at least a single paragraph with a topic sentence, sentences that support a central idea with interesting facts and details, and a concluding sentence.</li><li>▪ Has complete, coherent sentences that use a variety of patterns and lengths.</li><li>▪ Has effectiveness and variety of word choice.</li><li>▪ Has vivid, interesting language with well-chosen sensory images that are relevant for the proposed audience.</li><li>▪ Has grade-level appropriate spelling, grammar, capitalization, and punctuation; contains few, if any, errors that do not interfere with understanding the writing.</li><li>▪ Has legible handwriting using cursive or manuscript.</li></ul>
<b>3</b>	<ul style="list-style-type: none"><li>▪ Responds to the prompt.</li><li>▪ Is organized in a logical sequence with most of the elements of a friendly letter, in correct letter format.</li><li>▪ Is a single paragraph with a topic sentence, simple supporting facts and details, and a concluding sentence.</li><li>▪ Has mainly complete sentences that use more than one pattern.</li><li>▪ Has some variety in word choice.</li><li>▪ Has some descriptive language and sensory images with details appropriate for the proposed audience.</li><li>▪ Has mainly grade-level appropriate spelling, grammar, capitalization, and punctuation; contains some errors that do not interfere with understanding the writing.</li><li>▪ Has legible cursive or manuscript handwriting with appropriate spacing and most letters formed correctly.</li></ul>
<b>2</b>	<ul style="list-style-type: none"><li>▪ Attempts to respond to the prompt.</li><li>▪ May lack organization, the elements of a friendly letter, and/or correct letter format.</li><li>▪ May lack proper paragraphing and/or details.</li><li>▪ May have incomplete or incoherent sentences that may use only one pattern.</li><li>▪ Contains little descriptive language or few details and may not consider the proposed audience.</li><li>▪ May have little or no variety in word choice.</li><li>▪ May contain many errors in spelling, grammar, capitalization, and/or punctuation that may interfere with understanding the writing.</li><li>▪ Has handwriting that is mostly legible with errors that may interfere with meaning.</li></ul>

<p style="text-align: center;"><b>1</b></p>	<ul style="list-style-type: none"> <li>▪ May not respond to the prompt. (May be off topic.)</li> <li>▪ Lacks organization, the elements of a friendly letter, and correct letter format.</li> <li>▪ Lacks paragraphing, a central idea, and/or does not include details.</li> <li>▪ Has mainly incomplete or incoherent sentences.</li> <li>▪ May not consider the proposed audience.</li> <li>▪ May contain frequent and numerous errors in spelling, grammar, capitalization, and punctuation that interfere with the understanding of the writing.</li> <li>▪ Handwriting may be mostly illegible.</li> </ul>
<p style="text-align: center;"><b>BP</b></p>	<ul style="list-style-type: none"> <li>▪ Blank Paper</li> </ul>