

TITLE: SUPERVISOR I, ACADEMIC IMPROVEMENT AND ACCOUNTABILITY

QUALIFICATIONS:

1. California administrative services credential authorizing service in area of assignment
2. Evidence of successful public school teaching experience
3. Demonstrated curriculum supervision skills
4. Ability to work effectively with principals and other staff
5. Completion of SB 466 or SB 472 training in reading/language arts preferred

REPORTS TO: Administrator as assigned

SUPERVISES: Staff as assigned

JOB GOAL: To assure that pupils enrolled in Bakersfield City School District gain full and equal advantage from educational opportunities

PERFORMANCE RESPONSIBILITIES:

1. Coordinates with district departments to provide fiscal and evaluation data requested by California Department of Education (CDE) for initial approval, annual reviews and reports
2. Collaborates with appropriate departments and staff to ensure that each teacher in Quality Education Improvement Act (QEIA)-funded school participates in program of professional development established and made available by school and/or district; program to include opportunities for teachers to collaborate, analyze pupil data, and support standards-based instruction
3. Collaborates and coordinates with appropriate departments and staff to lead participant schools in efforts to implement interim and final program requirements and monitor compliance with program requirements
4. Provides technical support and resources to QEIA-participating schools as needed to achieve successful program implementation
5. Works closely with Assistant Superintendent, Academic Improvement and Accountability (AIA) and Chief Business Official to provide timely responses to QEIA reporting as required by county office of education
6. Works with designated principals and other administrators to improve quality of academic instruction and level of pupil achievement in schools in which pupils have high levels of poverty and complex educational needs
7. Focuses school resources, including categorical funds, on instructional improvement and services to pupils
8. Demonstrates clear and ongoing support role in development, implementation, and monitoring of QEIA program; shares responsibility with designated schools and AIA department
9. Serves as liaison between AIA and appropriate departments in coordinating district efforts to retain and train highly qualified teachers
10. Performs other related duties as assigned

TERMS OF EMPLOYMENT: Salary and work year according to current schedule; management salary schedule, code 9

EVALUATION: Performance of this job will be evaluated in accordance with the District's "Improvement of Professional Services" handbook, Board Policies and Procedures and consistent with collective bargaining agreements when applicable.