

**TITLE:** COUNSELOR – SAFE SCHOOLS/HEALTHY STUDENTS INITIATIVE

**QUALIFICATIONS:** 1. Valid California pupil personnel services credential  
2. Master's degree desirable

**REPORTS TO:** Student Services Administrator

**JOB GOAL:** To help students, parents and staff overcome obstacles to learning to maximize positive outcomes for students

**PERFORMANCE RESPONSIBILITIES:**

1. Promotes school safety and student health through programs and activities
2. Coordinates and develops a "Building Effective Schools Together" implementation plan for assigned school site
3. Assists, advises and is responsible for facilitating Safe Schools/Healthy Students Initiative, including individual and group counseling
4. Identifies needs and works with students, teachers and parents to enhance the health and safety of students
5. Delivers, and helps others deliver, research-based programs consistent with requirements of Safe Schools/Healthy Students Initiative
6. Participates in and coordinates activities of Behavior Support Team at school site
7. Collects, compiles and uses data to ensure grant goals are accomplished
8. When appropriate, refers students and families to resources in District and community
9. Processes referrals, gathers data, keeps records and makes reports as required
10. As assigned, is responsible for placement and welfare of, and orientation to, individual and group programs and activities
11. Assists in identifying and intervening to prevent youth suicide
12. Assists others with data collection, using data to make decisions, meeting group and individual needs, including development and implementation of behavior support plans

**TERMS OF EMPLOYMENT:** Salary and work year according to current schedule; teacher salary schedule

**EVALUATION:** Performance of this job will be evaluated in accordance with the District's "Improvement of Professional Services" handbook, Board Policies and Procedures and consistent with collective bargaining agreements when applicable.